

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: April 26, 2005

TO: **BOARD OF EDUCATION**

FROM: Joe A. Hairston, Superintendent

SUBJECT: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – April 26, 2005**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. eCatalog Contracts (a through p)

The following 18 contracts for instructional supplies and equipment, textbooks, and instructional media represent our fourth year in developing an online electronic catalog for an electronic procurement system for schools and offices to use. Again this year, solicitations for these catalogs were issued online with vendors returning their pricing, also online, and awards were made online. We have seen a dramatic increase in the number of responses from vendors this year due to the ease of the automated system.

Since September, 2001, Baltimore County Public Schools (BCPS) has aggressively moved toward online electronic purchasing. We have also expanded the system from a small pilot program of five campuses to over 170 locations, and we have expanded the number of online catalogs from the original five eCatalogs to 30 eCatalogs by the beginning of FY04. Delivery of supplies to a campus or office can, and normally does, occur within 24 to 96 hours. Through the use of procurement cards, vendors receive their payments within 24 to 48 hours after shipping. We have also been able to negotiate a reduction in shipping costs from an average of 10 to 15 percent to anywhere from 4 to 7 percent currently. All of this has been accomplished without an increase in budget or staffing.

These 30 online catalogs contain over 450,000 line items. Over the last two and a half years we have processed over 15,995 electronic purchase orders valued at \$5.26 million. Schools and curriculum offices are now able to order, from a campus workstation or from home, anything they need to support their curriculum throughout the school year.

a. Contract: eCatalog -- First Aid Supplies
Bid #: JNI-773-05

Term: 1 year **Extension:** 1 year **Contract Ending Date:** 6/30/07 (tentative)
Estimated annual award value: \$100,000
Estimated total award value: \$200,000

Bid issued: February 10, 2005
Pre-bid meeting date: NA
Due Date: April 1, 2005
No. of vendors issued to: 59
No. of bids received: 3
No. of no-bids received: 0

Description:

A bid for the annual price agreement for medications and first aid supplies bid specification includes 165 items approved for use by the nurses in our schools.

Recommendation:

Recommendation of awards of contract is to the following vendors:

Caligor	Greenville, SC
Laerdal Medical Corporation	NY
McKesson General Medical Corp.	Elkridge, MD

Responsible school or office: Office of Health Services

Contact Person: Michele Prumo

Funding Source: Operating budgets of individual schools and Office of Health Services

b. Contract: eCatalog -- Handwriting Materials
Bid #: JNI-786-05

Term: 1 year **Extension:** 0 **Contract Ending Date:** 6/30/06 (tentative)
Estimated annual award value: \$40,000
Estimated total award value: \$40,000

Bid issued: February 10, 2005
Pre-bid meeting date: None
Bid due date: April 1, 2005
No. of vendors issued to: 14
No. of bids received: 2
No. of no-bids received: 0
No. of non-responsive: 0

Description:

A bid for the annual price agreement for the handwriting materials bid specification includes 81 items approved for use in the schools.

Recommendations:

Award of contract is recommended to:

Zaner-Bloser, Inc.	Columbus, OH
Windtree Enterprises, Inc.	Boca Raton, FL

Responsible school or office: Office of Elementary Programs

Contact Person: Kathleen M. McMahon

Funding Source: Operating budgets of individual schools and offices

c. Contract: eCatalog -- Interscholastic Athletic Equipment and Supplies
Bid #: JNI-774-05

Term: 1 year **Extension:** 1 year **Contract Ending Date:** 6/30/07 (tentative)
Estimated annual award value: \$125,000
Estimated total award value: \$250,000

Bid issued: February 10, 2005
Pre-bid meeting date: NA
Due Date: April 1, 2005
No. of vendors issued to: 56
No. of bids received: 13
No. of no-bids received: 0

Description:

A bid was held to establish the annual price agreement for interscholastic athletic supplies and equipment with bid specifications that included 424 items approved for use in the interscholastic athletic program in the secondary schools.

Recommendation:

Recommendations of awards of contract are to the following vendors:

Aluminum Athletic Equipment Co.	West Conshohocken, PA
Anaconda Sports	Kingston, NY
Bacharach Rasin Sporting Goods	Towson, MD
Breman Company	Boyd's, MD
Football America	Silver Spring, MD
Georgi Sports	Lancaster, PA
H L Corporation	Manhattan Beach, CA
Marlow Sports	Forestville, MD
Passons Sports-Sports Supply Group	Dresher, PA
Pioneer Manufacturing	Cleveland, OH
Riddell All American International	Elyria, OH
Sports Stop, Inc.	Brooklandville, MD
Sportsman's	Johnstown, PA

Responsible school or office: Office of Athletics

Contact Person: Ronald Belinko

Funding Source: Operating budgets of individual schools and offices

d. Contract: eCatalog -- Interscholastic Football Supplies and Equipment
Bid #: JNI-775-05

Term: 1 year **Extension:** 1 year **Contract Ending Date:** 6/30/07 (tentative)
Estimated annual award value: \$105,000
Estimated total award value: \$210,000

Bid issued: February 10, 2005
Pre-bid meeting date: NA
Due Date: April 1, 2005
No. of vendors issued to: 51
No. of bids received: 9
No. of no-bids received: 0

Description:

A bid was held to establish the annual price agreement for interscholastic football supplies and equipment with bid specifications that included 192 items approved for use in the interscholastic football program in the secondary schools.

