

**BALTIMORECOUNTYPUBLICSCHOOLS**

**DATE:** January28,2003

**TO:** **BOARDOFEDUCATION**

**FROM:** Dr.J.Hairston,Superintendent

**SUBJECT:** **RequestforChangeOrder –DesignServicesforScienceRoom  
RenovationsatWoodlawnHighSchool**

**ORIGINATOR:** J.Rober tHaines,DeputySuperintendentofBusinessServices

**RESOURCE**

**PERSON(S):** DonaldF.Krempel,Ph.D.,ExecutiveDirector,DepartmentofPhysical  
Facilities  
RichardH.Cassell,Administrator,OfficeofEngineeringandConstruction  
RandolphSmith,ArchitecturalCoordinator,OfficeofEngineeringand  
Construction

**RECOMMENDATION**

ThattheBoardofEducationapprovesachangeorder.

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RequestforChangeOrder –DesignServicesforScienceRoomRenovationsatWoodlawnHigh  
School.

AppendixI –RequestApprovalofChangeOrder

## Appendix I

### Request for Approval of Change Order Design Services for Science Room Renovations at Woodlawn High School January 28, 2003

On September 12, 2000, the Board of Education approved a negotiated fee with Grieves, Worrall, Wright & O'Hatnick, Inc. to provide design services associated with the renovation of science classrooms at Woodlawn High School. Now that the science room renovations and the new addition are complete, a suitable location has been identified for constructing a science preparation room and associated spaces. The science preparation room will require extensive modifications to the mechanical (air handling and exhaust), the plumbing (including sanitary disposal), and the electrical systems. Major modifications to existing cabinetry will also be required. The Department of Physical Facilities has requested a proposal from the design consultant to prepare the necessary drawings for this preparation room. The proposal has been reviewed by our in-house staff and found acceptable.

At this time, the Department of Physical Facilities requests approval of a negotiated change order in the amount of \$28,891.00 with Grieves, Worrall, Wright & O'Hatnick, Inc. to provide design services and construction administration services for constructing a science preparation room and associated spaces.

Funding for this Change Order is available from Capital Budget Project # 666 – Alterations/Code Updates/Restorations.

APPROVED:



Donald F. Kremmel, Ph.D.  
Executive Director