

BALTIMORECOUNTYPUBLICSCHOOLS

DATE: January14,2003
TO: BOARDOFEDUCATION
FROM: JoeA.Hairston,Superintendent
SUBJECT: RecommendationsforAwardofContracts
BoardExhibit –January28,2003
ORIGINATOR: J.RobertHaines,DeputySuperintendent,BusinessServices
**RESOURCE
PERSON(S):** PatrickFannon,Controller;RickGay,PurchasingManager

RECOMMENDATION

ThattheBoardofEducationapprovesthefollowingcontractrecommendations.

Seetheattachedlistofcontractrecommendationspresentedforconsiderationbythe
BoardofEducationofBaltimoreCounty.

RLG/caj

AppendixI –RecommendationsforAwardofContracts –BoardExhibit

**Recommendations for Award of Contracts
Board Exhibit – January 28, 2003**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. **Computer Assisted Real Time (CART)** **Estimated Annual Value: \$50,000**
Two-year contract **Estimated Award Value: \$100,000**
Contract #PCR-203-03

A bid for CART services was issued on November 14, 2002, to six vendors. Responses were received from three vendors, including one no-bid response.

CART services are specialized services provided to hearing-impaired students. These services are for text interpretation through a stenographer (typewriter) (also referred to as a transliterator text interpreter, court reporter, or captioner) who transcribes voiced information to typed text format. As the information is being transcribed and reformatted to text, it is continually being sent to a student's laptop. The student is able to read from a screen what the instructor has spoken seconds before. This service may be provided in two ways: (1) by the transliterator actually being present in the classroom (item one pricing), or (2) by the transliterator being off-site and communicating through a phone connection and modem (item two pricing).

| <u>BIDDER</u> | <u>Item 1</u> | <u>Item 2</u> |
|-----------------------|-------------------|------------------|
| Birnbaum Interpreting | \$200/hour | \$88/hour |
| Court Reporting | \$125/hour | N/B |

Recommendation of award for the transliterator in the classroom is to Court Reporting, Lutherville, MD, and the award for the transliterator modem services is to Birnbaum Interpreting, Silver Spring, MD. A secondary award for classroom services is recommended to Birnbaum Interpreting only if Court Reporting is unable to fill the need.

Funding will be provided through the Office of Special Education.

Contracted Services: Inspections, Preventative Maintenance, and Time & Material Projects with *Not-to-Exceed* Quotes

The Division of Physical Facilities, Office of Maintenance, has requested the Office of Purchasing to issue the following solicitation. The following contract is an indefinite quantity contract, as the services intended for purchase are based upon future needs of the system, and are pending allocation of funds.

The Office of Maintenance intends to have pre-qualified contractors with the appropriate insurance, training, and certification to be on call to do inspections, repairs, and installations. Based upon the previous needs of the Office of Maintenance for these types of services, the availability of the contractors when called upon to do work, and the urgency to have the work done within a specified timeframe, the award of contract may be made to multiple contractors. All work under this contract will be done on a *time-and-material* or *not-to-exceed* quote basis.

Inspections will be done by the primary award contractor. If, for any reason, the primary award contractor is unable to do the work within the timeframe of the Office of Maintenance, then the next ranked contractor will be asked to do the work, and so on throughout the list. For the following contract, if a larger project with a definable scope has been identified, **all of the award bidders** will be asked to provide a *not-to-exceed* quote. All of the award bidders will be provided with the scope of the project and will be asked to include all materials and labor required to properly complete the project by a specified date. Since all the award bidders are offering a competitive price, the cost is usually substantially less than utilizing the *time-and-materials* scenario. However, this quote process still guarantees that all work is to be done by pre-qualified contractors.

2. **Contracted Services: Boiler & Pressure Vessel Repair, Maintenance, and Installation Services** Estimated Annual Value: \$400,000
Five-year Contract Estimated Award Value: \$2,000,000
Contract #RHA -332-03

A bid for a five-year contract to qualify and select contractor to provide boiler and pressure vessel preventative maintenance inspection, installation, and repair services was issued on November 28, 2002, to 15 vendors. Proposals were received from seven vendors.

