

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: February 22, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – February 22, 2005**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. Contract: Roof Repair Services
Contract #: JMI-626-05

Term: 5 years **Extension:** 0 **Contract Ending Date:** 12/31/09 (tentative)
Estimated annual award Value: \$50,000
Estimated total award value: \$250,000

Bid issued: December 23, 2004
Pre-bid meeting date: N/A
Due Date: January 13, 2005
No. of vendors issued to: 20
No. of bids received: 9
No. of no-bids received: 1
No. of non-responsive bids: 1

Description:

Specifications for solicitation were designed to qualify and select contractor(s) to provide skilled labor to perform both emergency and non-emergency roof repair services. Contractors are ranked according to the most favorable hourly rate.

Recommendation:

Award of contract is recommended to:

Primary - KI Construction Company, Inc.	Glen Burnie, MD
Secondary - J & K Contracting, Inc.	Bowie, MD
Tertiary – Roofers, Inc.	Baltimore, MD

Responsible school or office: Division of Physical Facilities, Office of Roofing and Relocatables

Contact Person: Dale Johnson

Funding Source: Operating Budget

2. Contract: Social Studies – Maps and Globes
Bid #: JNI-782-05

Term: 1 year **Extensions:** 1 year **Contract Ending Date:** 6/30/07 (tentative)
Estimated annual award value: \$200,000
Estimated total award value: \$400,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due Date: N/A
No. of vendors issued to: 3
No. of bids received: 3
No. of no-bids received: 0

Description:

The Office of Social Studies invited the manufacturers of maps and globes to make a presentation of their products to a group of teachers, parents, and supervisors to select those that best matched the curriculum goals of the Baltimore County Public Schools. This solicitation was designed for all schools to be given an opportunity to purchase items that are identified as a local need in the specific school. The items that they will be able to purchase will be maps, globes, and/or laminated desk maps.

Recommendation:

Award of contract is recommended to:

Nystrom, Herff Jones Education Division Chicago, IL
Rand McNally Educational Publishing Skokie, IL

Responsible school or office: Office of Social Studies

Contact Person: Barbara Yingling

Funding Source: Operating Funds

3. Contract: Summer Science Institute for Elementary Teachers
Contract #: RGA-154-05

Term: 6 months **Extension:** 0 **Contract Ending Date:** 7/29/05 (tentative)

Estimated total award value: \$36,000

Quote/Bid/Proposal issued: NA
Pre-bid meeting date: NA
Due Date: NA
No. of vendors issued to: NA
No. of Quotes/Bids/Proposals received: NA
No. of no-bids received: NA

Description:

The Community College of Baltimore County (CCBC) and BCPS are co-sponsoring an Elementary Summer Science Institute (ESSI) on all three campuses of CCBC. The purpose of the institute is to strengthen elementary teachers' science and technology content knowledge base and teaching confidence in the following science areas: Life Science; Chemistry; Physics; Earth/Space Science; Environmental Science; Active K-5 Science Teaching: Learning Through Information, Technology, and Visual Literacy; and Using Technology to Teach Science in the Elementary Classroom.

Recommendation:

Award of contract is recommended to:

Community College of Baltimore County Baltimore, MD

Responsible school or office: Office of Science, PreK-12

Contact Person: C. David Copenhaver

Funding Source: Title II Grant Funds

4. Contract: Various Trucks
Bid #: JMI-625-05

Term: 4 months **Extension:** N/A **Contract Ending Date:** 6/30/05 (tentative)
Estimated annual award value: N/A
Estimated total award value: \$ 1,398,886

Bid issued: December 16, 2004
Pre-bid meeting date: January 6, 2005
Due Date: January 20, 2005
No. of vendors issued to: 25
No. of bids received: 7
No. of no-bids received: 0
No. of non-responsive bids: 3

Description:

Specifications for solicitation were designed to qualify and select contractor(s) to furnish and deliver current year models of trucks and vans equipped as specified by BCPS for a firm fixed-price per vehicle. Awards of contract are recommended to the lowest priced bidders meeting specifications. The Office of Transportation will purchase 40 vehicles of various models, and the Office of Food and Nutrition Services will purchase four cargo vans.

Recommendation:

Award of contract is recommended to the lowest priced bidders meeting specifications:

Criswell Chevrolet	Gaithersburg, MD
Miller Brothers Chevrolet	Ellicott City, MD
Penn GMC Commercial Truck Center	Baltimore, MD

Responsible school or office: Office of Transportation
Office of Food and Nutrition Services

Contact Person: Wayne Hopkins, Office of Transportation
Karen Levenstein, Office of Food & Nutrition Services

Funding Source: Operating Budget (Lease Purchase) and Office of Food and Nutrition Services' Enterprise Funds

5. Contract: ADA Upgrades – Victory Villa Elementary School

Estimated project amount: \$208,570
10% Change Order Allocation: \$20,857
Total award amount: \$229,427

Description:

On February 8, 2005, five (5) bids were received for ADA Upgrades at Victory Villa Elementary School – Bid #MBU-529-05. This project consists of ADA modifications to two sets of students’ restrooms, one set of faculty restrooms, and one nurse’s restroom. Based on the bids received, the Department of Physical Facilities recommends an award of contract to DeBar Construction, Inc., the lowest responsive bidder, in the amount of \$208,570, which includes Add Alternates 1, 3, and 4, for floor and wall tiles, ceiling, and lighting.

