

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** September 8, 2004  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **REQUEST FOR MODIFICATION OF A/E CONTRACT – DESIGN  
AND CONSTRUCTION AT WINDSOR MILL MIDDLE SCHOOL**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard Cassell, P.E., Administrator  
Office of Engineering and Construction  
J. Kurt Buckler, P.E., Head of Engineering  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a change order.

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Request for Modification of A/E Contract at Windsor Mill Middle School.

## Appendix I

### **Recommendation of Approval of a Change Order Design and Construction Administration Services at Windsor Mill Middle School September 8, 2004**

On January 14, 2002, the Board of Education granted approval for the Department of Physical Facilities to enter into negotiations with Grimm & Parker Architects, Inc. for the design and construction administration services associated with the construction of Windsor Mill Middle School. Following this approval, a fee of \$1,481,993.00 was negotiated for all design phase services including bidding and construction administration services. On December 3, 2002, the Board approved an award of the initial phase of the design services for the preparation of schematic designs and on March 9, 2004 approval was granted for the remaining design, bidding and construction administration services.

During the preliminary design phase Baltimore County's Developer's Review Section advised the Consultant that Windsor Mill Road should be design as a 40' wide roadway in a 60' wide right-of-way and it was to be widened with curb and gutter along the entire School property. Currently all site design has been completed and is being advertised for bids. Recently County DPW has revised the width of Windsor Mill Road to a 44' wide roadway in a 70' right-of-way. The revision requires the site design of grades, roadway, curb/gutter, sidewalks and utilities to be revised.

A fee of \$10,570.00, has been negotiated with the Consultant to redesign the Windsor Mill Road Widening.

At this time, the Department of Physical Facilities requests approval of additional design fees with Grimm & Parker Architects, Inc. in the amount of \$10,570.00 for these design changes.

Funding for the services is currently available in the Capital Budget Project #091 – Windsor Mill Middle School.

APPROVED:



Donald F. Krempe, Ph.D.  
Executive Director