The specifications were developed in conjunction with the Office of Maintenance and prospective bidders at a pre-bid conference. The Office of Maintenance intends to have three contractors on call to provide boiler and pressure vessel preventative maintenance inspection, installation, and repair services.

Bidders provided an *average* price for a journeyman and an apprentice. The following are the hourly rates for each person that is on-site working. Typically, a master boiler technician and a helper are required to do the work.

| Award | Company | Hourly Rate |
|-----------|---|-------------|
| Primary | East Coast Mech. Contractors, Inc., Glen Burnie, MD | \$33.40 |
| Secondary | Industrial Maint. & Repair Inc., Baltimore, MD | \$37.00 |
| Tertiary | Phillips Way Inc., Owings Mills, MD | \$48.00 |

| | | |
|---------|---|---------|
| NoAward | Denver-ElekInc., Baltimore,MD | \$58.50 |
| NoAward | G&LMechanicalServicesInc., Hyattsville,MD | \$62.50 |
| NoAward | PCIServ iceCompany, Baltimore,MD | \$68.00 |
| NoAward | M&MWelding&Fab.Inc., GaithersburgMD | \$72.00 |

Recommendation of award is to the above contractors in each area as the responsive and responsible bidders offering the most favorable bid prices. The funding for this contract will be provided by the Office of Maintenance's operating budget.

3. **Contracted Services: Expeditionary Learning Outward Bound** **Estimated Annual Value: \$80,000**
Three-year Grant **Estimated Award Value: \$240,000**
MSDE#33030301

Edmondson Heights Elementary has received approval from The Maryland State Department of Education (MSDE) to use the *Expeditionary Learning Outward Bound* program as a resource for improving student achievement. The approval is for a three-year period.

MSDE has approved several programs as a venue to improve test scores through alternative teaching methods. MSDE has approved the *Expeditionary Learning Program* for Edmondson Heights because it was determined to meet the needs of the students, teachers, and administrators. Students, faculty, and staff work together to implement the expeditionary learning design as the primary framework for school change, with the goal of improving teaching and learning skills within the school.

The program was selected as part of the application process for a MSDE *Comprehensive School Reform Demonstration* Grant. Approval of the grant was based upon the use of the *Expeditionary Learning Outward Bound* program as the vehicle for improving student achievement in the school.

Funding is provided by the MSDE Comprehensive School Reform Demonstration Grant. The grant was approved for a three-year period. The initial term of this grant is from July 1, 2002, through June 30, 2003, with extension through 2005.

4. Contracted Services: Multi-Cultural Education and Diversity Consulting Estimated Award Value: \$25,000
Five-Month Contract
Contract # RGA -102-03

Baltimore County Public Schools continue to progress in its implementation of the Education That Is Multi-cultural (ETM) Regulation, Thornton Legislation, Visionary Panel Recommendations, and No Child Left Behind. As the demographics of the schools system continue to reflect the growth of minority populations, there will be increasing emphasis on diversity and addressing the situation of diverse groups of students in order to afford all students the best education possible.

The Office of Equity and Assurance is requesting Board approval of a consulting contract with Dr. Paul Gorski, a noted authority in multicultural education and diversity, to serve as a consultant. His services would allow BCPS to take advantage of a valuable expert to expand and enrich the office's services and to better assist schools and other offices in areas such as minority achievement, diversity, equity, curriculum transformation, and multiculturalism.

BCPS advertised and requested that any individual interested in taking on this assignment meet the following criteria: possess a doctorate from an accredited, recognized university; have an established background in multicultural education topics as well as technology skills related to computer and website designing; and be recognized for publications related to multicultural education and diversity, including K-12 education. Dr. Gorski's was the only resume received, and he meets the qualification criteria. In order to assist schools and offices in their respective efforts, Dr. Gorski will provide approximately 25 work hours per week between February 1 and June 30, 2003. During the contract period, he will provide the following services:

1. Build content and resources in multiculturalism, equity and diversity, and minority achievement for the Office of Equity and Assurance Website.
2. Continue the development of multicultural education workshops and course curricula for BCPS, and assist in the development of an online course in ETM in alignment with the Maryland ETM Regulation.
3. Create a guide about diverse learners for BCPS teachers, counselors, and administrators, including resource listings with more information.
4. Conduct or coordinate multicultural education workshops or courses.
5. Collaborate with the Office of Equity and Assurance and BCPS on other projects related to his field of expertise.

