

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 13, 2003
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Fee Acceptance – Design Services and Construction Administration for Behavior Management Rooms at Hawthorne Elementary and Winfield Elementary Schools**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard H. Cassell, P.E., Administrator
Office of Engineering and Construction
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a negotiated fee.

Fee Acceptance - Design Services and Construction Administration for Behavior Management Rooms at Hawthorne Elementary and Winfield Elementary Schools.

Appendix I

Request for Fee Acceptance
Design Services and Construction Administration for Behavior Management Rooms
at Hawthorne Elementary and Winfield Elementary Schools
May 13, 2003

At the request of the Department of Federal and State Programs, new behavior management rooms will be constructed at Hawthorne Elementary and Winfield Elementary Schools. In order to complete these projects, the Department of Physical Facilities requests approval to utilize the services of an on-call consultant to perform the necessary architectural and engineering design work. The services requested include investigation of the existing conditions, preparation of design and construction documents, assistance with bidding, and construction administration services during construction.

On January 28, 2003, the Board approved the selection of Colimore Gallow Associates as an on-call architectural consultant. The Department of Physical Facilities has negotiated a fee in the amount of \$22,962.47 to provide the necessary services. At this time, the Department of Physical Facilities recommends acceptance of a negotiated fee with Colimore Gallow Associates for architectural and engineering services associated with the construction of behavior management rooms at Hawthorne Elementary and Winfield Elementary Schools.

The funding source for these services will be made available through the Department of Federal and State Programs.

APPROVED:


Donald F. Kremmel, Ph.D.
Executive Director