

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: September 23, 2003
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Fee Acceptance – Design Services and Construction Administration for Window Replacement Project at Riverview Elementary School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director,
Department of Physical Facilities
Richard H. Cassell, P.E., Administrator
Office of Engineering and Construction
E. Phillip Schied, P.E., Program Manager
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a negotiated fee.

Fee Acceptance - Design Services and Construction Administration for Window Replacement Project at Riverview Elementary School.

Appendix I

**Request for Fee Acceptance
Design Services and Construction Administration for Window Replacement Project
at Riverview Elementary School
September 23, 2003**

The State approved scope-of-work for the Major Maintenance Renovation Project at Riverview Elementary School includes funding for replacing the existing windows. In order to complete this project, the Department of Physical Facilities will utilize the services of a consultant to prepare the necessary construction documents to replace the existing windows at this site. On January 28, 2003, the Board approved the selection of Murphy & Dittenhafer Architects, Inc. as an on-call architectural consultant. The Department of Physical Facilities has negotiated a fee of \$51,764.00 for the consultant to perform the design, prepare the construction documents, assist in the bidding phase, and provide construction administration services for this window replacement project.

At this time, the Department of Physical Facilities requests approval to issue a contract in the negotiated amount of \$51,764.00 with Murphy & Dittenhafer Architects, Inc. Funding for these services is available in Capital Budget Project #665 – Major Maintenance.

APPROVED:


Donald F. Kremmel, Ph.D.
Executive Director