

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** March 23, 2004

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. J. Hairston, Superintendent

**SUBJECT:** **REQUEST TO NEGOTIATE – DESIGN SERVICES FOR SYSTEMIC RENOVATIONS AT ARBUTUS MIDDLE SCHOOL, SADBROOK MAGNET MIDDLE SCHOOL, RIDGELY MIDDLE SCHOOL, AND SOUTHWEST ACADEMY**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard H. Cassell, P.E., Administrator  
Office of Engineering and Construction  
Clarence Foard, Mechanical Engineer  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education grants approval to Negotiate.

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Request to Negotiate – Design Services for Systemic Renovations at Arbutus Middle School, Sudbrook Magnet Middle School, Ridgely Middle School, and Southwest Academy

Appendix I – Request to Negotiate

**Request Approval to Negotiate  
Design Services for Systemic Renovations at Arbutus Middle School, Sudbrook Magnet  
Middle School, Ridgely Middle School, and Southwest Academy  
March 23, 2004**

The Fiscal Year 2004 Capital Budget includes funding for design and construction services for systemic renovations at Arbutus Middle School, Sudbrook Magnet Middle School, Ridgely Middle School, and Southwest Academy. The Department of Physical Facilities has advertised for firms interested in performing these design services for this third group of middle schools to be addressed under the Major Maintenance Renovation Program. All procedures in the Board of Education's Policy and Rule, Section 7210 were followed to advertise, qualify, interview, and select the consultants

The Qualification Committee met in January 2004, to review the "expressions of interest" submitted by twenty-four (24) consultants. The Qualification Committee reviewed and graded this information and stated that the Selection Committee should consider twelve (12) qualified firms.

On March 5 and 8, 2004, the Selection Committee met and discussed the Qualification Committee's report and interviewed each of the twelve (12) qualified firms. Based on their evaluations, the Selection Committee recommends that approval be granted to begin contract negotiations with the following firms for the systemic renovations at the noted schools:

Burdette, Koehler, Murphy & Associates, Inc.  
Gilbert Architects, Inc.  
James Posey Associates, Inc.  
KCI Technologies

Arbutus Middle School  
Sudbrook Magnet Middle School  
Ridgely Middle School  
Southwest Academy

APPROVED:

  
Donald F. Krempe, Ph.D.  
Executive Director