Recommendation:

Recommendations of awards of contract are to the following vendors:

Ace Reconditioners	Washington, PA
Aluminum Athletic Equipment Co.	West Conshohocken, PA
Anaconda Sports	Kingston, NY
Football America	Silver Spring, MD
Marlow Sports	Forestville, MD
Passons Sports-Sports Supply Group	Dresher, PA
Riddell All-American	Elyria, OH
Sports Stop, Inc.	Brooklandville, MD
Sportsman's	Johnstown, PA

Responsible school or office: Office of Athletics

Contact Person: Ronald Belinko

Funding Source: Operating budgets of individual schools and offices

e. Contract: eCatalog -- Library Instructional Media
Bid #: JNI-787-05

Term: 1 year **Extension:** 0 **Contract Ending Date:** 6/30/06 (tentative)
Estimated annual award value: \$67,000
Estimated total award value: \$67,000

Bid issued: February 10, 2005
Pre-bid meeting date: None
Bid due date: April 1, 2005
No. of vendors issued to: 53
No. of bids received: 5
No. of no-bids received: 0
No. of non-responsive: 0

Description:

A bid for the annual price agreement for the library instructional media bid specification includes 190 items approved for use in schools.

Recommendation:

Award of Contract is recommended to:

Clearvue/eav	Chicago, IL
Encyclopedia Britannica, Inc.	Chicago, IL
Mackin Library Media	Burnsville, MN
SVE & Churchill Media	Chicago, IL
Tech 4 Learning, Inc.	San Diego, CA

Responsible school or office: Office of Library Instructional Services

Contact Person: Della Curtis

Funding Source: Operating budgets of individual schools and offices

f. Contract: eCatalog -- Media Supplies--Elementary
Bid #: JNI-783-05

Term: 1 year **Extension:** 0 **Contract Ending Date:** 6/30/06 (tentative)
Estimated annual award value: \$172,000
Estimated total award value: \$172,000

Bid issued: February 10, 2005
Pre-bid meeting date: None
Bid due date: April 1, 2005
No. of vendors issued to: 174
No. of bids received: 10
No. of no-bids received: 0
No. of non-responsive: 0

Description:

A bid for the annual price agreement for the elementary media supplies bid specification includes 1,977 items approved for use in schools.

Recommendation:

Award of contract is recommended to:

Clearvue/eav	Chicago, IL
Davis Publications, Inc.	Worcester, MA
ETA/Cuisenaire	Vernon Hill, IL
Follett Library Resources	McHenry, IL
Lakeshore Learning Materials	Carson, CA
Perma-Bound Books	Jacksonville, IL
SVE & Churchill Media	Chicago, IL
Tech 4 Learning, Inc.	San Diego, CA
The Book Rack	Timonium, MD
Tom Snyder Productions, Inc.	Watertown, MA

Responsible school or office: Office of Elementary Programs

Contact Person: Kathleen M. McMahon

Funding Operating budgets of individual schools and offices

g. Contract: eCatalog -- Media Supplies--Secondary
Bid #: JNI-784-05

Term: 1 year **Extension:** 0 **Contract Ending Date:** 6/30/06 (tentative)
Estimated annual award value: \$48,000
Estimated total award value: \$48,000

Bid issued: February 10, 2005
Pre-bid meeting date: None
Bid due date: April 1, 2005
No. of vendors issued to: 173
No. of bids received: 13
No. of no-bids received: 0
No. of non-responsive: 0

Description:

A bid for the annual price agreement for the secondary media supplies bid specification includes 1,769 items approved for use in schools.

Recommendation:

Award of contract is recommended to:

Academic Book Services, Inc.	Cartersville, GA
Barron's Educational Series, Inc.	Hauppauge, NY
Clearvue/eav	Chicago, IL
Davis Publications, Inc.	Worcester, MA
Duplicator Sales, Inc.	Towson, MD
Kunz, Inc.	Baltimore, MD
Pearson Learning Group	Parsippany, NJ
Pearson Scott Foresman	Glenview, IL
Pearson/Prentice Hall, Inc.	Upper Saddle River, NJ
Perma-Bound Books	Jacksonville, IL
Recorded Books	Prince Frederick, MD
SVE & Churchill Media	Chicago, IL
The Book Rack	Timonium, MD

Responsible school or office: Office of Elementary Programs

Contact Person: Kathleen M. McMahon

Funding Source: Operating budgets of individual schools and offices

h. Contract: eCatalog -- Media Supplies--Special Education
Bid #: JNI-785-05

Term: 1 year **Extension:** 0 **Contract Ending Date:** 6/30/06 (tentative)
Estimated annual award value: \$26,000
Estimated total award value: \$26,000

Bid issued: February 10, 2005
Pre-bid meeting date: None
Bid due date: April 1, 2005
No. of vendors issued to: 154
No. of bids received: 1
No. of no-bids received: 0
No. of non-responsive: 0

Description:

A bid for the annual price agreement for the special education media supplies bid specification includes 134 items approved for use in schools.

Recommendation:

Award of contract is recommended to:

Kunz, Inc.

