

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: July 13, 2004
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **FEE ACCEPTANCE - CONSTRUCTION ADMINISTRATION SERVICES AT STEMMERS RUN MIDDLE SCHOOL**
ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard H. Cassell, P.E., Administrator
Office of Engineering and Construction
E. Phillip Schied, P.E., Program Manager
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a contract award.

Fee Acceptance - Construction Administration Services at Stemmers Run Middle School.

Appendix I

Recommendation of Fee Acceptance Construction Administration Services at Stemmers Run Middle School July 13, 2004

On February 12, 2002, the Board of Education recommended the acceptance of the negotiated fee with SRBR, Inc. to provide the design services associated with the systemic renovation at Stemmers Run Middle School. Subsequently, the project at Stemmers Run Middle School has been designed, bid, and awarded. The Department of Physical Facilities has negotiated a fee with SRBR, Inc. to provide Construction Administration Services for the construction phase of this project. These services will include, but are not limited to, reviewing contractor submitted schedules, contractor submitted shop drawing reviews, progress meeting attendance, field review of construction, preparation of final construction punch-out lists, project closeout submissions to the State, preparation and submission of as-built drawings, and documents for the files.

At this time, the Department of Physical Facilities requests approval of the entire negotiated fee for Construction Administration Services, with SRBR, Inc., in the amount of \$42,212.00.

Funding for these services is identified in the County Capital Budget under Project #098—Stemmers Run Middle School Systemic Renovation.

APPROVED:



Donald F. Kremmel, Ph.D.
Executive Director