

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: July 13, 2004
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **REQUEST FOR CONTRACT MODIFICATION – CONSTRUCTION
INSPECTION SERVICES FOR MECHANICAL / ELECTRICAL
RENOVATIONS AT VARIOUS ELEMENTARY SCHOOLS**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard Cassell, P.E., Administrator
Office of Engineering and Construction
E. Phillip Schied, P.E., Program Manager
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a contract modification.

Request for Contract Modification – Construction Inspection Services for Mechanical / Electrical
Renovations at Various Elementary Schools

Appendix I – Request for Contract Modification

**Request for Contract Modification
Construction Inspection Services for Mechanical / Electrical Renovations
at Various Elementary Schools
July 13, 2004**

On June 10, 2003, the Board of Education approved a fee with Development Facilitators, Inc. (DFI) in the not-to-exceed amount of \$35,000.00 for inspection services associated with the mechanical/electrical renovations at Cedarmere Elementary, Chadwick Elementary, Lansdowne Elementary, and Winand Elementary Schools. Unfortunately, the existing piping at Winand Elementary School required extensive replacement as noted in the October 21, 2003 Board Exhibit and the DFI inspector was required to be on site considerably longer than originally anticipated. A not-to-exceed increase to this contract in the amount of \$6,255 is requested in order to pay for these unanticipated additional inspection hours.

On March 29, 2001, the Board approved award of a negotiated fee with DFI to provide construction inspection services for various elementary schools under Phase 1 of the Major Maintenance Renovation Program. The Department of Physical Facilities utilized these remaining funds in this existing inspection contract to provide for construction inspection services associated with the mechanical/electrical renovations at Timber Grove Elementary, Seneca Elementary, Pinewood Elementary, Red House Run Elementary, Deer Park Elementary, and Winfield Elementary Schools. A not-to-exceed increase to this contract in the amount of \$11,084 is requested to pay for unanticipated additional inspection hours associated with these projects.

At this time, the Department of Physical Facilities requests approval of two contract modifications with DFI, in the combined not-to-exceed amount of \$17,339.00, for inspection services associated with the mechanical/electrical renovation projects at the ten elementary sites listed.

Funding for these contract modifications are identified in the County Capital Budget under Project #665 – Major Maintenance.

APPROVED:


Donald F. Kremmel, Ph.D.
Executive Director