Baltimore, MD

Responsible school or office: Office of Special Education

Contact Person: Judith E. Glass

Funding Source: Operating budgets of individual schools and offices

i. Contract: eCatalog -- Medications
Bid #: JNI-772-05

Term: 1 year **Extension:** 1 year **Contract Ending Date:** 6/30/07 (tentative)
Estimated annual award value: \$75,000
Estimated total award value: \$150,000

Bid issued: February 10, 2005
Pre-bid meeting date: NA
Due Date: April 1, 2005
No. of vendors issued to: 59
No. of bids received: 2
No. of no-bids received: 0

Description:

A bid was held to establish the annual price agreement for Medications and First Aid supplies with bid specifications that included 61 items approved for use by the nurses in our schools.

Recommendation:

Recommendation of awards of contract is to the following vendors:

Livingston, Stern and Associates Santa Monica, CA
McKesson General medical Corp. Elkridge, MD

Responsible school or office: Office of Health Services

Contact Person: Michele Prumo

Funding Source: Operating budgets of individual schools and Office of Health Services

j. Contract: eCatalog -- Music--Instrumental Supplies
Bid #: JNI-788-05

Term: 1 year **Extensions:** 0 **Contract Ending Date:** 6/30/06 (tentative)
Estimated annual award value: \$18,000
Estimated total award value: \$18,000

Bid issued: February 10, 2005
Pre-bid meeting date: None
Bid due date: April 1, 2005
No. of vendors issued to: 35
No. of bids received: 1
No. of no-bids received: 0
No. of non-responsive: 0

Description:

A bid for the annual price agreement for the instrumental music supplies bid specification includes 81 items approved for use in schools.

Recommendation:

Award of contract is recommended to:

Stu's Music Shop Baltimore, MD

Responsible school or office: Office of Music

Contact Person: Jamie Tucker

Funding Source: Operating budgets of individual schools and offices

k. Contract: eCatalog -- Music--Vocal Supplies
Bid #: JNI-789-05

Term: 1 year **Extensions:** 0 **Contract Ending Date:** 6/30/06 (tentative)
Estimated annual award value: \$20,000
Estimated total award value: \$20,000

Bid issued: February 10, 2005
Pre-bid meeting date: None
Bid due date: April 1, 2005
No. of vendors issued to: 37
No. of bids received: 7
No. of no-bids received: 0
No. of non-responsive: 0

Description:

A bid for the annual price agreement for the vocal music supplies bid specification includes 260 items approved for use in schools.

Recommendation:

Award of contract is recommended to:

Kunz, Inc.	Baltimore, MD
Rhythm Band Instruments, Inc.	Forth Worth, TX
Stu's Music Shop, Inc.	Westminster, MD
Suzuki Corporation	San Diego, CA

Responsible school or office: Office of Music

Contact Person: Jamie Tucker

Funding Source: Operating budgets of individual schools and offices

I. Contract: eCatalog--Physical Education Supplies and Equipment
Bid #: JNI-770-05

Term: 1 year **Extension:** 1 year **Contract Ending Date:** 6/30/07 (tentative)
Estimated annual award value: \$150,000
Estimated total award value: \$300,000

Bid issued: February 10, 2005
Pre-bid meeting date: NA
Due Date: April 1, 2005
No. of bids received: 22
No. of no-bids received: 9

Description:

A bid was held to establish the annual price agreement for physical education supplies and equipment with bid specifications that included 998 items approved for use in the physical education program in the secondary schools.

Recommendation:

Awards are recommended to the lowest bidder meeting all specification as follows:

Aluminum Athletic Equipment Co.	West Conshohocken, PA
Anaconda Sports, Inc.	Kingston, NY
Bacharach Rasin	Towson, MD
Passons Sports, Sports Supply Group	Jenkintown, PA
Pioneer Manufacturing Company	Cleveland, OH
Sportime International	Atlanta, GA
Sports Stop, Inc.	Brooklandville, MD
Sportsmans	Johnstown, PA
Tiffin Athletic Mats, Inc.	Elkton, MD

Responsible school or office: Offices of Physical Education, Health Education, and Dance Education

Contact Person: Sarajane Quinn

Funding Source: Operating budgets of individual schools and offices

m. Contract: eCatalog -- Technology Education Equipment and Supplies
Bid#: JNI-771-05

Term: 1 year **Extension:** 1 year **Contract Ending Date:** 6/30/07 (tentative)
Estimated annual award value: \$75,000
Estimated total award value: \$150,000

Bid issued: February 10, 2005
Pre-bid meeting date: NA
Due Date: April 1, 2005
No. of vendors issued to: 42
No. of bids received: 5
No. of no-bids received: 0

Description:

A bid was held to establish the annual price agreement for technology education supplies and equipment with bid specifications that included 633 items approved for use in the technology education program in the secondary schools.

