

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: November 9, 2004

TO: **BOARD OF EDUCATION**

FROM: Dr. J. Hairston, Superintendent

SUBJECT: **RULE 5150 SHARED DOMICILE DISCLOSURE FORM**

ORIGINATOR: Christine M. Johns, Deputy Superintendent of Curriculum and Instruction

RESOURCE
PERSON(S): Dale Rauenzahn, Executive Director, Student Support Services
Vivian Ferguson, Coordinator, Pupil Personnel Services

INFORMATION

That the Baltimore County Public Schools, Office of Pupil Personnel Services, Shared Domicile Disclosure Form is presented to the Board as an information item. This form is cited in Rule 5150.

**BALTIMORE COUNTY PUBLIC SCHOOLS
OFFICE OF PUPIL PERSONNEL SERVICES
SHARED DOMICILE DISCLOSURE FORM**

The undersigned do hereby attest that the parent(s)/guardian(s) of the children listed below are residing at the following address:

Street Address

City, State, Zip Code

Home Phone Number

and request that the following school-aged children who are residing at the same address be permitted to enroll in the Baltimore County Public Schools (Do not list children of homeowner/leaseholder):

<u>Name of Student</u>	<u>Date of Birth</u>	<u>Receiving School</u>	<u>Grade in 04-05</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

It is understood that the information provided by the undersigned is accurate. Any attempt to falsify the above information shall result in withdrawal of the student(s), and the appropriate tuition charge shall be assessed for each student falsely enrolled in the Baltimore County Public Schools. The tuition for the 2003-04 school year for a half-day kindergarten student is \$2,727.00, a full-day kindergarten student or an elementary school student is \$5,454.00, and a secondary school student is \$5,057.00. Tuition fees are subject to revision by the Baltimore County Board of Education.

The above-named student(s) will be permitted to enroll in the Baltimore County Public Schools as long as the student(s) and parent(s)/guardian(s) are domiciled at the above-stated address. If a change in domicile occurs, the resident (homeowner/leaseholder) and parent(s)/guardian(s) MUST notify the school(s) immediately. If it is determined that false information has been provided or a change in domicile occurs and the school(s) is/are not notified, both the resident (homeowner/leaseholder) and parent(s)/guardian(s) whose signatures appear below shall be liable for the assessed tuition, in accordance with Board of Education Policy and Superintendent's Rule 5150, *STUDENTS: Enrollment and Attendance*.

It is further understood that in accordance with Superintendent's Rule 5150, the resident (homeowner/leaseholder) will provide proof of property ownership or current lease, and the parent(s)/guardian(s) will provide a photo identification and three (3) current documents proving domicile at the above-stated address. Residency verification must be renewed each year that the student(s) and parent(s)/guardian(s) live in a shared domicile living arrangement.

I solemnly affirm under the penalties of perjury that the contents of the foregoing are true to the best of my knowledge, information, and belief. Furthermore, I have received and read copies of Policy and Rule 5150.

Signature of Resident (Owner/Leaseholder)

Signature of Parent(s)/Guardian(s) of Student(s)

Print Name

Print Name

I HEREBY CERTIFY that on this _____ day of _____, _____ (year), the above-named subscribers,

_____ and _____, personally appeared before me and made oath in due form of the law that the foregoing facts are true and correct to the best of their knowledge, information, and belief, under penalty of perjury.

Notary Public _____ Print Name _____ My Commission Expires _____

DECISION: _____ Approved _____ Denied _____ Date _____
Signature of Residency Officer/Pupil Personnel Worker

If approved, enrollment is for the 2004-2005 school year only, and only if the parent(s)/guardian(s) and child(ren) named herein reside at the address provided on this *Disclosure Form*. A new *Disclosure Form* must be filed each school year.

APPEALS: Must be made in writing, including a copy of this *Disclosure Form* signed by the Residency Officer/Pupil Personnel Worker, to the Coordinator of Student Support Services, Baltimore County Public Schools, 9610 Pulaski Park Drive, Suite 219, Baltimore, Maryland 21220, within 10 calendar days of the date of decision.