DATE: November 21, 2006

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

RE: RECOMMENDATIONS FOR AWARD OF CONTRACTS

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

*****

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit
The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. **Contract** Consulting Services for Information Technology Disaster Recovery  
   **Contract #:** PCR-262-07 (Towson University TU-0524)  
   **Term:** 1 year  
   **Extension:** N/A  
   **Contract Ending Date:** 11/15/07 (tentative)  
   **Estimated annual award value:** $38,895  
   **Estimated total award value:** $38,895  
   **Bid issued:** N/A  
   **Pre-bid meeting date:** N/A  
   **Due date:** N/A  
   **No. of vendors issued to:** N/A  
   **No. of bids received:** N/A  
   **No. of no-bids received:** N/A  

**Description:**  
This contract consists of providing consulting services for the proposed information technology (IT) disaster recovery site. The consultants will review the current IT infrastructure for Baltimore County Public Schools (BCPS) to identify the impact on BCPS’ IT resources in the event of localized or regional disasters (natural or man-made), and to make a series of recommendations that could be implemented to help protect data and provide the mechanisms for IT recovery.  

BCPS is *piggy-backing* a Towson University contract in accordance with Maryland State law and board policy that allow using contracts awarded by other public agencies.

**Recommendation:**  
Award of contract is recommended to:

   **CAS Severn, Inc.**  
   Laurel, MD  

**Responsible school or office:** Department of Technology  
**Contact person:** Michael Goodhues  
**Funding source:** Operating budget
2. **Contract**  
**Fiber-optic Connectivity**  
**Contract #:** PCR-259-07 (Baltimore County #41410)

<table>
<thead>
<tr>
<th>Term:</th>
<th>1 year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extension:</td>
<td>N/A</td>
</tr>
<tr>
<td>Contract Ending Date:</td>
<td>11/15/07 (tentative)</td>
</tr>
<tr>
<td>Estimated annual award value:</td>
<td>$52,842</td>
</tr>
<tr>
<td>Estimated total award value:</td>
<td>$52,842</td>
</tr>
</tbody>
</table>

Bid issued: N/A  
Pre-bid meeting date: N/A  
Due date: N/A  
No. of vendors issued to: N/A  
No. of bids received: N/A  
No. of no-bids received: N/A

**Description:**

This contract consists of providing the remaining fiber optic connectivity needed for the information technology disaster recovery site for BCPS.

BCPS is *piggy-backing* a Baltimore County contract in accordance with Maryland State law and board policy that allow using contracts awarded by other public agencies.

**Recommendation:**

Award of contract is recommended to:

Fiber Plus, Inc.  
Jessup, MD

**Responsible school or office:**  
Department of Technology

**Contact person:**  
Michael Goodhues

**Funding source:**  
Operating budget
3. **Contract:** Fire Extinguisher Maintenance for Kitchen Fire Suppression Systems  
   **Contract #:** MBU-532-07 (Baltimore County – Contract #42922)

   **Term:** 5 years  
   **Extension:** 0  
   **Contract Ending Date:** 9/27/11 (tentative)  
   **Estimated award value—first year:** $60,000  
   **Estimated award value—years 2 through 5:** $10,000  
   **Estimated total award value:** $100,000

   **Bid issued:** NA  
   **Pre-bid meeting date:** NA  
   **Due date:** NA  
   **No. of vendors issued to:** NA  
   **No. of no-bids received:** NA  
   **No. of bids received:** NA

**Description:**

This contract consists of upgrading, inspecting, and repairing all kitchen ventilation fire suppression systems in the first year, and then providing inspection and maintenance in the four outgoing years in accordance with existing National Fire Protection Association code and all governing regulations.

BCPS is *piggy-backing* a Baltimore County contract in accordance with Maryland State law and board policy that allow using contracts awarded by other public agencies.

**Recommendation:**

Award of contract is recommended to:

   Simplex Grinnell, LLC  
   Columbia, MD

**Responsible school or office:**  
Department of Physical Facilities

**Contact person:**  
Dennis Elkins

**Funding source:**  
Operating budget
4. **Contract:** Floor Care Machines and Associated Equipment  
   **Contract #:** JMI-610-07  

**Term:** 5 years  
**Extension:** N/A  
**Contract Ending Date:** 11/30/11 (tentative)  
**Estimated annual award value:** $150,000  
**Estimated total award value:** $750,000  

**Bid issued:** October 12, 2006  
**Pre-bid meeting date:** N/A  
**Due date:** October 26, 2006  
**No. of vendors issued to:** 10  
**No. of no-bids received:** 0  
**No. of bids received:** 4  

City Group, Inc.  
Sterling Chemical Co.  
Superior Supply, Ltd.  
Viking Chemicals  
Jessup, MD  
Timonium, MD  
Baltimore, MD  
Baltimore, MD  

**Description:**  
This contract consists of supplying various categories of floor care machines and associated equipment on an as-needed basis (e.g., burnishers, scrubbers, carpet extractors, vacuums, etc.). Awards are based on the most favorable percentage-off list for each manufacturer.  

