Date: March 11, 2003
To: Board of Education
From: Dr. J. Hairston, Superintendent
Subject: Rule 6166 - Telecommunications Access to Electronic Information, Services and Networks
Originator: Christine Johns, Deputy Superintendent, Curriculum & Instruction
Resource Staff: Ron Boone, Executive Director, Federal & State Programs
Della Curtis, Coordinator, Library Information Services

Information

Rule 6166 – Telecommunications Access to Electronic Information, Services and Networks – is presented to the Board of Education for information.

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Rule 6166

Instruction

Telecommunications Access to Electronic Information, Services, and Networks

A. Baltimore County Public Schools provide computer equipment with telecommunications capabilities to access electronic networks for educational purposes only.

1. Educational purposes are defined as those tasks performed by students [or employees] which are directly related to Baltimore County Public Schools' curricular assignments, projects, or job responsibilities or research. No personal use of any kind is permitted.

2. Telecommunications refers to any electronic device that uses, manages, carries, or supports audio, video, or data and includes, but is not limited to, information transmitted or received via radio, television, cable, microwave, telephone, computer systems, networks, and fax machines.

B. The Baltimore County Public Schools' telecommunications network is a "closed forum" for district use only and to transmit information to the public. The system reserves the right to exercise editorial control over all electronic publications and communications on all Baltimore County Public Schools' telecommunications equipment and services.

C. The Telecommunications Acceptable Use Policy for Students Form (Series 6166, Form A) states the terms and conditions of appropriate and safe use of networks.

D. The Telecommunications Acceptable Use Policy for Students Form is included in the Baltimore County Public Schools' Student Handbook and subject to the same annual updating and filing procedures. Parents/guardians who do not consent for their student to have access to telecommunications must send a letter to the principal.

E. Baltimore County Public Schools will [attempt to] employ processes [reasonable precautions] which attempt to ensure that the Internet is a safe and accessible learning environment [The precautions are] as follows:
1. Coordinated by the Office of Library [and] Information [Technology], Services, the Division of Curriculum and Instruction will provide guidance in the use of electronic resources which closely match the Baltimore County Public Schools’ Essential Curriculum by maintaining Online: The Librarians’ Network for the Essential Curriculum web site of evaluated resources which comply with the [Superintendent’s Rule 6163.2 - Selection of Instructional Materials.] Board Policy and Superintendent’s Rule for the Selection of Instructional Materials. The purpose of this web site is not to be inclusive of all available materials, nor does it claim to prevent students from moving beyond the scope of the web site to materials which have yet to be evaluated.

2. In collaboration with the Office of Instructional Technology, the Department of Technology will maintain an effective, safe, and accessible learning environment by providing guidance in the selection and use of hardware and administrative software.

3. In collaboration with [Coordinated by] the Department of Technology, the Office of Instructional Technology [the Division of Budget, Finance, and Technology] will maintain a safe and accessible learning environment by providing guidance in the evaluation, selection, and use of instructional software [network software/hardware].

4. The system level Web team will provide guidance and support to office/school webmasters in the design, content, and development of Web sites that comply with board policies and Superintendent’s rules.

5. Employees shall supervise students when using telecommunications in Baltimore County Public Schools.

6. Employees shall instruct students in the appropriate, legal, ethical, and safe use of telecommunications.

7. Parents/guardians will be requested to discuss the terms and conditions of the Telecommunications Acceptable Use Policy for Students with their student. The policy is disseminated annually to parents/guardians and students in the BCPS Student Handbook.

8. In order to comply with the Children’s Internet Protection Act (CIPA) computer software/hardware which attempts to filter abusive, libelous, obscene, offensive, profane, threatening, sexually explicit, pornographic, or illegal material must be
accessible on all student computer networks with telecommunications capability before use by students.

F. Baltimore County Public Schools will not be responsible for unauthorized financial obligations incurred by students resulting from the use of telecommunications in Baltimore County Public Schools.

