

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: March 9, 2004

TO: **BOARD OF EDUCATION**

FROM: Dr. J. Hairston, Superintendent

SUBJECT: **REQUEST FOR CHANGE ORDER – DESIGN AND CONSTRUCTION
ADMINISTRATION SERVICES FOR REROOFING PROJECT AT
PERRY HALL HIGH SCHOOL**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE
PERSON(S):**

Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Cornell S. Brown, Administrator
Office of Comprehensive Maintenance and Construction
MacArthur Chavis, Project Administrator, Supervisor
Office of Comprehensive Maintenance and Construction

RECOMMENDATION

That the Board of Education approves a change order.

Request for Change Order – Design and Construction Administration Services for Reroofing Project at Perry Hall High School.

Appendix I – Recommendation of approval of a Change Order

Appendix I

**Recommendation of Approval of a Change Order
Design and Construction Administration Services for Reroofing Project at
Perry Hall High School
March 9, 2004**

On January 29, 2002, the Board of Education approved a fee acceptance with Gale Associates, Inc. for the design and construction administration services associated with the reroofing project at Perry Hall High School. Due to an unexpected extension in the construction period, the consultant has requested additional fees for expanded construction administration services. The additional consultant fees, in the amount of \$6,200.00, have been reviewed by in-house staff and found reasonable.

Based upon this review, the Department of Physical Facilities requests approval of a change order in the amount of \$6,200 with Gale Associates, Inc. for additional services in conjunction with the reroofing project at Perry Hall High School. Funding for these additional services is available in Capital Budget Project #671 – Roof Rehabilitations.

APPROVED:



Donald F. Krempe, Ph.D.
Executive Director