Recommendation:

Awards are recommended to the lowest bidder meeting all specifications as follows:

Kunz, Inc.	Baltimore, MD
METCO Supply, Inc.	Leechburg, PA
Paxton-Patterson	Chicago, IL
Pikesville Lumber	Baltimore, MD
Pitsco, Inc.	Pittsburgh, KS

Responsible school or office: Office of Technology Education

Contact Person: Michael Shealey

Funding Source: Operating budgets of individual schools and offices

n. Contract: eCatalog -- Textbooks--Elementary School Textbooks
Bid #: JN1-766-05

Term: 1 year **Extension:** 1 year **Contract Ending Date:** 6/30/07 (tentative)
Estimated annual award value: \$762,000
Estimated total award value: \$1,524,000

Bid issued: February 3, 2005
Pre-bid meeting date: 0
Due Date: April 1, 2005
No. of vendors issued to: 184
No. of bids received: 8
No. of no-bids received: 0

Description:

The bid specification allowed the bidders to offer pricing for 7,049 elementary school textbooks that are used in the curriculum. The textbooks are ordered on an as-needed basis by the individual schools or the various curriculum offices.

Recommendation:

Awards are recommended to numerous publishers and vendors

Responsible school or office: Office of Elementary Programs

Contact Person: Kathleen McMahan

Funding Source: The operating budget of the individual schools and offices

o. Contract: eCatalogs -- Textbooks--High School Textbooks
Bid #: JNI-768-05

Term: 1 year **Extension:** 1 year **Contract Ending Date:** 6/30/07 (tentative)
Estimated annual award value: \$481,000
Estimated total award value: \$962,000

Bid issued: February 3, 2005
Pre-bid meeting date: 0
Due Date: April 1, 2005
No. of vendors issued to: 192
No. of bids received: 23
No. of no-bids received: 0

Description:

The bid specification allowed the bidders to offer pricing for 3,481 high school textbooks that are used in the curriculum. The textbooks are ordered on an as-needed basis by the individual schools or the various curriculum offices.

Recommendation:

Awards are recommended to numerous publishers and vendors

Responsible school or office: Office of Secondary Programs

Contact Person: Gwendolyn Grant

Funding Source: The operating budget of the individual schools and offices

p. Contract: eCatalogs -- Textbooks--Middle School Textbooks
Bid #: JNI-767-05

Term: 1 year **Extension:** 1 year **Contract Ending Date:** 6/30/07 (tentative)
Estimated annual award value: \$340,000
Estimated total award value: \$680,000

Bid issued: February 3, 2005
Pre-bid meeting date: 0
Due Date: April 1, 2005
No. of vendors issued to: 194
No. of bids received: 18
No. of no-bids received: 1

Description:

The bid specification allowed the bidders to offer pricing for 2,380 middle school textbooks that are used in the curriculum. The textbooks are ordered on an as-needed basis by the individual schools or the various curriculum offices.

Recommendation:

Awards are recommended to numerous publishers and vendors

Responsible school or office: Office of Secondary Programs

Contact Person: Gwendolyn Grant

Funding Source: The operating budget of the individual schools and offices

q. Contract: eCatalog -- Textbooks--Special Education School Textbooks
Bid #: JN1-766-05

Term: 1 year **Extension:** 1 year **Contract Ending Date:** 6/30/07 (tentative)
Estimated annual award value: \$25,000
Estimated total award value: \$50,000

Bid issued: February 3, 2005
Pre-bid meeting date: None
Due Date: April 1, 2005
No. of vendors issued to: 169
No. of bids received: 25
No. of no-bids received: 1

Description:

The bid specification allowed the bidders to offer pricing for 1,014 special education textbooks that are used in the curriculum. The textbooks are ordered on an as-needed basis by the individual schools or the various curriculum offices.

Recommendation:

Awards are recommended to numerous publishers and vendors

Responsible school or office: Office of Special Education

Contact Person: Judith Glass

Funding Source: The operating budget of the individual schools and offices

r. Contract: eCatalog -- Unique Office Supplies (Classroom/School Office)
Bid #: JNI-790-05

Term: 1 year **Extension:** 0 **Contract Ending Date:** 6/30/06 (tentative)
Estimated annual award value: \$190,000
Estimated total award value: \$190,000

Bid issued: February 10, 2005
Pre-bid meeting date: None
Bid due date: April 1, 2005
No. of vendors issued to: 68
No. of bids received: 6
No. of no-bids received: 0
No. of non-responsive: 0

Description:

A bid for the annual price agreement for the unique office supplies (classroom/school office) bid specification includes 120 items approved for use in schools.

Recommendation:

Award of contract is recommended to:

Allied Office Products	Jessup, MD
American Toner Products, Inc.	Harriman, NY
Duplicator Sales, Inc.	Towson, MD
Reliable Reproduction Supply, Inc.	Baltimore, MD
School Specialty, Inc.	Agawam, MA
Windtree Enterprise, Inc.	Boca Raton, FL

Responsible school or office: Office of Purchasing

Contact Person: Rick Gay

Funding Source: Operating budgets of individual schools and offices

2. Contract: Athletic Officiating
Contract #: RGA-155-05

Term: 3 year **Extension:** 2 year
Estimated annual award amount: \$500,000
Estimated total award value: \$2,500,000

Contract Ending Date: 6/30/10 (tentative)

Quote/Bid/Proposal issued: NA
Pre-bid meeting date: NA
Due Date: NA
No. of vendors issued to: NA
No. of Quotes/Bids/Proposals received: NA
No. of no-bids received: NA

Description:

BCPS has successfully negotiated long-term contracts with the officiating associations for varsity and junior varsity athletics in boy's baseball, basketball, football, lacrosse, soccer, and wrestling, and in girl's basketball, lacrosse, soccer, softball, and volleyball. The contracts call for a 3 percent increase in the hourly rate each year, with two extension years to be added at BCPS' discretion at the cost of CPI or 3 percent, whichever is less. These contracts will allow the Office of Athletics to more accurately predict and control the cost of officiating our athletic events.