G. Baltimore County Public Schools do not guarantee the accuracy or quality of information located on remote networks.

H. Students shall be held responsible for appropriate behavior as specified by the terms and conditions in the Telecommunications Acceptable Use Policy for Students Form (SERIES 6166, FORM A). These terms and conditions are not intended to be all inclusive, but should serve as a reference for appropriate and safe use of telecommunications.

1. Students Shall:

   A. Use Baltimore County Public Schools' telecommunications for educational purposes only.

   B. Communicate with others in a courteous and professional manner.

   C. Maintain the privacy of personal name, address, phone number, password(S), and respect the same privacy of others.

   D. Use only telecommunications accounts and passwords provided by the school.

   E. Report any incident of harassment to the supervising employee.

   F. Comply with copyright laws and intellectual property rights of others.

   G. AGREE TO THE REVIEW OF STUDENT COMMUNICATIONS, DATA, AND FILES BY THE BALTIMORE COUNTY PUBLIC SCHOOLS.

   H. REPORT VIOLATION OF THIS TELECOMMUNICATIONS ACCEPTABLE USE POLICY TO THE SUPERVISING EMPLOYEE.

2. Students Shall Not:

   A. [Alter, destroy, or vandalize data, hardware, or software.] KNOWINGLY ENTER UNAUTHORIZED COMPUTER
NETWORKS OR SOFTWARE TO TAMPER OR DESTROY DATA.

B. BYPASS THE SCHOOL SYSTEM’S FILTERING SERVER.

C. ACCESS OR distribute [or receive] abusive, harassing, libelous, obscene, offensive, profane, pornographic, threatening, sexually explicit, or illegal material.

D. Install personal software on computers

E. Use telecommunications for commercial, purchasing, or illegal purposes.

F. USE TELECOMMUNICATIONS IN ANY OTHER MANNER THAT WOULD VIOLATE SCHOOL BOARD’S DISCIPLINARY POLICIES.

I. Permission must be obtained from the parent/guardian prior to electronically publishing or distributing a student’s intellectual property which is protected by U.S. copyright law. Use the Baltimore County Public Schools’ [Parent/Guardian and Student] Permission to Publish Intellectual Property on the INTERNET OR BCPS INTRANET [WWW Form] (Series 6166, Form B) in accordance with Superintendent’s Rule 1110.1.

J. The Baltimore County Public Schools will not permit a student’s full name, home address, or home telephone number to appear on a school or system level web site as specified in the terms and conditions of the Telecommunications Acceptable Use Policy for Students and Telecommunications Acceptable Use Policy for Employees.

K. Identification of a student’s intellectual property shall appear in the following manner:

Individual Student - First name and surname initial
Group of Students - Group name WITH THE EXCEPTION OF LABELING THAT WOULD IDENTIFY STUDENTS’ DISABILITIES.

L. Responding to requests for additional information about a student is the responsibility of the principal or designee who shall comply in accordance with the Code of Maryland Regulations (COMAR) 13A.08.02.

M. THE BALTIMORE COUNTY PUBLIC SCHOOLS SHALL NOT ENTER INTO ANY CONTRACT FOR TELECOMMUNICATIONS AND/OR INFORMATION SERVICES WHERE STUDENT PERSONAL INFORMATION (NAME, TELEPHONE, HOME ADDRESS, AND
PERSONAL INTERESTS) WILL BE COLLECTED BY THE VENDOR.

N. The Baltimore County Public Schools shall not permit photographs, videos, or films of an individual student to appear on a school or system level web site. A group photograph (4 or more individuals) may appear as the group name, provided that:

1. The parents/guardians of each student appearing in the group photograph, video, or film have granted permission to publish such material on the WWW. Use [the Parent/Guardian and Student] Permission to Publish Student Group Photograph/Video [Film on the WWW] on the INTERNET OR BCPS INTRANET Form (Series 1110, Form D).

