

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** July 13, 2004

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. J. Hairston, Superintendent

**SUBJECT:** **FEE ACCEPTANCE – DESIGN SERVICES FOR SYSTEMIC  
RENOVATIONS AT ARBUTUS MIDDLE SCHOOL**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard H. Cassell, P.E., Administrator  
Office of Engineering and Construction]  
Clarence Foard, P.E., Mechanical Engineer

**RECOMMENDATION**

That the Board of Education approves a negotiated fee.

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Recommendation of Fee Acceptance - Design Services for Systemic Renovations at Arbutus Middle School.

Appendix I – Recommendation of Fee Acceptance

## Appendix I

### **Recommendation of Fee Acceptance Design Services for Systemic Renovations at Arbutus Middle School**

On March 23, 2004, the Board of Education granted approval for the Department of Physical Facilities to enter into negotiations with the firm of Burdette, Koehler, Murphy and Associates to provide consultant services for the systemic renovations planned for Arbutus Middle School. These services include the preparation of the schematic design documents, design development documents, and construction documents; assistance in the bidding phase; and construction administrative services. The Department of Physical Facilities has negotiated a lump sum fee of \$678,911.32 with the consultant to provide these services.

At this time, the Department of Physical Facilities recommends acceptance of the negotiated fee with Burdette, Koehler, Murphy and Associates to provide the design services associated with the systemic renovations at Arbutus Middle School.

Funding for these design services is identified in the County Capital Budget under Project #106 – Arbutus Middle School Systemic Renovations.

APPROVED:



Donald F. Kremmel, Ph.D.  
Executive Director