

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** September 8, 2004  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Joe A. Hairston, Superintendent  
**SUBJECT:** **RECOMMENDATIONS FOR AWARD OF CONTRACTS**  
**ORIGINATOR:** J. Robert Haines, Deputy Superintendent, Business Services  
**PERSON(S):** Patrick Fannon, Controller; Rick Gay, Purchasing Manager

**RECOMMENDATION**

That the Board of Education approves the following contract recommendations.

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See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

## Background

The Annotated Code of Maryland, Education Article §5-112 Bids, provides that a county Board of Education may participate in contracts that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures.

Several of the following contract recommendations are utilizing contracts bid by other Maryland school systems or local governments, all of which followed public bidding procedures. Similarly, BCPS awarded contracts are utilized by other public agencies. The Office of Purchasing also participates in the Baltimore Regional Cooperative Purchasing Committee (BRCPC) and other consortiums, where participating agencies share taking the load on issuing bids for large dollar commodities such as fuel, paper, and even electricity.

**Recommendations for Award of Contracts  
Board Exhibit – September 8, 2004**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract:** Data Cable Installation Services  
**Bid #:** JMI-609-05  
(Baltimore City Solicitation Number BP04144)

**Term:** 3 year      **Extensions:** 1 year      **Contract Ending Date:** 9/25/08 (tentative)  
**Estimated annual award value:** \$500,000  
**Estimated total award value:** \$2,000,000

**Description:**

On July 21, 2004, the Baltimore City Board of Estimates awarded a contract for data cable installation services based on the most favorable hourly rates and percent markup on materials. This contract will be utilized to purchase standardized data equipment for upgrades to the electronic closets at various schools.

**Recommendation:**

Contract award to:

Plexus Installation, Inc., Baltimore, MD

**Responsible school or office:** Office of Technology

**Contact Person:** Gary Schlimme

**Funding Source:** Capital Budget and Operating Budget of the Office of Technology

**2. Contract:** Grass Seed and Fertilizer  
**Bid #:** JMI-610-05  
(Anne Arundel County Public Schools Multiple Award Contract for  
Grass Seed and Fertilizer--Bid Number 03CM-118)

**Term:** 1 year      **Extensions:** 0      **Contract Ending Date:** June 30, 2005 (tentative)  
**Estimated annual award value:** \$30,000  
**Estimated total award value:** \$30,000

**Description:**

On July 1, 2003, Anne Arundel County Public Schools (AACPS) awarded a contract for grass seed and fertilizer based on the most favorable unit price received per item.

**Recommendation:**

Contract awards to the following vendors:

Meyer Seed International, Baltimore, MD  
Newsom Seed Inc., Rockville, MD  
Bowen's Farm Supply, Annapolis, MD

**Responsible school or office:** Office of Grounds Services  
**Contact Person:** Dennis Elkins or Roland Nickoles  
**Funding Source:** Operating Budget of the Office of Grounds Services

**3. Contract:** Lamps and Bulbs  
**Bid #:** JMI-605-05  
(Montgomery County Public Schools Multiple Award Contract for Lamps--Bid Number 4095.2)

**Term:** 2 years    **Extension:** 0                      **Contract Ending Date:** 8/23/06 (tentative)  
**Estimated annual award value:** \$100,000  
**Estimated total award value:** \$200,000

**Description:**

On August 23, 2004, Montgomery County Public Schools (MCPS) awarded a contract for lamps based on the most favorable unit price received per item or the most favorable percent discount off the manufacturer's list price.

**Recommendation:**

Contract awards to the following vendors:

- Allegheny Electronics, Hagerstown, MD
- B&B Lighting Supply, Inc., Baltimore, MD
- C.N. Robinson Lighting Supply Co., Baltimore, MD
- Scott Electric, Greensburg, PA
- Shepherd Electric Co., Inc., Baltimore, MD
- United Electric Supply, Rockville, MD
- Vantage Lighting, Inc., San Rafael, CA
- Vista, Inc., Overland Park, KS

**Responsible school or office:** Office of Operations  
**Contact Person:** John Damron  
**Funding Source:** Operating Budget for Operations

**4. Contract:** Tank, Underground, Water - Rural  
**Bid #:** JMI-608-05  
(Baltimore County Government Solicitation Number 205066)

**Term:** 1 year      **Extensions:** 4 years      **Contract Ending Date:** 8/23/09 (tentative)  
**Estimated annual award value:** \$500,000  
**Estimated total award value:** \$2,500,000

**Description:**

On August 23, 2004, Baltimore County Government awarded a contract for rural underground water tanks based on the most favorable cumulative bid. The eight-line item components of the contract are: 1) Underground Rural Water Tank, 30,000 gallons; 2) Site work; 3) Class 1 excavation services; 4) Aggregate stone sub-base; 5) Asphalt paving; 6) Asphalt tack coat; 7) Class 2 excavation services; and 8) Concrete paving.

**Recommendation:**

Award of contract to:

Maryland Pump Tank & Electric Company, Baltimore, MD

**Responsible school or office:** Office of Environmental Services

**Contact Person:** Ronald G. Kehne

**Funding Source:** Capital Budget—Office of Operations

**5. Contract:** Vehicle Towing, Extension  
**Bid #:** 2-297-03

**Term:** 2 years  
**Contract Ending Date:** 09/30/06 (tentative)  
**Estimated annual award value:** \$20,000  
**Estimated total award value:** \$40,000

**Bid issued:** July 3, 2002  
**Pre-bid meeting date:** July 8, 2002  
**Due Date:** July 31, 2002  
**No. of vendors issued to:** 22  
**No. of bids received:** 2  
**No. of no-bids received:** 0

**Description:**

The award bidder provides five services for a fixed price. They are:

1. Tow
2. Remove drive axle
2. Place upright
4. Winch vehicles from mud, snow, or ice
5. Transport via lowboy trailer or rollback truck

The award bidder must have in its possession equipment as specified by BCPS to service all fleet vehicles, including school buses, trucks, grounds' equipment, and automobiles, and is required to arrive at any requested site in both Baltimore City and Baltimore County jurisdictions within 30 minutes of notification, 24 hours per day, seven days per week, including all holidays. The initial contract was approved by the Board of Education September 9, 2002.

**Recommendation:**

Contract awarded to:

Ted's Towing, Baltimore, MD

**Responsible school or office:** Office of Transportation

**Contact Person:** Wayne Hopkins

**Funding Source:** Operating Budget of the Office of Transportation