2. THE PHOTOGRAPH, VIDEO, OR FILM DOES NOT REVEAL STUDENTS’ DISABILITY BY LABELING SUCH AS “MS. JONES SPECIAL EDUCATION CLASS,” ETC.

O. Permission must be obtained from the parent/guardian prior to the student appearing in a production distributed over the Baltimore County Public Schools’ cable Education Channel AND DISTANCE LEARNING IN ORDER to relinquish all parent/guardian or student monetary claims or royalties upon Baltimore County Public Schools. Use the Baltimore County Public Schools’ Consent and Release Agreement for the Education Channel Production Form (SERIES 6166, FORM C) OR THE DISTANCE LEARNING Consent and Release Agreement for the Maryland Interactive Distance Learning Network Form (SERIES 6166, FORM F) to request permission.

P. Students resumes shall not be linked to or included as part of any school or system level web site.

Q. Electronic publications, such as student personal web pages, shall not be linked to or included as part of any school or system level web site.

R. Electronic publications created by students may be linked to or included as part of any school or system level web site provided that they:

1. Are [created under the supervision and direction of ] REVIEWED AND APPROVED BY the principal’s designee Webmaster.

2. Comply with the guidelines for web publishing as specified in the Webmaster Roles and Responsibilities Agreement FORM (SERIES 4006, FORM B. [(Series 1110, Form E).]

3. Comply with the Superintendent’s Rule 1110, with the Public.
S. All school or system level web pages shall contain or link to the following disclaimer:

THE CONTENTS OF THIS WEB SITE AND ITS LINKS SUPPORT THE MISSION OF THE BALTIMORE COUNTY PUBLIC SCHOOLS. We have made every reasonable attempt to ensure that our school system’s [web pages] WEB SITES are educationally sound and do not contain links to any questionable material or anything that can be deemed in violation of the BCPS Telecommunications Policy. THE LINKED WEB SITES ARE NOT UNDER THE CONTROL OF THE SCHOOL SYSTEM; THEREFORE, THE SCHOOL SYSTEM IS NOT RESPONSIBLE FOR THE CONTENTS OF ANY LINKED WEB SITE, LINKS WITHIN THE WEB SITE, OR ANY REVISIONS TO SUCH WEB SITES. LINKS FOR INSTRUCTIONAL PURPOSES COMPLY WITH THE BOARD OF EDUCATION POLICY 6163.2 INSTRUCTION – SELECTION OF INSTRUCTIONAL MATERIALS. LINKS ARE PROVIDED FOR CONVENIENCE AND DO NOT IMPLY AN ENDORSEMENT OF THE LINKED WEB SITE.

T. All [communications and publications] SCHOOL OR SYSTEM LEVEL WEB SITES which are representative of the Baltimore County Public Schools shall COMPLY WITH BOARD POLICIES AND RULES employ the conventions of standard English or other languages.

U. Baltimore County Public Schools’ network storage areas shall be treated like school lockers as they are the property of Baltimore County Public Schools. The privacy of student communications, data, and files is neither expressed nor implied. The Baltimore County Public Schools [District Webmaster] may review student communications, data, and files to maintain system integrity and to monitor appropriate use of the network. Illegal activities will be reported to the appropriate authorities.

V. Students shall comply with the terms and conditions of the Telecommunications Acceptable Use Policy for Students Form (Series 6166, Form A). Students who fail to comply shall be disciplined according to the procedures set forth in the Baltimore County Public Schools’ Student Handbook.

W. THIS POLICY AND RULE SHALL BE REVIEWED IN CONJUNCTION WITH THE REVIEW OF THE BALTIMORE COUNTY PUBLIC SCHOOLS’ STUDENT HANDBOOK. THE REVIEW SHALL BE HELD UNDER THE DIRECTION OF THE DEPARTMENT OF STUDENT SUPPORT SERVICES AND THE OFFICE OF LIBRARY INFORMATION SERVICES. THIS
DEPARTMENT AND OFFICE SHALL BE RESPONSIBLE FOR THE FACILITATION AND COMPLETION OF THE REVIEWS OF THE POLICY AND RULE, AS WELL AS ANY REVISIONS THAT MAY BE NECESSARY.

