

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** December 16, 2003  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **Change Order – Design Services for Major Maintenance Renovation Project at Chase Elementary School**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard Cassell, P.E., Administrator  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a change order.

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Change Order - Design Services for Major Maintenance Renovation Project at Chase Elementary School.

Appendix I – Request for Approval of Change Order

## Appendix I

### **Request for Approval of Change Order for Design Services for Major Maintenance Renovation Project at Chase Elementary School December 16, 2003**

On May 16, 2000, the Board of Education approved a negotiated fee with EBL Engineers, Inc. to provide design services under the Major Maintenance Renovation Program at Chase Elementary School. In order to complete this project, it became necessary to provide additional design services to revise the heating plant from a hot water system to a steam system with heat exchangers.

The Department of Physical Facilities has received a proposal from the consultant in the amount of \$3,553.22 to complete the additional scope of work. This fee has been reviewed and was found reasonable. Based upon this review, we recommend approval of a change order in the amount of \$3,553.22 with EBL Engineers, Inc. for additional design services to modify the heating plant as stipulated above.

Funding for this Change Order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:



Donald F. Krempe, Ph.D.  
Executive Director