

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: September 20, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – September 20, 2005**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract:** Direct Digital Control Preventative Maintenance Program
Contract #: JMI-613-06

Term: 5 year **Extension:** 0 **Contract Ending Date:** 9/30/10 (tentative)
Estimated annual award value: \$550,000
Estimated total award value: \$2,750,000

Bid issued: July 21, 2005
Pre-bid meeting date: August 3, 2005
Due date: August 18, 2005
No. of vendors issued to: 5
No. of bids received: 5
No. of no-bids received: 0

Description:

Approximately 137 schools have been equipped with Direct Digital Control systems of varying degree and different manufacturers to control temperature and to improve the energy efficiency and the learning environment. During the first year, preventive maintenance and software upgrades were included in the warranty. To protect the building assets and improve the energy efficiency and learning environment for all students, this preventive maintenance program for 47 elementary schools where there were major renovations was completed in Phase I. It is our intent to gradually expand the preventive maintenance program in ensuing fiscal years to other schools depending upon the availability of funds.

Recommendation:

Award of contract is recommended to:

Honeywell Inc.	Baltimore, MD
Invensys-Pritchett	Beltsville, MD
Johnson Controls	Sparks, MD
Siemens Building Technologies	Baltimore, MD

Responsible school or office: Office of Maintenance

Contact person: Dennis N. Elkins

Funding source: Operating Budget

2. **Contract:** Grass Seed and Fertilizer
Contract #: JMI-620-06 (Anne Arundel County Public Schools Multiple
Award Contract for Grass Seed and Fertilizer Bid #: 05CM-136)

Term: 1 year **Extension:** 2 year **Contract Ending Date:** 07/31/08 (tentative)
Estimated annual award value: \$30,000
Estimated total award value: \$90,000

Bid issued: March 15, 2005
Pre-bid meeting date: N/A
Due date: June 15, 2005
No. of vendors issued to: 3
No. of bids received: 3
No. of no-bids received: 0

Description:

Baltimore County Public Schools’ Office of Purchasing would like to participate in the Anne Arundel County Public Schools’ (AACPS) solicitation for Grass Seed and Fertilizer, which was awarded August 1, 2005. AACPS awarded contracts based on the most favorable delivered unit price per item.

Recommendation:

Recommendation of award to:

Newsom Seed Inc. Fulton, MD

Responsible school or office: Office of Grounds

Contact person: Roland Nickoles

Funding source: Operating Budget

3. Contract: Nextel Cellular Phone
Contract #: RGA-168-06
(Fairfax County Government #RQ04-717519-39A-B)

Term: 5 year **Extension:** 0 **Contract Ending Date:** 6/30/10 (tentative)
Estimated annual award value: \$100,000
Estimated total award value: \$500,000

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

The Office of Purchasing is requesting approval to *piggyback* on a Fairfax County Government, Fairfax County, Virginia, contract, #RQ04-717519-39A-B, *Wireless Communication Services for Fairfax County Schools*. Schools and offices will be able to order Nextel cellular phones. These Nextel phones are state-of-the-art, integrated, digital phone units that contain digital cellular paging services, data services, GPS and *Nextel Direct Connect*. *Direct Connect* allows users to instantly talk with other BCPS Nextel phone users at the touch of a button.

The phones will allow a 24/7 link to key personnel that play a major role in school or office operations. The global GPS PO locator feature will improve safety for personnel by allowing data on location of staff working in our offices and on our campuses in any weather, at any hour of the day or night.

Recommendation:

Award of contract is recommended to:

Nextel Communications of the Mid-Atlantic, Inc.	Reston, VA
Responsible school or office:	Department of Technology
Contact person:	Judson Porter
Funding source:	Operating Budget

4. **Contract:** Owner Lease Agreement with Omnipoint (T-Mobile) for Cell Antenna at Randallstown High School
Contract #: RGA-158-05

Term: 20 year **Extension:** 5 yr **Contract Ending Date:** 6/30/30 (tentative)
Estimated revenue value: \$18,000
Estimated total revenue value: \$450,000

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

On August 10, 2004, the Board of Education approved contract #RGA-135-05 between BCPS and Omnipoint Communications Cap Operations, L.L.C., a business representative for T-Mobile, to conduct reasonable tests designed to determine the feasibility of a cell tower at Randallstown High School. Omnipoint conducted radio frequency testing, soils testing, on-site feasibility assessment, and necessary zoning applications granting this right of access.