Legal References:

Federal

- **Children's Internet Protection Act**, as codified at 47 U.S.C. §254(h)
- **Electronic Communications Privacy Act**, 18 U.S.C. §2701-2711
- **Family Educational Rights and Privacy Act ("Buckley Amendment"),** 20 U.S.C. §1232g
- **Section 508 of the Rehabilitation Act of 1973,** 20 U.S.C. §794d

Annotated Code of Maryland

- Education Article, §7-305 Suspensions and Expulsions
- §7-308 Searches of Students and Schools
- §26-101 Disrupting Activities at Schools or Colleges

Code of Maryland Regulations (COMAR)

- 13A.05.02.03.03BH **Accessibility of Technology Based Instructional Products**
- 13A.05.04.01 Public School Library Programs
- 13A.08.01.10 Guidelines for Students' Responsibilities and Rights
- 13A.08.01.11 Disciplinary Action
- 13A.08.01.11B Suspension and Expulsion
- 13A.08.01.14 Search and Seizures

Also See Policies, 1100, 1110 - Community Relations; 4006 - Personnel; 5550, 5570, 5660, Students

**Revised February 2003**
# Baltimore County Public Schools
## Telecommunications Acceptable Use Policy for Students

### Purpose of Telecommunications

Telecommunications extend the classroom beyond the school building by providing access to information resources on local, state, national, and international electronic networks such as the Internet. For students, telecommunications use in the Baltimore County Public Schools is for educational purposes, such as accessing curriculum-related information, sharing resources, and promoting innovation in learning. **NO PERSONAL USE OF ANY KIND IS PERMITTED.** Learning how to use this wealth of information and how to communicate electronically are information literacy skills which support student achievement and success in the 21st century.

### Information Available

- Government publications and databases
- Museums and MULTIMEDIA COLLECTIONS
- Maps and other geographic resources
- Encyclopedias and dictionaries
- Magazines and newspapers
- Library catalogs and community directories
- HOMEWORK AND ASSIGNMENTS
- VIRTUAL REFERENCE SERVICES

### Telecommunications Safety

Precautions will be taken to attempt to ensure that the Internet is a safe learning environment. Students will be supervised while using the Internet and will be instructed in the appropriate and safe use, selection, and evaluation of information. Also, software which attempts to block access to objectionable material will be accessible on computer networks used by students AND REQUIRED BY THE CHILDREN’S INTERNET PROTECTION ACT.

### Terms and Conditions

Students shall:

- Use telecommunications for educational purposes only.
- Communicate with others in a courteous and respectful manner.
- Maintain the privacy of personal name, address, phone number, password(s), and respect the same privacy of others.
- Use only telecommunication accounts and passwords provided by the school.
- Report any incident of harassment to the supervising employee.
- AGREE TO THE REVIEW OF COMMUNICATIONS, DATA, AND FILES BY THE BALTIMORE COUNTY PUBLIC SCHOOLS.
- Comply with copyright laws and intellectual property rights of others.
- REPORT ANY VIOLATION OF THIS TELECOMMUNICATIONS ACCEPTABLE USE POLICY TO THE SUPERVISING EMPLOYEE.

Students shall not:

- Knowingly enter unauthorized computer networks OR SOFTWARE to tamper or destroy data.
- BYPASS THE SCHOOL SYSTEM’S FILTERING SERVER.
- Access or distribute abusive, harassing libelous, obscene, offensive, profane, pornographic, threatening, sexually explicit, or illegal material.
- Install personal software on computers.
- Use telecommunications for commercial, purchasing, or illegal purposes.
- USE TELECOMMUNICATIONS IN ANY OTHER MANNER THAT WOULD VIOLATE SCHOOL BOARD DISCIPLINARY POLICIES.

