

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** December 20, 2005

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**RE:** **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent, Business Services

**RESOURCE** Rick Gay, Manager, Office of Purchasing  
**PERSON(S):** Michael Sines, Executive Director, Department of Physical Facilities

**RECOMMENDATION**

That the Board of Education approves the following contract recommendations.

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See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts  
Board Exhibit – December 20, 2005**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Extension:** Nuts, Bolts, and Associated Supplies  
**Contract #:** 3-347-00

**Term:** 5 year    **Extension:** 2 year    **Contract Ending Date:** 12/31/07 (tentative)  
**Estimated annual award value:** \$40,000  
**Estimated total award value:** \$80,000

**Bid issued:** NA  
**Pre-bid meeting date:** NA  
**Due date:** NA  
**No. of vendors issued to:** NA  
**No. of no-bids received:** NA  
**No. of bids received:** NA

**Description:**

BCPS is exercising its option for a two-year extension of a five-year contract approved by the Board of Education on April 11, 2000, to provide various nuts, bolts, and associated supplies. With this extension there is no increase in price. Award bidder is also responsible for supplying the storage bins for all items as required.

**Recommendation:**

Recommendation of award of contract to:

Bowman Distribution	Cleveland, OH
<b>Responsible school or office:</b>	Office of Grounds
<b>Contact person:</b>	Roland Nickoles
<b>Funding source:</b>	Operating budget

2.           **Contract:** Custodial Supplies  
              **Contract #:** 3-317-02

**Term:** 1 year   **Extension:** 0           **Contract Ending Date:** 12/31/06 (tentative)  
**Estimated annual award value:** \$70,000  
**Estimated total award value:** \$70,000

**Quote issued:** November 16, 2005  
**No. of vendors issued to:** 6  
**No. of no-quotes received:** 4  
**No. of quotes received:** 2  
                                  National Supply Company           Beltsville, MD  
                                  Sterling Chemical                            Timonium, MD

**Description:**

The previous contract with Best Supply is no longer valid as the company has recently gone out of business; therefore, a new source of supply for toilet tissue was obtained using a competitive-quote process. The entire bid for 3-317-02 for various custodial supplies will be rebid next year.

**Recommendation:**

Recommendation of award of contract to:

                  National Supply Company                           Beltsville, MD  
**Responsible school or office:**                           Office of Operations  
**Contact person:**   John Damron  
**Funding source:**   Operating budget

**3. Contract:** Document Printing System  
**Contract #:** PCR-222-06, GSA Contract GS-25F-0062L

**Term:** 65 months      **Extension:** 0      **Contract Ending Date:** 5/1/11 (tentative)  
**Estimated annual award value:** \$ 74,016  
**Estimated total award value:** \$400,920

**Bid issued:** Contract established 10/1/01  
**Pre-bid meeting date:** NA  
**Due date:** NA  
**No. of vendors issued to:** NA  
**No. of bids received:** NA  
**No. of no-bids received:** NA

**Description:**

Under Section 5-112, Paragraph (3) of the Maryland Code of Regulations, and stipulated through the Federal Property and Administrative Services Act, amended Section 211 of the E-Government Act of 2002 (Pub. L. 107-347), BCPS would like to utilize the GSA Federal Supply Schedule GS-25F-0062L for leasing two Xerox monochrome photocopiers model 4110. This equipment upgrade replaces the two leased Xerox models 490 that have exceeded their useful life cycles. The contract is based on a total of 800,000 impressions per month, booklet maker capability, supplies, and maintenance.