The testing completed by Omnipoint Communications Cap Operations, L.L.C., indicates that this location is suitable and safe to erect a cell tower. Omnipoint will pay BCPS \$1,500 per month for the lease of a small piece of property at the school. The drawings have been reviewed by the Department of Physical Facilities and all necessary licenses and permits or authorizations required for Omnipoint's use of the property from all applicable government and/or regulatory agencies will be at Omnipoint's expense.

On May 24, 2005, the Board of Education of Baltimore County tabled the initial board agenda item requesting more in the form of photographs and drawings. Those items have now been obtained.

Recommendation:

BCPS recommends that the Board of Education enter into a lease agreement with:

Omnipoint Communications Cap Operations, L.L.C.	Baltimore, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Revenue Generating

5. Contract: Science Weekly
Contract #: RGA-169-06

Term: 1 year **Extension:** 0 **Contract Ending Date:** 6/30/06 (tentative)
Estimated annual award value: \$109,860
Estimated total award value: \$109,860

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

We request approval from the Board of Education to purchase *Science Weekly* for all Elementary Title I Schools and selected middle schools. *Science Weekly*, an award-winning newsletter, is designed to supplement teachers' efforts to assist students in developing higher-ordered and critical thinking skills. Every topic is written at six reading levels for students from grades kindergarten to six. Diverse science content provides the opportunity for students to exercise their curiosity about the world around them.

Comprehensive teaching notes provide ongoing teacher development with extensive background information to enhance a teacher's knowledge of the featured topic.

Research has firmly documented that some students depend on the left side of the brain during the cognitive stages of development, while others utilize the right side. Teachers need an instructional process that helps accommodate for these varied learning styles of all students.

Science Weekly is a curriculum supplement that offers an interdisciplinary approach to support teachers in presenting science and mathematics to their students. *Science Weekly* helps encourage interaction and hands-on activities within the classroom.

Each issue of *Science Weekly* ascribes to the National Science Education Standards and presents a single current topic written on six different reading levels for grades kindergarten through six. This allows teachers to apply multiple levels and multiple interaction points in the classroom and to better accommodate the cognitive learning styles of all students.

Science Weekly actively adheres to the four key science education content areas of biological science, life science, physical science, and technology. They are presented in a fun-filled, interactive style that facilitates learning.

Recommendation:

Recommendation of award to:

Science Weekly

Silver Spring, MD

Responsible school or office:

Office of Science Pre K-6

Contact person:

David Copenhaver

Funding source:

Title I

6. Contract Extension: Supply and Service Portable Toilet Systems
Contract #: 3-307-01

Term: 1 year **Extension:** 0 **Contract Ending Date:** 9/30/06 (tentative)
Estimated annual award value: \$25,000
Estimated total award value: \$25,000

Bid issued: July 6, 2000
Pre-bid meeting date: July 18, 2000
Due date: July 27, 2000
No. of vendors issued to: 5
No. of bids received: 1
No. of no-bids received: 1

Description:

This is a one year extension of a contract approved by the Board of Education to supply and service portable toilet systems at the BCPS bus lots.

Recommendation:

Award of contract is recommended to:

Spot-A-Pot, Inc. Baltimore, MD

Responsible school or office: Office of Maintenance

Contact person: MacArthur Chavis

Funding source: Operating Budget

7. Contract Extension: Water Cooler and Bottled Water
Contract #: 5-509-01

Term: 1 year **Extension:** 0 **Contract Ending Date:** 9/30/06 (tentative)
Estimated annual award value: \$ 40,000
Estimated total award value: \$ 40,000

Bid issued: August 3, 2000
Pre-bid meeting date: August 17, 2000
Due date: August 29, 2000
No. of vendors issued to: 10
No. of bids received: 3
No. of no-bids received: 0

Description:

This is a one-year extension of a five-year contract approved by the Board of Education on October 10, 2000, to furnish and maintain bottled water service on an as-needed basis to offices and schools within Baltimore County Public Schools.