### Disclaimer

The accuracy and quality of the information cannot be guaranteed. No warranties for telecommunications access are expressed or implied; BCPS will not be responsible for any information that may be lost, damaged, or unavailable due to technical or other difficulties.

### Penalties

Violations of the Telecommunications Acceptable Use Policy may be a violation of law, civil regulations, or Board Policies 5550, 5570, or 5660. Suspension of telecommunications privileges, school disciplinary action, and/or legal action may result from infringement of this policy.

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**BEBCO 966000000781D 25/02**
Dear Parent/Guardian:
We are requesting consent for your child to use telecommunications in school. This policy is intended to inform you and your child about the *Telecommunications Acceptable Use Policy*, as well as document your reply. Please read the information on the reverse side before signing this document. We encourage you to discuss with your child all of the information, especially the terms and conditions for acceptable and safe use and the penalties for misuse of telecommunications.

Please read, sign, and return this document to the school. Consent is required before your child will be permitted to use telecommunications in school.

**Student User Agreement**

*Must be signed by all students.*

I hereby agree to abide by the Baltimore County Public Schools Telecommunications Acceptable Use Policy. I further understand that any violation of the policy may be a violation of law, civil regulations, or Board of Education Policy 5550 - Disruptive Behavior, 5570 - Student Sexual Harassment, or 5600 - Students’ Rights and Responsibilities. Should I violate the policy, my access privileges may be suspended, school disciplinary action may be taken, and/or appropriate legal action may result.

_________________________________________  ________________________
Student Signature                        Date

**Parent/Guardian Reply (Check only one.)**

*Must be completed if your child is under 18 years of age.*

_____ I have read and understand the Baltimore County Public Schools *Telecommunications Acceptable Use Policy*. As the parent/guardian of the student signing above, I **grant consent for my child to have supervised access to telecommunications.**

_____ I have read and understand the Baltimore County Public Schools *Telecommunications Acceptable Use Policy*. **I have decided that my child will not participate in the use of the telecommunications.** My child will complete school assignments using other information resources.

_________________________________________  ________________________
Parent/Guardian Signature                        Date

Questions regarding the Telecommunications Acceptable Use Policy should be directed to the Deputy Superintendent, Baltimore County Public Schools
Dear Parent/Guardian and Student:

Your child has created an original work(s) which Baltimore County Public Schools would like to electronically publish on the Internet, BCPS Intranet, or the BCPS Education channel 73. If your child’s work is published on the Internet, [Your child’s work] it will be available to a potentially limitless global audience. If your child’s work is used in an Education Channel 73 production, it will be available within the Baltimore County Cable viewing area. Some examples of student work published or broadcast [on the WWW ] are, but not limited to, literary and artistic works, multimedia, and computer programs.

The Baltimore County Public Schools will not permit a student’s full name, home address, or home phone number to appear on the Internet [a school or system level web site]. This is a precautionary measure that attempts to protect your student from possible rude, insulting, or exploitative Internet users. Your permission to use your child’s full name in the Education Channel 73 broadcast credits is required. Requests for additional information about your child shall comply with the requirements of the Code of Maryland Regulations (COMAR 13A.08.02). In addition, Baltimore County Public Schools will display a copyright notice which prohibits the copying of your child’s work without the express written permission by the parent/guardian. Requests received by Baltimore County Public Schools to use your student’s work, other than the sponsoring school or office listed below, will be forwarded to you.

Description of Student’s Work

Publishing and Sponsoring Information

Sponsoring School or Office: 

Name of Employee Requesting Permission:

Name of Web Site: URL: http://

Education Channel 73 Production

Please check one AND RETURN SIGNED FORM TO THE EMPLOYEE REQUESTING PERMISSION.

☐ We the parent/guardian and student DO grant permission for use of intellectual property.

