

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: September 8, 2004

TO: **BOARD OF EDUCATION**

FROM: Dr. J. Hairston, Superintendent

SUBJECT: **REQUEST FOR CONTRACT MODIFICATION – DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES AT WOODHOLME ELEMENTARY**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard Cassell, P.E., Administrator
Office of Engineering and Construction
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a contract modification.

Request for Contract Modification – Design and Construction Administration Services at Woodholme Elementary School.

**Recommendation of Approval of a Contract Modification
Design and Construction Administration Services at Woodholme Elementary School
September 8, 2004**

On June 10, 2003, the Board of Education approved a fee acceptance with Grimm & Parker Architects, Inc. for design services associated with the construction of Woodholme Elementary School. In order to reduce construction costs, minor design changes to several construction packages will be performed resulting in an estimated savings of \$45,000 in construction costs. The design consultant has requested a fee of \$2,619.00 for additional design services.

This fee has been reviewed by our in-house engineering staff and found reasonable. At this time, the Department of Physical Facilities requests approval of a contract modification in the amount of \$2,619.00 with Grimm & Parker Architects, Inc. for the re-design of several details for Woodholme Elementary School.

Funding for these additional services is available through the County Capital Budget under Project #111 – Woodholme Elementary School.

APPROVED:



Donald F. Krempel, Ph.D.
Executive Director