Recommendation:

Award of contract is recommended to the following:

Mason Dixon Baseball Umpires Assn., Inc.	Baltimore, MD
Maryland Wrestling Officials Assn.	Baltimore, MD
I.A.A.B.O. Basketball Officials Assn.	Baltimore, MD
Baltimore Board of Officials for Women's Sports	Baltimore, MD
Mason Dixon Soccer Officials	Baltimore, MD
Maryland Board of Football Officials	Baltimore, MD

Responsible school or office: Office of Athletics, PreK-12

Contact Person: Ron Belinko

Funding Source: Operating budget

3. Contract: Office of Science – PreK-12 Curriculum Materials and Equipment
Bid #: JNI-732-04

Extension: 3 years

Contract Ending Date: 1/31/08 (tentative)

Estimated annual award value: \$50,000

Estimated total award value: \$150,000

Bid issued: Sole-source

Pre-bid meeting date: NA

Bid due date: NA

No. of vendors issued to: NA

No. of bids received: NA

No. of no-bids received: NA

No. of non-responsive: NA

Description:

The Board of Education approved the sole-source procurement of a state-of-the-art data-acquisition software and hardware from Vernier Software and Technology Company on January 28, 2004. The Office of Purchasing is requesting an extension of this approval to allow curricular writing teams, grades 5-12, to obtain professional development to be able to construct lessons using the Vernier products, and continue to allow students to participate in the full spectrum of the scientific experience, from hypothesis to conclusion, by incorporating tools that reduce error and emphasize higher-order thinking skills. The experiments can be set up and run in a matter of minutes. Data are collected and graphed in real time, and data analysis is completed quickly. The time saved can be utilized to relate the data collected to scientific concepts under discussion during the lesson.

Vernier developed these materials and holds the copyrights. Other companies that we could buy from obtain their materials for this program from Vernier Software and Technology Company. The purchase contract of this software calls for Vernier Software and Technology Company to join BCPS in supplying our initial writing teams with materials that meet our requirements and specifications, and to offer a substantial discount on their products to enable us to carry out our mission. Curricular writing teams, grades 5-12, are presently being professionally developed to be able to construct lessons using the Vernier products. The Vernier company is also developing a special elementary interface device that we will field test along with the latest LabPro interface device, which we have utilized over the past two years. Vernier has made available to us the latest version of the Logger Pro software at no cost, and has offered us a site license for every school in our system. There are over 30 probes and sensors currently available to us, along with software and special manuals.

Recommendation:

Award of contract is recommended to:

Vernier Software and Technology Company Beaverton, OR

Responsible school or office: Office of Science

Contact Person: Arnold Potler

Funding Source: Grants for Title II

4. Contract: Maryland State Assessment Home Report Distribution
Contract #: MBU-544-05

Term: 6 month **Extension:** 1 year **Contract Ending Date:** 12/31/2006 (tentative)
Estimated annual award value: \$45,000
Estimated total award value: \$90,000

Bid issued: March 10, 2005
Pre-bid: March 17, 2005
Bid due date: March 29, 2005
No. of vendors issued to: 6
No. of bids received: 2
No. of no-bids received: 0
No. of non-responsive: 0

Description:

The Office of Accountability, Research, and Testing required distribution services for the compilation and mailing of student math and reading scores. The service is to include the extraction of math and reading scores from the Maryland State Department of Education's electronic results, and the compilation of this data into individual student reports to be mailed to each student prior to the close of the 2005 school year. Services would also include printing/copying of the explanation of the report on the reverse side of the scores and inclusion in the mailing of the compiled report, a note from the MSDE superintendent, and a note from the BCPS superintendent to each student who took either test. The return address would have to be the address of the school the student currently attends or the school they will be attending the next school year in a two-paned envelope.

Recommendation:

Award of the contract is recommended to:

Distribution Postal Company Baltimore, MD

Responsible school or office: Office of Accountability, Research, and Testing

Contact person: Rick Vaeth

Funding source: Operating budget

5. Contract: Roof Replacements at the Human Resources Building and Building C
Contract #: MBU-527-05

Term: Until Completion **Extension:** 0 **Contract Ending Date:** 6/30/10 (tentative)
Estimated total award value: \$148,850

Bid issued: February 17, 2005
Pre-bid: March 3, 2005
Bid due date: March 24, 2005
No. of vendors issued to: 19
No. of bids received: 7
No. of no-bids received: 1
No. of non-responsive: 3

Description:

This is a single project involving the removal and replacement of the roofs on the Human Resources and the Executive Directors of Schools buildings. The contract is primarily for demolition/removal, disposal, and construction of two new roofs. Work will be performed at the direction of the Department of Physical Facilities – Maintenance/Construction. The project will commence at contract execution and will be completed prior to August 31, 2005.

