



**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** May 27, 2003  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **Award of Contract – Parking Lot Improvements at Relay Elementary School**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard H. Cassell, P.E., Administrator  
Office of Engineering and Construction  
Mark Camponeschi, Civil Engineering Supervisor  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves an award of contract.

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Award of Contract – Parking Lot Improvements at Relay Elementary School

**Recommendation for Award of Contract  
Parking Lot Improvements at Relay Elementary School  
May 27, 2003**

On May 22, 2003, two (2) bids were received for Parking Lot Improvements at Relay Elementary School - Bid #RHA-406-03. This project consists of rebuilding the existing service area, entrance driveway, exit driveway apron, and resurfacing the existing parking lot. A summary of the bids received is attached. Based on the bids received, the Department of Physical Facilities recommends an award of contract to Melvin Benhoff Sons, Inc., the lowest responsive bidder, in the amount of \$95,045.00.

At this time, we also request approval of a 10% Change Order Allocation in the amount of \$9,504.00, to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Funding for this project is available from Capital Budget Project # 672 – Site Improvements.

APPROVED:



Donald F. Krempe, Ph.D.  
Executive Director

**Baltimore County Public Schools  
Parking Lot Improvements at Relay Elementary School  
Bid Number: RHA-406-03  
Bid Due Date: May 22, 2003**

<b>Bidders' Names</b>		
	Melvin Benhoff Sons, Inc.	American Asphalt Paving Company, Inc.
<b>Base Bid:</b>	<b>\$95,045</b>	<b>\$119,575</b>