

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** October 21, 2003

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. J. Hairston, Superintendent

**SUBJECT:** **Request to Negotiate – Design Services for Systemic Renovations at Middle River Middle School, Dumbarton Middle School and Sparrows Point Middle School**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard H. Cassell, P.E., Administrator  
Office of Engineering and Construction  
Clarence Foard, Mechanical Engineer  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education grants approval to Negotiate.

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Request to Negotiate – Design Services for Systemic Renovations at Middle River Middle School, Dumbarton Middle School and Sparrows Point Middle School

Appendix I – Request to Negotiate

**Request Approval to Negotiate  
Design Services for Systemic Renovations at Middle River Middle School, Dumbarton  
Middle School, and Sparrows Point Middle School  
October 21, 2003**

The Fiscal Year 2004 Capital Budget includes funding for design and construction services for systemic renovations at Middle River Middle School, Dumbarton Middle School, and Sparrows Point Middle School. The Department of Physical Facilities has advertised for firms interested in performing these design services for this second group of middle schools to be addressed under the Major Maintenance Renovation Program. All procedures in the Board of Education's Policy and Rule, Section 7210 were followed to advertise, qualify, interview, and select the consultants

The Qualification Committee met in August and September 2003, to review the "expressions of interest" submitted by thirty (30) consultants. The Qualification Committee reviewed and graded this information and stated that the Selection Committee should consider nine (9) qualified firms (three architectural and six engineering firms).

On September 25, 2003, the Selection Committee met and discussed the Qualification Committee's report and interviewed each of the nine (9) qualified firms. Since the work at Middle River Middle School is largely architectural and will require the coordination of several design disciplines, the Selection Committee recommends that an architectural firm be selected to lead the design efforts for this project. The work to be performed at Dumbarton Middle School and Sparrows Point Middle School will require extensive mechanical/electrical engineering design and the Selection Committee recommends that an engineering firm be selected to lead these projects.

Based on their evaluations, the Selection Committee recommends that approval be granted to begin contract negotiations with the following firms for the systemic renovations at the noted schools:

Cochran, Stephenson & Dunkervoet  
URS Corporation  
Kibart, Inc.

Middle River Middle School  
Sparrows Point Middle School  
Dumbarton Middle School

APPROVED:

  
Donald F. Krempe, Ph.D.  
Executive Director