☐ We the parent/guardian and student DO NOT grant permission for use of intellectual property.

☐ I give permission for my child's full name to appear in the TV broadcast credits.

☐ I am a student of 18 years or older and DO grant permission for use of intellectual property.

☐ I am a student of 18 years or older and DO NOT grant permission for use of intellectual property.

Signature of Parent/Guardian Name (Please print.) Date

Signature of Student Name (Please print.) Date

FILING INSTRUCTIONS FOR BCPS PERSONNEL

A central depository of granted permission is maintained by the office or school webmaster. Send signed original within 5 business days.

BECBO 96600000783D 25/02
Baltimore County Public Schools
Parent/Guardian/Student Consent and Release Agreement for an Educational Channel Production

We, the undersigned, do hereby consent for our student to appear in the [video] production described below. We are aware that this appearance may be edited as necessary, used in whole or in part, or deleted. We understand that the recorded program(s) in which the appearance occurs is intended for distribution or telecast over the BCPS Cable Television Channel. We also understand that the recorded material may be distributed as general interest programming at the discretion of the Baltimore County Public Schools.

For consideration received, which includes the valuable educational experience and exposure involved in participating in this programming, we relinquish all monetary claims upon the Baltimore County Public Schools and Comcast Cable Television. We consent to the use of the name, likeness, voice, or biographical material of our student in connection with program publicity and promotion.

Description of Video Production

Title:

Purpose:

Approximate Distribution/Telecast Date:

Production and Sponsoring Information

Sponsoring School or Office: Telephone #:

Name of Employee Requesting Permission:

Parent/Guardian/Student Response

Please check one AND RETURN SIGNED FORM TO THE EMPLOYEE REQUESTING PERMISSION.

☐ We the parent/guardian and student DO consent.

☐ We the parent/guardian and student DO NOT consent.

☐ I am a student of 18 years or older and DO consent.

☐ I am a student of 18 years or older and DO NOT consent.

Signature of Parent/Guardian Name (Please print.) Date

Signature of Student Name (Please print.) Date

FILING INSTRUCTIONS FOR BCPS PERSONNEL
A CENTRAL DEPOSITORY OF GRANTED PERMISSIONS IS MAINTAINED BY THE EDUCATION CHANNEL. SEND SIGNED ORIGINAL WITHIN 5 BUSINESS DAYS.

BEBCO 96600000784D 25/02
Baltimore County Public Schools
Permission to Publish Student Group Photograph or Video on the
Internet or BCPS Intranet

Dear Parent/Guardian and Student
Baltimore County Public Schools would like to electronically publish a student group photograph or video on the INTERNET OR BCPS INTRANET. It will be available to a potentially limitless global audience and will identify the students by group name only, e.g., Mr. Smith’s Science Club. This is a precautionary measure that attempts to protect your student from possible rude, insulting, or exploitive Internet users.

For consideration received, which includes the valuable educational experience and exposure involved in your student’s participation, we THE PARENT/GUARDIAN relinquish all monetary claims upon the Baltimore County Public Schools. We consent to the use of the group name, likeness, or voice of our child in connection with publicity and promotion.

Description of Photograph or Video

Title:
Purpose:

Publishing and Sponsoring Information

Sponsoring School or Office: Telephone #:
Name of Employee Requesting Permission:
Name of Web Site: URL: http:

Please check one AND RETURN THE SIGNED FORM TO THE EMPLOYEE REQUESTING PERMISSION.

☐ We the parent/guardian and student DO grant permission.
☐ We the parent/guardian and student DO NOT grant permission.

☐ I am a student of 18 years or older and DO grant permission.
☐ I am a student of 18 years or older and DO NOT grant permission.

Signature of Parent/Guardian Name (Please print.) Date
Signature of Student Name (Please print.) Date

FILING INSTRUCTIONS FOR BCPS PERSONNEL
A CENTRAL DEPOSITORY OF GRANTED PERMISSION IS MAINTAINED BY THE OFFICE OR SCHOOL WEBMASTER. SEND SIGNED ORIGINAL WITHIN 5 BUSINESS DAYS.

