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BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 13, 2003
TO: BOARD OF EDUCATION
FROM: Dr. J. Hairston, Superintendent
SUBJECT: Request for Change Order – Design Services and Construction Administration for Reroofing Project at Parkville Middle School
ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Cornell S. Brown, Administrator
Office of Comprehensive Maintenance and Construction
MacArthur Chavis, Project Administrator, Supervisor
Office of Comprehensive Maintenance and Construction

RECOMMENDATION

That the Board of Education approves a change order.

Request for Change Order – Design Services and Construction Administration for Reroofing Project at Parkville Middle School.

**Request for Approval of a Change Order
Design Services and Construction Administration for Reroofing Project
at Parkville Middle School
May 13, 2003**

On May 14, 2002, the Board of Education approved an award of contract to Nelson-Salabes, Inc. to provide design services and construction administration for the reroofing project at Parkville Middle School. The original scope of work on this project consisted of reroofing 13,408 square feet of damaged roofing at this school. Upon further investigation, it was determined that an additional 5,083 square feet of damaged roofing should also be replaced at this time. In order to address this increase in the scope of work, our design consultant has requested an increase in their fee to perform this additional work. Nelson-Salabes, Inc. has provided the Department of Physical Facilities a proposal in the amount of \$7,888.15 for this additional design work.

This price proposal has been reviewed by our in-house staff and found reasonable. At this time, the Department of Physical Facilities requests approval of a change order in the amount of \$7,888.15 with Nelson-Salabes, Inc. for additional design associated with reroofing at Parkville Middle School.

Funding for this project is available in Capital Budget Project #671 - Roof Rehabilitation.

APPROVED:



Donald F. Krempe, Ph.D.
Executive Director