Funding is provided by FY03 Minority Achievement Funds.

5. **Contracted Services:** **Estimated Annual Award Value: \$693,476**
Title One Supplemental Services **Estimated Award Value: \$3,467,380**
Five-year Contract

Under the No Child Left Behind Act of 2001 (NCLB), Title I schools in the second year of school improvement are required to provide parents certain options for students attending those schools. Local school systems (LSS) must provide the option for students to transfer to another school in the district not identified for school improvement, or arrange for the provision of supplemental educational services to eligible children from a public or private sector provider of their choice selected from a State approved list.

In May of 2002, the Maryland State Department of Education released a request for proposal to solicit qualified providers for supplemental educational services. AMSDE committee convened in the summer to determine which providers met the NCLB requirements as a provider of supplemental educational services. At that time, Huntington Learning Centers, Inc., Oradell, NJ 07649, and Sylvan Learning Centers, Inc., Baltimore, MD 21202, were approved as qualified providers.

MSDE will continue to identify and approve providers on a quarterly basis to add to the acceptable providers across the State, by school district, from which parents may select qualified providers. Baltimore County Public Schools will make available to parents the list of providers for them to use in selecting a provider. The LEA must enter into a contract with the provider(s) from the State's list of approved providers.

The Federal regulations require that LSSs required to offer supplemental services shall make available the lesser of the amount of the agency's allocation divided by the number of children from families below the poverty level, or the actual cost of the supplemental educational services received by the child. The Title I office plans to spend Title I funds, if necessary, for the supplementary educational services over a five-year period. For the 2002-2003 school year, \$693,476 in Title I funds has been set aside for the purpose of underwriting the contractual cost of providing the supplemental educational services.

6. Driver Education Vehicles Estimated Award Value: \$45,000
One-year Contract
Contract#PCR -299-03

Fourteen vehicles are required to meet Driver Education requirements for the 2002-2003 school year. Following inquiries of local dealerships made by the Office of Alternative Programs, two dealers, Keene Dodge and Bohn Pontiac, agreed to lease vehicles to BCPS. The current rental cost from both dealerships is \$10 per day per vehicle.

The Driver Education program services approximately 1500 participants composed of high school students and adults. Two sessions are offered each semester, and an additional session is offered during the summer at tents schools.

Recommendation of award of contract is to Keene Dodge and Bohn Pontiac in the total estimated amount of \$45,000.

ADDITIONAL INFORMATION

- Insurance is provided through group self insurance coverage from the Maryland Association of Boards of Education Group Insurance Pool.
- BCPS fits vehicles with dual brakes.
- Vehicles:

| | |
|---------------|---------------------|
| Bohn Pontiac: | Four midsize sedans |
| Keene Dodge: | Ten compact sedans |

The program is self-funded through fees paid by participants.

7. Re-manufactured Dell Workstations Estimated Annual Value: 100,000
Three-year Contract Estimated Award Value: \$300,000
Contract#PCR -205-03

A bid for re-manufactured Dell PCs was issued on November 21, 2002, to ten vendors. Responses were received from five vendors, including three no-bids.

The PCs will be used in a stand-alone environment or as nodes in a Microsoft certified local area network, predominately in Career and Technology Programs. Re-manufactured PCs are provided only through re-manufacturers licensed by Dell, Inc., and include a three-year parts and labor warranty. BCPS loads software specific to particular technology education programs, such as graphics and AutoCAD programs.

| <u>BIDDER</u> | <u>Item</u> | <u>Item</u> |
|---------------|----------------------------------|---------------------------|
| | DesktopGX1,GX110, GX150,GX240 | LaptopC600,C610,C800,C810 |
| FrontierTech | \$960 | \$1650 |
| Partstock | \$448 | N/B |

Recommendation of award is to Partstock Computer Solutions, Minneapolis, MN, for the Desktop models and no award for laptop pre-manufactured systems. Funding will be provided through the Office of Career and Technology.