At this time, we also request approval of a 10% Change Order Allocation in the amount of \$20,857, to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Funding for this project is available through the State of Maryland – Qualified Zone Academy Bond Program (QZAB).

Recommendation:

Award of contract is recommended to:

DeBar Construction, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
Mohammed Mufti, Project Manager
Office of Engineering and Construction

Funding source: QZAB - State Funding

**BALTIMORE COUNTY PUBLIC SCHOOLS
VICTORY VILLA ELEMENTARY SCHOOL – ADA UPGRADES
BID NUMBER: MBU-529-05
BID DUE: FEBRUARY 8, 2005**

	Bidders' Names				
	Debar Construction	J.A.K. Construction	Mirable Construction	Orfanos Contractors, Inc.	RWC Contracting Corp.
Base Bid	\$156,500.00	\$171,000.00	\$156,038.00	\$217,500.00	\$176,800.00
Add Alternate #1: <i>Provide all work associated with the installation of ceramic mosaic floor tile in two sets of gang restrooms, excluding ceramic base.</i>	\$17,500.00	\$17,300.00	\$20,395.00	\$11,000.00	\$17,500.00
Add Alternate #2: <i>Provide all work associated with kindergarten restroom, including ceramic tile on all four walls with cove base and all associated plumbing and electrical work.</i>	\$12,600.00	\$11,000.00	\$8,685.00	\$15,000.00	\$19,000.00
Alternate #3: <i>Provide and install ceramic wall tile indicated on elevations and in nurse's restroom and all four walls, including ceramic cove base.</i>	\$16,170.00	\$20,000.00	\$24,550.00	\$15,000.00	\$15,000.00
Alternate #4: <i>Provide and install ceiling tile, grid work, and lights in two sets of gang toilet rooms.</i>	\$18,400.00	\$14,000.00	\$13,260.00	\$18,000.00	\$14,500.00
Base Bid Plus Alternates #1, 3, and 4	\$208,570.00	\$222,300.00	\$214,243.00	\$261,500.00	\$223,800.00

6. Contract Modification: Change Order Design and Construction Administration Services at Woodholme Elementary School – Field Borings

Estimated award value: \$15,000

Description:

On June 10, 2003, the Board of Education of Baltimore County approved a fee acceptance with Grimm & Parker Architects, Inc. for the design services for the proposed Woodholme Elementary School. During design, the Baltimore County Department of Recreation and Parks requested that, as part of the construction of Woodholme Elementary School, Baltimore County Public Schools upgrade the existing field lighting found on the adjoining recreation site because the existing lighting does not meet current illumination standards. The design for the new field lighting is complete; however, previous soil borings in the area indicate rock. The field lighting design requires foundations of 15’ to 27’ deep due to the lighting pole heights. As part of the design service, it is recommended that the pole locations be surveyed and each proposed location have a boring to the foundation limit. If rock is encountered, an alternate foundation will need to be designed based on the rock depth. Surveys, borings, and alternative foundation design will be performed at a not-to-exceed amount of \$15,000.

This contract modification has been reviewed by our in-house engineering staff, together with the Baltimore County Department of Recreation and Parks, and found to be reasonable.

Funding for these additional services is available from Capital Budget Project #111 - Woodholme Elementary School. The Baltimore County Department of Recreation and Parks will reimburse Baltimore County Public Schools for all costs associated with upgrading the field lighting.

The proposed Change Order, if utilized to its maximum amount, represents 2% of the original contract amount for this fast track undertaking. The total Change Order amount for this design effort represents 6% of the original approval amount (including this Change Order).

Recommendation:

Contract Modification is recommended to:

Grimm & Parker Architects, Inc. Calverton, MD

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

Funding source: County Capital Budget – Project # 111

7. Contract Modification: Electrical Work (16A Contract) at Woodholme Elementary School

Estimated award value: \$37,265

Description:

On March 9, 2004, the Board of Education of Baltimore County approved the 16A construction contract for the Woodholme Elementary School project. The 16A construction package was awarded to Key Systems, Inc., for \$1,139,800.

The Baltimore County Public Schools (BCPS) Office of Safety and Security has requested additional exterior cameras and card readers be added to this school. Key Systems, Inc., has proposed to add three (3) exterior cameras and three (3) card access readers for \$37,265. This price has been reviewed by the Consultant, Construction Manager, and the Department of Physical Facilities, and is reasonable for the work involved.

Funding for this additional work is from the Office of Safety and Security Operating Budget.

Recommendation:

Award of contract modification is recommended to:

Key Systems, Inc. White Marsh, MD

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

Funding source: Office of Safety and Security Operating Budget