

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** June 10, 2003  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **Fee Acceptance – Design and Construction Administration Services for Woodholme Elementary School**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard Cassell, Administrator  
Office of Engineering and Construction  
Kurt Buckler, Head of Engineering  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a negotiated fee.

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Fee Acceptance - Design and Construction Administration Services for Woodholme Elementary School

## Appendix I

### **Recommendation of Fee Acceptance Design and Construction Administration Services at Woodholme Elementary School June 10, 2003**

In order to expedite the construction of the Woodholme Elementary School to meet the September 2005 opening goal, the Department of Physical Facilities requests approval to utilize the design services of Grimm & Parker Architects, Inc., as a sole source provider of architectural/engineering services. Grimm & Parker Architects, Inc., architect of record, has prepared the prototype design previously utilized for four Baltimore County elementary schools - Essex Elementary, Edgemere Elementary, Westchester Elementary, and Dogwood Elementary Schools. To this end, we have negotiated a fee of \$608,787.00 to provide pre-design phase services; development of schematic design, design development, and construction documents; submission of documents for State review; bidding phase services; and construction administration services. In addition, the design consultant will conduct a review of the existing design for compliance with all current building codes and make any necessary code updates. Finally, the addition of eight classrooms and the expansion of the cafetorium will also be incorporated into the prototype design.

At this time, we are requesting Board approval of a fee with Grimm & Parker Architects in the amount of \$608,787.00 for design services and construction administration services associated with the construction of Woodholme Elementary School. Funding for these design services and construction administration services will be available through the Fiscal Year 2004 Capital Budget Project #111 – Woodholme Elementary School.

APPROVED:



Donald F. Krempe, Ph.D.  
Executive Director