

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: February 25, 2004
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Request for Change Order – Design and Construction Administration Services at New Town High School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard Cassell, P.E., Administrator
Office of Engineering and Construction
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a change order.

Request for Change Order – Design and Construction Administration Services at New Town High School.

Appendix I

Recommendation of Approval of a Change Order Design and Construction Administration Services at New Town High School February 25, 2004

On September 12, 2000, the Board of Education approved a fee acceptance with Grimm and Parker Architects, Inc. for the design services associated with the construction of New Town High School. The Office of Career and Technology Education has requested the construction of an outdoor pavilion in order to teach their Construction Management course at New Town High School. A fee of \$12,000.00 has been negotiated with the consultant to design this outdoor pavilion. This fee includes preparation of the design for the 24 feet by 24 feet pavilion structure, the associated site work, and construction administration assistance during the bidding and construction phases.

This change order has been reviewed by our in-house engineering staff and found reasonable. At this time, the Department of Physical Facilities requests approval of a change order in the amount of \$12,000.00 with Grimm and Parker Architects, Inc. for the additional design services associated with the construction of an outdoor pavilion at New Town High School.

Funding for these additional services is available from Capital Budget Project #625 – New Town High School.

APPROVED:



Donald F. Krempe, Ph.D.
Executive Director