

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: September 9, 2003
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Request for Change Order – Architectural and Engineering Design Services for Science Room Renovations at Eastern Technical High School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard Cassell, P.E., Administrator
Office of Engineering and Construction
Clarence H. Foard, P.E., Project Manager
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a change order.

Change Order – Design Services for Science Room Renovations at Eastern Technical High School.

**Request for Approval of a Change Order
Design Services for Science Room Renovations at
Eastern Technical High School
September 9, 2003**

On August 20, 2000, the Board of Education approved a fee acceptance with Rubeling & Associates, Inc. to design the renovations for five science classrooms and their auxiliary service areas at Eastern Technical High School. Due to funding limitations, only three science classroom areas were renovated under this project. The Fiscal Year 2004 Capital Budget includes the necessary funding to complete the renovation of the remaining two science areas.

The Department of Physical Facilities has negotiated an additional fee of \$49,411.89 for the architect to prepare construction documents for bidding and to provide construction administration services for the renovation of these two areas. At this time, we request approval of a change order in the amount of \$49,411.89 with Rubeling & Associates, Inc. for these additional services.

Funding for these services is available in Capital Budget Project #666 – Alterations/Code Updates/Restoration.

APPROVED:



Donald F. Kremmel, Ph.D.
Executive Director