

BALTIMORECOUNTYPUBLICSCHOOLS

DATE: February 11, 2003

TO: **BOARD OF EDUCATION**

FROM: Dr. J. Hairston, Superintendent

SUBJECT: **Request for Change Order – Design Services for Science Room
Renovations at Woodlawn High School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE
PERSON(S):** Donald F. Krempel, Ph.D., Executive Director, Department of Physical
Facilities
Richard H. Cassell, Administrator, Office of Engineering and Construction
Randolph Smith, Architectural Coordinator, Office of Engineering and
Construction

RECOMMENDATION

That the Board of Education approves a change order.

Request for Change Order – Design Services for Science Room Renovations at Woodlawn High School.

Appendix I – Request Approval of Change Order

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Request for Approval of Change Order Design Services for Science Room Renovations at Woodlawn High School February 11, 2003

On September 12, 2000, the Board of Education approved a negotiated fee with Grieves, Worrall, Wright & O'Hatnick, Inc. to provide design services associated with the renovation of science classrooms at Woodlawn High School. Now that the science room renovations and the new addition are complete, a suitable location has been identified for constructing a science preparation room and associated spaces. The science preparation room will require extensive modifications to the mechanical (air handling and exhaust), the plumbing (including sanitary disposal), and the electrical systems. Major modifications to existing cabinetry will also be required. The Department of Physical Facilities has requested a proposal from the design consultant to prepare the necessary drawings for this preparation room. The proposal has been reviewed by you in-house staff and found acceptable.

At this time, the Department of Physical Facilities requests approval of a negotiated change order in the amount of \$28,891.00 with Grieves, Worrall, Wright & O'Hatnick, Inc. to provide design services and construction administration services for constructing a science preparation room and associated spaces.

Funding for this Change Order is available from Capital Budget Project # 666 – Alterations/Code Updates/Restorations.

APPROVED:



Donald F. Kremmel, Ph.D.
Executive Director