**Recommendation:**

Recommendation of award of contract to:

Xerox Corporation, Towson, MD      Towson, MD

**Responsible school or office:** Office of Copy and Print Services

**Contact person:** Mike Bailey

**Funding source:** Operating budget

**4. Contract:** Plumbing Supplies and Associated Materials  
**Contract #:** JMI-615-06

**Term:** 5 year      **Extension:** 0      **Contract Ending Date:** 12/31/10 (tentative)  
**Estimated annual award value:** \$ 250,000  
**Estimated total award value:** \$1,250,000

**Bid issued:** October 20, 2005  
**Pre-bid meeting date:** N/A  
**Due date:** November 17, 2005  
**No. of vendors issued to:** 11  
**No. of no-bids received:** 1  
**No. of bids non-responsive:** 1  
**No. of bids received:** 4  
BT Plumbing Supply, Inc.                      Reisterstown, MD  
Ferguson Enterprises, Inc.                      Baltimore, MD  
Interline Brands, Inc., DBA Sexauer              Scarsdale, NY  
McArdle & Walsh, Inc.                      Timonium, MD

**Description:**

This contract consists of various categories of plumbing supplies and materials on an as-needed basis (e.g., valves, fittings, pipe, flanges, steam traps, regulators, etc.). Awards are based on the most favorable percentage-off list for each manufacturer within each of the 11 categories.

**Recommendation:**

Recommendation of award of contract to:

BT Plumbing Supply, Inc.	Reisterstown, MD
Ferguson Enterprises, Inc.	Baltimore, MD
McArdle & Walsh, Inc.	Timonium, MD

**Responsible school or office:** Office of Maintenance

**Contact person:** Dennis N. Elkins

**Funding source:** Operating budget

5. **Contract:** Gasoline and Diesel Fuel – Contract Termination  
**Bid #:** JCO-447-04

**Term:** NA      **Extension:** NA      **Contract Ending Date:** 12/08/05 (tentative)  
**Estimated annual award value:** \$1,405,859  
**Estimated total award value:** \$2,758,859  
**Decrease total award value:** \$1,353,000

**Bid issued:** February 26, 2004  
**Pre-bid meeting date:** None  
**Bid due date:** March 12, 2004  
**No. of vendors issued to:** 3  
**No. of bids received:** 3  
**No. of no-bids received:** 0  
**No. of non-responsive:** 0

**Description:**

Baltimore County Public Schools has terminated the contract with Petroleum Traders Corporation (PTC) of Ft. Wayne, IN, for the delivery of gasoline and diesel fuel. Termination of contract was effective on December 8, 2005, as a result of PCT's refusal to allow Baltimore County Government, the lead jurisdiction for this contract, and the members of the Baltimore Regional Cooperative Purchasing Committee (BRCPC), to lock in a firm-fixed price for gasoline and diesel fuel.

A bid was issued by Baltimore County Government serving as the lead jurisdiction for the Baltimore Regional Cooperative Purchasing Committee (BRCPC) of the Baltimore Metropolitan Council for the purchase and delivery of gasoline and diesel fuels, and was subsequently approved by the Board of Education on April 20, 2004.

**Recommendation:**

Termination of Contract

Petroleum Traders Corp.                      Fort Wayne, IN

**Responsible school or office:**                      Offices of Transportation and  
Physical Facilities - Maintenance

**Contact Person:**                                      Linda Fitchett and Dennis Elkins

6. **Contract:** Gasoline and Diesel Fuel  
**Bid #:** JCO-447-04

**Term:** 2 yr    **Extension:** NA    **Contract Ending Date:** 12/31/07 (tentative)  
**Estimated annual award value:** \$1,353,000  
**Estimated total award value:** \$5,491,289

**Bid issued:** February 26, 2004  
**Pre-bid meeting date:** None  
**Bid due date:** March 12, 2004  
**No. of vendors issued to:** 3  
**No. of bids received:** 3  
**No. of no-bids received:** 0  
**No. of non-responsive:** 0

**Description:**

A bid was issued by Baltimore County Government, serving as the lead jurisdiction for the Baltimore Regional Cooperative Purchasing Committee (BRPC) of the Baltimore Metropolitan Council, for the purchase and delivery of gasoline and diesel fuels. Due to the termination of the initial award vendor, the new award is being proposed to the second lowest bidder. Because of the timing of the termination and the critical need for this commodity, the Office of Purchasing was forced to issue an emergency purchase order to continue the day-to-day operations of the school system.

