

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: March 9, 2004
TO: **BOARD OF EDUCATION**
FROM: Joe A. Hairston, Superintendent
SUBJECT: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**
ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services
PERSON(S): Patrick Fannon, Controller; Rick Gay, Purchasing Manager

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – March 9, 2004**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. Contract: Contracted Services: HVAC Repair Services
BID #: 3-343-01

Term: 1-year extension of contract **Contract Ending Date:** 3/13/05 (tentative)
Estimated annual extension award value: \$150,000
Estimated total extension award value: \$150,000

Bid issued: January 18, 2001
Pre-bid meeting date: January 31, 2001
Due Date: February 15, 2001
No. of vendors issued to: 14
No. of bids received: 13
No. of no-bids received: 0

Description:

The Office of Purchasing issued a solicitation in January, 2001, to qualify and select vendors for HVAC repair services. The Board of Education approved the initial award of contract on March 29, 2001. The initial contract was designed to provide a one-year extension of contract upon mutual agreement and under the same pricing, terms, and conditions. The fifth bidder is now in place as the tertiary.

Recommendation:

| | |
|-----------------|-------------------------------------|
| Primary Award | Denver-Elek, Inc., Baltimore, MD |
| Secondary Award | R. F. Warder, White Marsh, MD |
| Tertiary Award | Tignall & Company, Cockeysville, MD |

Note: The original tertiary award bidder, RCS Commercial Air Conditioning, Inc., was not willing to extend contract pricing.
The original fourth award bidder, Adler Services Group, Inc., is no longer in business.

Responsible school or office: Division of Physical Facilities, Maintenance

Contact Person: Cornell Brown

Funding Source: Operating budget for Maintenance

2. Contract: Contracted Services: *On-Call* Microbial Remediation and Restoration Services

Bid #: JMI-613-04

Term: 5 years **Extensions:** N/A **Contract Ending Date:** March 1, 2009 (tentative)

Estimated annual award value: 700,000

Estimated total award value: \$3,500,000

Bid issued: January 15, 2004

Pre-bid meeting date: January 22, 2004

Due Date: January 29, 2004

No. of vendors issued to: 9

No. of bids received: 4

No. of no-bids received: 0

Description:

The Office of Purchasing issued a solicitation to pre-qualify contractors with the appropriate insurance, training, and certification to perform microbial remediation by cleaning, disinfecting, demolition and disposal, restoration, and (associated) lead and asbestos abatement. All work under this contract will be performed either on a *time-and-material* or by a *not-to-exceed* quote basis.

Recommendation:

Award of contract is recommended to the following firms based upon the regular hourly rate for each worker on site working.

Primary

A-L Abatement, Inc., Baltimore, MD

Secondary

Barco Enterprises, Inc., White Marsh, MD

Responsible school or office: Office of Maintenance, Office of Environmental Services, Office of Operations, and Office of Engineering and Construction

Contact Person: Bob Merrey and Reginald Ringgold

Funding Source: Operating budget, aging school funds, and capital projects

3. Contract: Food Service: Equipment
Bid #: JCO-411-04

Term: 120 Days **Extensions:** 0 **Contract Ending Date:** 6/30/04 (tentative)
Estimated total award value: \$146,027

Bid issued: January 8, 2004
Pre-bid meeting date: None
Bid due date: January 23, 2004
No. of vendors issued to: 15
No. of bids received: 9
No. of no-bids received: 5
No. of non-responsive: 0

Description:

A bid was issued for the purchase and delivery of food service equipment (convection ovens, steamers, freezer chests, slicers, display cabinets, refrigerators, freezers, and warming cabinets) for various schools. Delivery is expected to be complete within 60 days after the award bidders receive the purchase order.

Recommendations:

Award of Contract is recommended to:

| | |
|-----------------------------|------------------------|
| Arbutus Refrigeration, Inc. | Baltimore, MD |
| Ashland Equipment, Inc. | Belcamp, MD |
| Calico Industries, Inc. | Annapolis Junction, MD |

Responsible school or office: Office of Food and Nutrition Services

Contact Person: David Patterson

Funding Source: Office of Food and Nutrition Services

4. Contract: Microsoft License Agreement
Bid #: JNI-744-04

Term: 1 year **Extension:** none **Contract Ending Date:** July 2005 (tentative)
Estimated total award value: \$388,163

Bid issued: NA
Pre-bid meeting date: NA
Due Date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

The Department of Technology wishes to renew the contract for Microsoft licensing with the University System of Maryland, Bowie, MD. This contract, RFP #USMC 99-12, was originally approved on September 9, 1999, to purchase software licensing for the computers being used by the students and staff in the Baltimore County Public Schools. The University System of Maryland extended the invitation to local education agencies to participate in a master agreement with BELL Techlogix, Richmond, VA. The Microsoft license agreement includes the Windows operating system, Office Suite and Outlook 2000 e-mail clients. Over one-half of the public school systems in Maryland participate in this contract. The contract has been in force since 1999, and is being extended from July 19, 2004 to July 18, 2005. The cost to cover the approximately 21,420 computers in Baltimore County is \$388,163 for this one-year period of time.

Responsible school or office: Department of Technology

Contact Person: Greg Barlow

Funding Source: Operating budget for Department of Technology