Bidders were afforded the opportunity to bid on each building and/or propose a price for both roofs. BCPS reserved its right to award to a single bidder whose combined price was lowest despite the individual bids for each building.

Recommendation:

Award of the contract is recommended to:

Phoenix Contracting Services, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities,
Office of Maintenance/Construction

Contact person: Dennis. N. Elkins

Funding source: Operating and capital budgets

6. Contract: TV/VCR Bracket Supply and Installation
Bid #: JNI-794-05

Term: 5 year **Extension:** 0 **Contract Ending Date:** 3/31/10 (tentative)
Estimated annual award value: \$45,000
Estimated total award value: \$225,000

Bid issued: March 3, 2005
Pre-bid meeting date: March 16, 2005
Bid due date: April 7, 2005
No. of vendors issued to: 10
No. of bids received: 5
No. of no-bids received: 0
No. of non-responsive: 0

Description:

The specifications were written to award the contract on an aggregate basis for the four pre-approved products (TV wall mounts [yoke and strap], ceiling mounts, and VCR mounts). The Department of Physical Facilities, Office of Maintenance/Construction, and the individual schools utilize this contract.

Recommendation:

Award of contract is recommended to:

Kipp Visual Systems, Inc. Baltimore, MD

Responsible School or Office: Individual schools, Department of Physical Facilities,
Office of Maintenance/Construction

Contact person: Jack Nichols

Funding: Physical Facilities, various capital projects, and the
operating budget of the individual schools

7. Contract: Utility Easement at Woodholme Elementary School
Bid #: n/a

Estimated award value: n/a

Description:

The law firm representing an adjacent property owner on the east side of Woodholme Elementary School has requested a 3,263 square foot (0.0749 acre) utility easement for construction of a storm drain. This would connect the proposed adjacent property storm drain to the public storm drain on BCPS property. The Department of Physical Facilities has reviewed the proposed easement alignment and found that the existing site improvements will not be permanently disturbed.

The Department of Physical Facilities requests Board approval to enter into a Right-of-Way Agreement for the 0.0749-acre easement described by the record plat at Woodholme Elementary School to be dedicated to the Baltimore County Department of Public Works.

Recommendation:

Award of contract is recommended to: n/a

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
Mark J. Camponeschi, Supervisor, Civil/Site
Design and Construction
Office of Engineering and Construction

Funding source: n/a

LINE TABLE		
LINE	BEARING	LENGTH
L1	N66°15'20"W	173.27'
L2	N27°48'56"E	20.05'
L3	S66°15'20"E	153.00'
L4	S19°33'56"E	27.49'



BALTIMORE COUNTY, MARYLAND
E.H.K., Jr 5432/576

7th OR S70°40'10"W 750'
LINE OF E.H.K., Jr. 5432/576

6th OR S19°19'10"E 421.46'
LINE OF E.H.K., Jr. 5432/576

20' DRAINAGE &
UTILITY EASEMENT
3263 Sq. Ft.
0.0749 Ac.±

BOARD OF EDUCATION
OF BALTIMORE COUNTY
E.H.K., Jr 5349/90

228.82'

S.M. 8651/626, S.M. 8612/703
JOHN. W. TASTET, JR.

6th OR S19°19'10"E 1002.26'
LINE OF
E.H.K., Jr. 5349/90

N19°33'56"W 447.09'

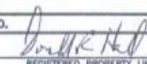
EXISTING PAVING

EXISTING PAVING

EXISTING PAVING

MOUNT WILSON LANE



BALTIMORE COUNTY		DEPARTMENTS OF PERMITS AND DEVELOPMENT MANAGEMENT		BUREAU OF LAND ACQUISITION	
DISTRICT NO. 3C2	POSITION SHEET NO.	CONSTRUCTION PLAN NO.		FEDERAL PROJECT NO.	MARYLAND PROJECT NO.
APPROVED _____	DIRECTOR OF PUBLIC WORKS	<input type="checkbox"/> AREA TO BE ACQUIRED	<input checked="" type="checkbox"/> EXISTING COUNTY R/W	 REGISTERED PROPERTY LINE SURVEYOR DATE 02/21/05 REG. NO. 221	
DATE _____		<input checked="" type="checkbox"/> REVERTIBLE SLOPE EASEMENT	<input checked="" type="checkbox"/> AREA TO BE RELEASED		
APPROVED _____	CHIEF	<input checked="" type="checkbox"/> TEMPORARY CONSTRUCTION AREA	<input checked="" type="checkbox"/> TEMPORARY SLOPE EASEMENT		
FORM NO.	RECORDED	1 DRAWN	SHEET 1 OF 1		REVISIONS
			SCALE: 1"=100'		

8. Contract: Design Build Services for Modifications to the Heating/Cooling Systems at Deer Park Elementary School

Bid #: JMI-637-05

Estimated award value: \$379,760

Description:

On April 5, 2005, two (2) bids were received for the Design Build Services for Modifications to the Heating/Cooling Systems at Deer Park Elementary School. This project consists of adding gas-fired duct furnaces and direct expansion cooling to the existing rooftop outdoor air systems, and adding a converter in the existing cooling piping serving the indoor air handling units. These changes will remove all glycol from the school except between the chiller and ice machine, which are located in the boiler room. A summary of the bids received is below.