Recommendation:

Recommendation of award to:

Snow Valley

Upper Marlboro, MD

Responsible school or office:

Physical Facilities—Environmental Science

Contact person:

Jennifer Deems

Funding source:

Operating Budget

8. Contract Modification: Heating Cooling System; Design Build Services – Deer Park Elementary School

Contract #: JMI-637-05

Term: 5 months **Extension:** N/A **Contract Ending Date:** 8/22/05 (tentative)
Estimated award value: \$379,760
Estimated modification amount: \$32,721
Estimated total award value: \$412,481

Bid issued: March 10, 2005
Pre-bid meeting date: March 23, 2005
Due date: April 5, 2005
No. of vendors issued to: 8
No. of bids received: 2
No. of no-bids received: 0

Description:

In order to accommodate BGE design alterations and the subsequent equipment location, it is necessary that the approved contractor provide additional construction services. These additional services include the installation of a concrete encased duct bank from the new transformer to the new exterior CT cabinet, and the installation of conduit, wire, troughs, and necessary fittings from the CT cabinet to the service equipment in the boiler room. The location of the transformer and exterior CT cabinet were required by BGE. This change order represents 8.6% of the approved 10% contingency.

Recommendation:

Award of contract modification is recommended to:

Dynastics, Inc.

Baltimore, MD

Responsible school or office:

Office of Engineering and Construction

Contact person:

Richard H. Cassell, P.E.

Funding source:

Capital Budget

9. Contract Modification: Inspection/Testing Construction Package 1B – Windsor Mill Middle School

Contract #: PCR-268-05

Term: 2 year **Extension:** N/A **Contract Ending Date:** 8/1/06 (tentative)
Estimated award value: \$43,510
Estimated modification amount: \$48,000
Estimated total award value: \$91,510

Bid issued: August 20, 2004
Pre-bid meeting date: August 31, 2004
Due date: September 14, 2005
No. of vendors issued to: 18
No. of bids received: 16
No. of no-bids received: 0

Description:

Due to unsuitable soils encountered throughout the Windsor Mill Middle School site, it has been necessary to call on the testing agency, Reuling Associates, Inc., much more than originally anticipated. With the unsuitable soils in the roadway Right-of-Way, this testing service will need to be on a stand-by basis until all utility work and paving are complete. The additional funding is requested for testing throughout the completion of the project.

Recommendation:

Award of contract modification is recommended to:

Reuling Associates, Inc.

Timonium, MD

Responsible school or office:

Office of Engineering and Construction

Contact person:

Richard H. Cassell, P.E.

Funding source:

Capital Budget

10. Contract Modification: Site Construction Package 2B – Windsor Mill Middle School

Contract #: PCR-274-05

Term: 1 yr, 9 mo. **Extension:** N/A **Contract Ending Date:** 8/1/06 (tentative)

Estimated award value: \$40,500

Bid issued: October 14, 2004
Pre-bid meeting date: October 20, 2004
Due date: November 4, 2004
No. of vendors issued to: 9
No. of bids received: 2
No. of no-bids received: 2

Description:

The 2B Site Contractor started the utility installation within the Windsor Mill Road right-of-way. With this initial excavation, the contractor encountered unsuitable soil to backfill and re-grade the roadway widening. The contractor, Urban H. Zink Contractor, Inc., has submitted a cost upset limit of \$40,500 to remove all unsuitable soils and to transport suitable fill for the utility backfill. The civil engineer, construction manager, and Department of Physical Facilities representative have reviewed this proposal and agree that this cost is reasonable.

Recommendation:

Award of contract modification is recommended to:

Urban H. Zink Contractor, Inc. Chase, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, P.E.

Funding source: Capital Budget

12. Contract: Music Technology Laboratory – Woodlawn High School
Contract #: MBU-568-06

Term: 6 months **Extension:** N/A **Contract Ending Date:** April, 2006
Estimated total award value: \$ 193,500

Bid issued: August 11, 2005
Pre-bid meeting date: August 18, 2005
Due date: September 1, 2005
No. of vendors issued to: 6
No. of bids received: 4
No. of no-bids received: 0

Description:

This project consists of renovations to an existing music room to create a music technology laboratory and classroom. A summary of the bids received is below.

At this time, approval of a 10% contract modification allocation in the amount of \$19,350 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

RWC Contracting Corporation Baltimore, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, P.E., Administrator

Funding source: Capital Budget

Vendor	Bidders' Names			
	T&P General Contractors, Inc.	RWC Contracting Corporation	Mirabile Construction Co., Inc.	J.A.K. Construction Co., Inc.
Base Bid	\$261,690	\$178,800	\$201,176	\$252,000
Alternate #1 Add:	2,280	1,000	2,105	1,300
Alternate #2 Add:	1,140	4,100	3,110	1,550
Alternate #3 Add:	9,950	9,600	9,000	9,500
Total	\$275,060	\$193,500	\$215,391	\$264,350