

## **BALTIMORECOUNTYPUBLICSCHOOLS**

**DATE:** January 28, 2003

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. J. Hairston, Superintendent

**SUBJECT:** **Request to Negotiate – On -Call Mechanical/Electrical Engineering Services at Various Schools**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE PERSON(S):** Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities  
Richard Cassell, Administrator, Office of Engineering and Construction

### **RECOMMENDATION**

That the Board of Education approve a request to negotiate.

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Request to Negotiate – On -Call Mechanical/Electrical Engineering Services at Various Schools.

Appendix I – Request to Negotiate

## Appendix I

### Request to Negotiate On-Call Mechanical/Electrical Engineering Services January 28, 2003

To address numerous requests for investigations, preparation of cost estimates, and development of designs for various mechanical/electrical systems, the Department of Physical Facilities requires the use of consultants on an "on-call" basis. In order to obtain these services, an on-call mechanical/electrical engineering service contract was advertised. All procedures in the Board of Education's Policy and Rule, Section 3250 were followed to advertise, qualify, interview, and select consultants.

In December 2002, the Qualification Committee met and reviewed the "expressions of interest" submitted by eleven (11) consultants. This information was reviewed and graded with the Qualification Committee stating that five (5) qualified firms should be considered by the Selection Committee.

The Selection Committee met on January 15, 2003 to discuss the Qualification Committee's report and discuss the consultants' "expressions of interest." The Selection Committee recommends that approval be given to begin contract negotiations with the following five firms:

URS Corporation  
Johnson, Mirmiran, & Thompson Engineering  
Burdette, Koehler, Murphy & Associates, Inc.  
Schlenger/Pitz & Associates, Inc.  
Siegel, Rutherford, Bradford & Ridgeway, Inc.

APPROVED:



Donald F. Kremmel, Ph.D.  
Executive Director