At this time, approval of a 10% contract modification allocation in the amount of \$37,976 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Dynastics, Inc.

Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
Clarence H. Foard, P.E., Project Manager
Office of Engineering and Construction

Funding source: State Qualified Zone Academy Bond (QZAB) Program

**BALTIMORE COUNTY PUBLIC SCHOOLS
DESIGN BUILD SERVICES FOR MODIFICATIONS TO THE HEATING/COOLING
SYSTEMS AT DEER PARK ELEMENTARY SCHOOL**

BID NUMBER: JMI-637-05

BID DUE DATE: April 5, 2005

	Bidders' Names	
	Dynastics, Inc.	M&M Welding
Base Bid	\$379,760	\$775,000

9. Contract: Toilet Partition Replacement at Loch Raven High School
Bid #: JNI-793-05

Estimated award value: \$22,400

Description:

On April 12, 2005, three (3) bids were received for Toilet Partition Replacement at Loch Raven High School. This project consists of the removal and proper disposal of all toilet stall partitions and related hardware, and the furnishing and installation of new toilet stall partitions and accessories as specified. A summary of the bids received is below.

At this time, approval of a 10% contract modification allocation in the amount of \$2,240 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Partition Plus, Inc. Fallston, Maryland

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
George J. Colburn, Project Manager
Office of Engineering and Construction

Funding source: State Aging School Program Budget

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOILET PARTITION REPLACEMENT AT LOCH RAVEN HIGH SCHOOL
BID NUMBER: JNI-793-05
BID DUE DATE: APRIL 12, 2005**

	Bidders' Names		
	PARTITION PLUS, INC.	TITO CONTRACTORS, INC.	MOST, INC.
Base Bid	\$ 22,400	\$ 22,900	\$28,405

10. Contract: Boiler Replacement at Patapsco High School
Bid #: JMI-635-05

Estimated award value: \$452,000

Description:

On April 5, 2005, four (4) bids were received for the Boiler Replacement project at Patapsco School. This project consists of removing three boiler/burner units and replacing them with two new boiler/burner units, including related breeching, piping, and controls. A summary of the bids received is below.

We are also requesting approval of approximately \$35,000 to cover the cost to secure a new service from BGE for gas service. Our final request for this project includes approval of a 10% contract modification allocation in the amount of \$45,200 to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Chasney & Company Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
 Clarence H. Foard, P.E., Project Manager
 Office of Engineering and Construction

Funding source: State and County Capital Budget - Project #665 – Major Maintenance

**BALTIMORE COUNTY PUBLIC SCHOOLS
 BOILER REPLACEMENT AT PATAPSCO HIGH SCHOOL
 BID NUMBER: JMI-635-05
 BID DUE DATE: APRIL 5, 2005**

Bidders' Names				
	Chasney & Company	J F Fisher, Inc.	M&M Welding & Fabricators, Inc.	Hurley Company
Base Bid	\$452,000	\$483,800	\$495,000	\$541,000

11. Contract: Gymnasium Lighting Upgrade at Pikesville Middle School
Bid #: JNI-791-05

Estimated award value: \$29,475

Description:

On March 22, 2005, four (4) bids were received for Gymnasium Lighting Upgrade at Pikesville Middle School. This project consists of replacing electrical panels and quartz lamps, providing safety chains for existing fixtures, new lighting in activity rooms, and emergency back-up units. A summary of the bids received is below.

At this time, approval of a 10% contract modification allocation in the amount of \$2,947 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Ashton Electric Co., Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
 Vladimir Mukasey, P.E., Project Manager
 Office of Engineering and Construction

Funding source: State Aging Schools Program Budget

**BALTIMORE COUNTY PUBLIC SCHOOLS
 GYMNASIUM LIGHTING UPGRADE AT PIKESVILLE MIDDLE SCHOOL
 BID NUMBER: JNI-791-05
 BID DUE DATE: MARCH 22, 2005**

	Bidders' Names			
	Ashton Electric Co., Inc.	GPI Electric	Deerfield, Inc.	Denver-Elek, Inc.
Base Bid	\$29,475	\$35,000	\$36,100	\$35,800

12. Fee Acceptance: Design Services for Systemic Renovations at Sparrows Point Middle School

Bid #:

Estimated award value: \$81,188

Description:

On November 19, 2003, the Board of Education of Baltimore County approved a Fee Acceptance with URS Corporation to provide consultant services for the systemic renovations planned for Sparrows Point Middle School. The construction documents were completed, and the project was advertised for bid proposals during two separate occasions. The bids received during both offerings were over the budget and therefore rejected. In order to secure bid proposals within the funds that are available, we have requested a proposal from URS Corporation to revise portions of the contract document. The Department of Physical Facilities has negotiated a lump sum fee of \$81,188 with the consultant to perform this work.

Also included in this cost will be extra work that was not part of the original design. This work includes new permit drawings required by Baltimore County for fire protection service and additional hazmat abatement design services.

