

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** August 12, 2003

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. J. Hairston, Superintendent

**SUBJECT:** **Request for Change Order – Design Services for Science Room Renovations at Woodlawn High Center**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard Cassell, P.E., Administrator  
Office of Engineering and Construction  
J. Kurt Buckler, P.E., Head of Engineering  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a change order.

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Request for Change Order – Design Services for Science Room Renovations at Woodlawn High Center.

## Appendix I

### **Request for Approval of a Change Order Design Services for Science Room Renovations at Woodlawn High Center August 12, 2003**

On September 12, 2000, the Board of Education approved an award of contract with Grieves, Worrall, Wright & O'Hatnick, Inc. for design services associated with the renovation of science rooms at Woodlawn High Center. The original design fee was for renovations to eleven science rooms. During the design development phase, the consultant prepared construction estimates that indicated there was insufficient funding for renovating all eleven science rooms. The consultant prepared the design for all eleven rooms, but only ten rooms were bid and renovated. The Fiscal Year 2004 Capital Budget includes the additional funding necessary to renovate the remaining science room at Woodlawn High Center. This change order is for the consultant to prepare the bid package for renovating the remaining science room along with minor alterations to the cosmetology lab and science preparation room. The additional services will also include construction administration during the renovation and submission of all required State documentation.

This change order has been reviewed by our in-house engineering staff and found reasonable. At this time, the Department of Physical Facilities requests approval of a change order in the not-to-exceed amount of \$41,000.00 with Grieves, Worrall, Wright & O'Hatnick, Inc. for additional design services at Woodlawn High Center.

Funding for this Change Order is available from Capital Budget Project #666 – Alterations/Code Updates/Restorations.

APPROVED:

  
Donald F. Krempe, Ph.D.  
Executive Director