The specifications of the solicitation and contract have been designed to allow potential bidders to submit proposals in two forms: 1) a fixed factor added to a floating "OPIS" [1] price on a weekly basis, and 2) a fixed unit price per gallon. Based on market conditions, the lead jurisdiction will have the option to switch from OPIS pricing to firm-fixed pricing in increments of six (6) months or longer at any time during the contract. After completing the firm-fixed pricing for six (6) months or longer, the lead jurisdiction shall have the option to return to OPIS pricing, extend an additional six (6) months at the firm-fixed, nominate for twelve (12) months, eighteen months, or the entire remainder of the contract, whichever is in the best interest of the BRPC. Each participating agency will establish individual contracts with the award bidder.

Board Policy 3210 and Superintendent's Rule 3210, Paragraph 4, grant to the Office of Purchasing the option to issue formal bids or solicit price quotations for contracts having a dollar value less than the statutory bidding requirement. This option is based on several factors, including: the value of the purchase; its function; the length of the contract; the need to ensure the vendor's performance. Because the Board of Education has approved participation in the Baltimore Metropolitan Regional Council Purchasing Cooperative, and because the pricing for this commodity was time sensitive, the Office of Purchasing agreed to the contract terms and approved the price quote. With regard to energy contracts for energy commodities, (i.e., electricity, fuel oil, natural gas, gasoline, etc.) whose prices are market and time sensitive, such approval is appropriate and within the scope of duties of the Office of Purchasing. In accordance with established procedures, the Office of Purchasing hereby presents to the Board of Education, at the next regularly scheduled board meeting, the price agreement for your approval.

**Recommendation:**

Award of contract is recommended to:

Isobunkers, L.L.C.

Aston, PA

**Responsible school or office:**

Offices of Transportation and  
Physical Facilities - Maintenance

**Contact Person:**

Linda Fitchett and Dennis Elkins

**Funding Source:**

Operating budget

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[1] OPIS--Oil Price Information Service Index is based upon the “average” of the Baltimore, Maryland, Refiner to Reseller prices, Freight on Board (FOB) terminals, as listed in OPIS; price for the purchase of product is based on the OPIS rate of the Monday preceding delivery and may only change as the new OPIS price becomes available. The bid “factor” remains constant during the term of the contract.

**7. Fee Acceptance:** Design Services – Vincent Farms Elementary School  
**Contract #:** MWE-815-06

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:** \$1,194,855  
**Estimated modification amount:** \$  
**Estimated total award value:** \$

**Bid issued:** N/A – Qualification Based Selection/Board Approved  
11/22/2005  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

On November 22, 2005, the Board of Education approved the selection of Grimm & Parker Architects, Inc., to provide professional design services for the Vincent Farms Elementary School project. Pursuant to Board instruction, the Department of Physical Facilities has negotiated a fee of \$1,194,855 for these services. This fee will include pre-design services; development of schematic design; design development plans, construction documents, and construction estimates; and submission of documents for state review, bidding phase services, and construction administration phase services.

**Recommendation:**

Award of contract is recommended to:

Grimm & Parker Architects, Inc.

Calverton, MD

**Responsible school or office:**

Office of Engineering and Construction

**Contact person:**

Richard H. Cassell, P.E.

**Funding source:**

Capital budget

**8. Contract:** Systemic Renovation – Arbutus Middle School  
**Contract #:** JMI-602-06

**Term:** 2 years      **Extension:**                      **Contract Ending Date:** 8/1/07 (tentative)  
**Estimated annual award value:** \$10,753,000  
**Estimated modification amount:** \$376,355  
**Estimated total award value:** \$11,129,355

**Bid issued:** July 21, 2005  
**Pre-bid meeting date:** August 4, 2005  
**Due date:** September 15, 2005  
**No. of vendors issued to:** 18  
**No. of bids received:** 2  
**No. of no-bids received:** 0

**Description:**

This project includes major renovations; required code related issues involving sprinklers, fire alarms, and ADA modifications; and replacement of selected HVAC systems, plumbing systems, and electrical systems.