Recommendation:

Fee acceptance is recommended to:

URS Corporation

Hunt Valley, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Richard H. Cassell, P.E., Administrator
Clarence H. Foard, P.E., Project Manager
Office of Engineering and Construction

Funding source:

County Capital Budget Project #104 – Sparrows Point Middle School Systemic Renovations

13. Contract: Kitchen Exhaust Hood Replacements at Franklin and Deer Park Middle Schools
Bid #: MBU-543-05

Estimated award value: \$193,700

Description:

On March 22, 2005, one (1) bid was received for Kitchen Exhaust Hood Replacements at Franklin and Deer Park Middle Schools. These projects consist of replacing the existing kitchen exhaust hood systems and installing new make-up air units to meet current standards. A summary of the bids received is below. The recommended award of contract includes Alternate #1 - provide the new make-up air unit with the gas heat exchanger as scheduled on the plans to provide tempered air to kitchen hood. This also includes the new gas supply piping and gas train connection to the make-up unit on the roof.

At this time, approval of a 5% contract modification allocation in the amount of \$9,685 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Chilmar Corporation, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
Cristina Blasetti, Project Manager
Office of Engineering and Construction

Funding source: County Capital Budgets:
Project #095 Franklin Middle School Systemic Renovation
Project #665 Deer Park Middle School Major Maintenance

**BALTIMORE COUNTY PUBLIC SCHOOLS
 KITCHEN EXHAUST HOOD REPLACEMENT at FRANKLIN and DEER PARK
 MIDDLE SCHOOLS**

BID NUMBER: MBU-543-05

BID DUE DATE: MARCH 22, 2005

	Bidders' Names
	Chilmar Corporation, Inc.
Base Bid – Franklin Middle School	\$84,700
<i>Alternate #1</i> - Provide the new make-up air unit with the gas heat exchanger as scheduled on the plans to provide tempered air to kitchen hood. This also includes the new gas supply piping and gas train connection to the make-up unit on the roof.	\$7,700
Base Bid – Deer Park Middle School	\$93,300
<i>Alternate #1</i> - Provide the new make-up air unit with the gas heat exchanger as scheduled on the plans to provide tempered air to kitchen hood. This also includes the new gas supply piping and gas train connection to the make-up unit on the roof.	\$8,000

14. Contract: Relocation of Overhead Phone Cables at Windsor Mill Middle School
Bid #: n/a

Estimated award value: \$30,710

Description:

On November 9, 2004, the Board of Education of Baltimore County approved a contract with Baltimore Gas & Electric Co. to relocate the existing overhead electric service along Windsor Mill Road in order to widen this road along the new middle school site.

The existing utility poles also included phone cables and equipment. Verizon has investigated the site and is requesting funding to design/perform the cable/equipment relocation and remove the existing poles.

At this time, the Department of Physical Facilities recommends an Award of Contract with Verizon in the amount of \$30,710 to perform the utility relocation.

Funding for this project is identified in the County Capital Budget as Project # 091 – Windsor Mill Middle School.

Recommendation:

Award of contract is recommended to:

Verizon Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

Funding source: County Capital Budget Project # 091 – Windsor Mill Middle School

15. Contract Modification: Underground Electrical Contract (Construction Package 16-A)
at Windsor Mill Middle School
Bid #: n/a

Estimated award value: \$20,990

Description:

On September 21, 2004, the Board approved the bid of Key Systems, Inc. for the 16-A Underground Electrical Construction package. The bid approved was \$139,948 and a 10% contingency amount was also approved.

In order to meet a completion date for this school opening (of August, 2006), several “early” construction packages were bid prior to the completion of the building’s design. The 16-A Underground Electrical Package has allowed for the site and under-slab electrical installation during grading and foundation installation. However, the final design has caused several minor changes to the overall building, which has an effect on the underground work. In addition, BGE has requested work in conjunction with their transformer placement that was not expected.

At this time, approval of a contract modification allocation is requested in the amount of the 16-A contract from 10% (\$13,995) to 15% (\$20,990) to cover construction items not anticipated and the increased scope. The total approved contingency for the Windsor Mill Middle School project is \$2,278,105 (10%). This change represents 0.1% of the total. At present 93.5% of the total contingency remains.

Recommendation:

Award of contract is recommended to:

Key Systems, Inc.

White Marsh, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Richard H. Cassell, P.E., Administrator
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

Funding source:

County Capital Budget Project # 091 – Windsor
Mill Middle School

16. Contract Modification: Steel Contract (Construction Packages 5-A and 5-B) at Windsor Mill Middle School

Bid #: n/a

Estimated award value: \$58,800

Description:

As part of the Windsor Mill Middle School construction project, a contract was awarded for Steel Construction (5-A) and another separate contract was awarded for Miscellaneous Steel Items (5-B). The 5-A package was an “early” bid package that was bid/awarded prior to the completion of design, due to the required occupancy date of this school. The 5-B package was bid near the completion of design and included all of the steel lintels for the project. The 5-B contractor has informed us that they cannot meet the project’s schedule for delivery of all steel lintels. However, the 5-A contractor has advised us that they can meet the schedule by manufacturing the steel lintels in their shop.

At this time, approval of a change order in the amount of \$58,800 is requested with Crystal Steel (5-A) for supplying and installing the steel lintels for the entire project. A credit in the amount of \$58,800 will be obtained from the 5-B contractor, Baltimore Steel Erectors.

Recommendation:

Award of contract is recommended to:

Crystal Steel Products Delmar, DE

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

Funding source: County Capital Budget Project #091 – Windsor Mill Middle School