BEBCO 96600000786D 25/02
Baltimore County Public Schools
Copyright Permission Request

TO:  
FROM:  
[Reply to address]  
DATE:  
ACTION:  
Please reply by:

In the course of our school system’s ongoing development of curriculum materials, web pages, and other resources to enhance teaching and learning, we frequently encounter published materials of extraordinary relevance to our instructional program. We are currently engaged in a project for which we are requesting your permission to include YOUR INTELLECTUAL PROPERTY in the forthcoming publication AS DESCRIBED.

Description of Copyrighted Material Requested  
INCLUDE APPLICABLE INFORMATION IN ORDER THAT THE OWNER OF THE COPYRIGHT IS ABLE TO IDENTIFY THE REQUESTED MATERIAL.

| TITLE: |
| EDITION: |
| AUTHOR(s) OR EDITOR(s): |
| PUBLISHER/PRODUCER: |
| PAGES OR SECTIONS REQUESTED: |
| URL (IF WEB PAGE): HTTP:// |

Description of BCPS Publication  
Include applicable information in order that the owner of the copyright is informed of the intended use of the copyrighted work(s).

| Title: |
| Purpose: |
| Type of Reproduction: |
| Number of copies (if book): |
| URL (if web page): http:// |
| Approximate Publication Date: |

Copyright Owner’s Response

☐ I give my permission. Other than the bibliographic citation to document the source of my copyrighted work, I request that BCPS include additional information. [Please note on reverse side.]

☐ I am not the owner of the copyrighted material. [Please identify on the reverse side the owner, if known.]

☐ I do not give my permission.

Signature  
Name (Please print.)  
Title  
Date:

FILING INSTRUCTIONS FOR BCPS PERSONNEL

A CENTRAL DEPOSITORY OF COPYRIGHT PERMISSIONS GRANTED IS MAINTAINED BY THE OFFICE OF THE DEPUTY SUPERINTENDENT, DIVISION OF CURRICULUM AND INSTRUCTION. SEND SIGNED ORIGINAL WITHIN 5 BUSINESS DAYS.
Baltimore County Public Schools
Consent and Release Agreement for the
Maryland Interactive Distance Learning Network

We, the undersigned, do hereby consent for our student to participate in a Maryland Interactive Distance Learning Network Tele-Course or event. My child’s likeness may be recorded as he/she participates in classroom instruction. We understand that the daily lessons will be recorded for students’ review purposes only. A lesson recording in which an appearance occurs is intended for the private use of students participating in the MIDLN course. Unauthorized use of any MIDLN recording is a direct violation of the BCPS Board of Education Telecommunications Policies and Rules.

For consideration received, which includes the valuable educational experience and exposure involved in this MIDLN course, we relinquish all monetary claims upon the Baltimore County Public Schools or MIDLN. We consent to the use of the name, likeness, voice, or biographical material of our student in connection with program publicity and promotion.

Description of the Maryland Interactive Distance Learning Course/Event

Course/Event:
Purpose:
Approximate Tele Date:

Sponsoring Information

Sponsoring School or Office: Telephone #:
Name of Employee Requesting Permission:

Parent/Guardian/Student Response

Please check one and return signed form to the employee requesting permission.

☐ We the parent/guardian and student DO consent.
☐ We the parent/guardian and student DO NOT consent.
☐ I am a student of 18 years or older and DO consent.
☐ I am a student of 18 years or older and DO NOT consent.

Signature of Parent/Guardian Name (Please print.) Date

Signature of Student Name (Please print.) Date

FILING INSTRUCTIONS FOR BCPS PERSONNEL
A central depository of granted permissions is maintained by the Education channel. Send signed original within 5 business days.

BEBCO 96600000321 D 25/02