**Recommendation:**

Award of contract is recommended to:

Phillips Way, Inc.    Finksburg, MD

**Responsible school or office:** Office of Engineering and Construction

**Contact person:** Richard H. Cassell, P.E.

**Funding source:** Capital budget (Approval is contingent upon County funding.)

	Bidders' Names	
	Phillips Way, Inc.	Maryland Construction, Inc.
Base Bid	\$7,990,000	\$8,400,000
Add Alternate No. 1: Provide HVAC upgrades in the gymnasium wing	756,000	750,000
Add Alternate No. 2: Provide HVAC upgrades in the cafeteria and music wing	449,000	400,000
Add Alternate No. 3: Replace windows on front elevation of building	368,000	375,000
Add Alternate No. 4: Replace remainder of windows not included in Alternate No. 3	1,190,000	1,250,000
<b>Total</b>	<b>\$10,753,000</b>	<b>\$11,175,000</b>

**9. Contract:** Systemic Renovation – Ridgely Middle School  
**Contract #:** MBU-557-06

**Term:** 2 years    **Extension:**                      **Contract Ending Date:** 8/1/07 (tentative)  
**Estimated annual award value:** \$12,745,000  
**Estimated modification amount:** \$446,075  
**Estimated total award value:** \$13,191,075

**Bid issued:** September 15, 2005  
**Pre-bid meeting date:** September 29, 2005  
**Due date:** October 20, 2005  
**No. of vendors issued to:** 19  
**No. of bids received:** 4  
**No. of no-bids received:** 0

**Description:**

This project includes code related issues involving sprinklers, fire alarms, and ADA modifications; and replacement of HVAC, plumbing, window wall system, and electrical systems.

**Recommendation:**

Award of contract is recommended to:

Maryland Construction, Inc.                      Bowie, MD

**Responsible school or office:** Office of Engineering and Construction

**Contact person:** Richard H. Cassell, P.E.

**Funding source:** Capital Budget (Approval is contingent upon County funding.)

Systemic Renovation – Ridgely Middle School  
 Contract #: MBU-557-06

	<b>Bidders' Names</b>			
	Maryland Construction, Inc.	Phillips Way, Inc.	The Whiting Turner Contracting Co.	The Mullan Contracting Co.
Base Bid	\$9,900,000	\$10,140,000	\$11,235,000	\$12,120,000
Add Alternate No. 1: Replace exterior curtain wall (windows)	2,500,000	3,458,000	3,200,000	5,730,000
Add Alternate No. 2: Replace HVAC equipment, ductwork, piping, and controls; plumbing; lighting and ceilings in gymnasium locker rooms and ancillary spaces	125,000	200,000	150,000	168,000
Add Alternate No. 3: Replace plumbing piping and fixtures and related architectural modifications in toilet rooms 193, 194, 242, and 243	145,000	133,000	80,000	112,000
Add Alternate No. CR 1 (Room 113): Demolition of existing classroom finishes and casework; and providing new finishes, casework and ancillary items	25,000	21,000	30,000	29,500
Add Alternate No. CR 2 (Room 115): Demolition of existing classroom finishes and casework; and providing new finishes, casework and ancillary items	25,000	21,000	30,000	29,500
Add Alternate No. CR 3 (Room 116): Demolition of existing classroom finishes and casework; and providing new finishes, casework and ancillary items.	25,000	22,000	30,000	29,500
<b>Total</b>	<b>\$12,745,000</b>	<b>\$13,995,000</b>	<b>\$14,755,000</b>	<b>\$18,218,500</b>