

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: November 19, 2003
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Request for Change Order – Design Services for Stabilization of the Farmland Tenant House**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard Cassell, P.E., Administrator
Office of Engineering and Construction
E. Phillip Schied, P.E., Program Manager
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a change order.

Request for Change Order – Design Services for Stabilization of the Farmland Tenant House.

Appendix I

Request for Approval of a Change Order Design Services for Stabilization of the Farmland Tenant House November 19, 2003

On January 28, 2003, the Board of Education approved a fee acceptance with URS Greiner, Inc. to investigate the existing conditions and prepare the necessary design documents to stabilize the Farmland Tenant House. This historic structure, located on the grounds of Catonsville High School, was constructed in 1794. The actual costs associated with the design services were \$14,460.00 below the not-to-exceed fee of \$41,900.00 approved by the Board. The Department of Physical Facilities requests approval to utilize the remaining funds with URS Greiner, Inc. to prepare a Record Plat of the house and the adjacent land to allow for the future transfer of this property to Baltimore County Government. No additional funding approval is being requested, only an expansion to the original scope of services approval by the Board.

At this time, the Department of Physical Facilities requests approval of a Change Order to the scope of work previously approved with URS Greiner to include the preparation of the necessary site documents for the future transfer of this property. Funding for these services is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:



Donald F. Krempel, Ph.D.
Executive Director