**Recommendation:**  
Award of contract is recommended to:  

City Group, Inc.  
Sterling Chemical Co.  
Superior Supply, Ltd.  
Viking Chemicals  
Jessup, MD  
Timonium, MD  
Baltimore, MD  
Baltimore, MD  

**Responsible school or office:** Department of Physical Facilities  

**Contact person:** Dennis Elkins  
William Wingerd  

**Funding source:** Operating budget
5. **Contract:** Floor Tiles and Associated Supplies  
   **Contract #:** MBU-521-07

   **Term:** 5 years  
   **Extension:** 1 year  
   **Contract Ending Date:** 12/31/12 (tentative)

   **Estimated annual award value:** $60,000  
   **Estimated total award value:** $360,000

   **Bid issued:** October 5, 2006  
   **Pre-bid meeting date:** October 17, 2006  
   **Due date:** October 26, 2006  
   **No. of vendors issued to:** 6  
   **No. of no-bids received:** 0  
   **No. of bids received:** 3

   - Capital Building Supply  
     Gaithersburg, MD
   - Continental Flooring Company  
     Scottsdale, AZ
   - B&B Concepts, Inc.  
     Lanham, MD

   **Description:**

   This contract consists of the purchase and delivery of floor tiles and the associated supplies for installation at various locations.

   **Recommendation:**

   Award of contract is recommended to:

   - Capital Building Supply, Inc  
     Gaithersburg, MD

   **Responsible school or office:** Office of Maintenance

   **Contact person:** Patrick Letts

   **Funding source:** Operating budget
6. **Contract:** School Buses  
   **Contract #:** JMI-606-07

**Term:** 8 months  
**Extension:** 0  
**Contract Ending Date:** 07/31/07 (tentative)  
**Estimated total award value:** $5,030,928

**Bid issued:** September 7, 2006  
**Pre-bid meeting date:** September 14, 2006  
**Due date:** September 22, 2006  
**No. of vendors issued to:** 3  
**No. of no-bids received:** 0  
**No. of bids received:** 3

American Bus Sales & Services  
ATEL Bus & Truck  
K. Neal International Trucks, Inc.

Annapolis, MD  
Landover, MD  
Hyattsville, MD

**Description:**

This contract consists of a one-time purchase of 69 replacement school buses, at $72,912 each, that accommodate 64 walk-on passengers.

**Recommendation:**

Award of contract is recommended to:

American Bus Sales & Services  
Annapolis, MD

**Responsible school or office:** Office of Transportation

**Contact person:** Linda Fitchett

**Funding source:** Operating budget
7. **Contract:** The College Board Connect to College Success  
   **Contract #:** JNI-764-07  

**Term:** 1 year  
**Extension:** 0  
**Contract Ending Date:** 8/30/07 (tentative)  
**Estimated annual award value:** $310,000  
**Estimated total award value:** $310,000  

**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A  

**Description:**  
This contract consists of an agreement between The College Board and BCPS to increase college awareness and preparation for students. The College Board will provide students, teachers, counselors, and administrators with practice lessons and study guides, instructional strategies and materials, technical training, and focused workshops.  

Students will have access to a college preparatory support program that will allow them, along with a teacher or counselor, to explore post-secondary options. Also included is access to an interactive website that allows middle and high school students to explore majors, colleges, and careers based on their academic achievement and interests. A web-based SAT online course with feedback response explanations is provided to help prepare students for the SAT and collect success.  

**Recommendation:**  
Award of contract is recommended to:  

   The College Board          Bala Cynwyd, PA  

**Responsible school or office:** AVID/College Board Office  
**Contact person:** Jessie Douglas  
**Funding source:** Operating budget
8. **Contract:** Window Replacement – Bear Creek Elementary School  
**Contract #:** JMI-602-07

<table>
<thead>
<tr>
<th>Term:</th>
<th>NA</th>
<th>Extension:</th>
<th>NA</th>
<th><strong>Contract Ending Date:</strong></th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated annual award value:</td>
<td>$1,240,307</td>
<td>Estimated modification amount</td>
<td>124,030</td>
<td>Estimated total award value:</td>
<td>$1,364,337</td>
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</table>

**Bid issued:** August 31, 2006  
**Pre-bid meeting date:** September 14, 2006  
**Due date:** September 27, 2006  
No. of vendors issued to: 9  
No. of bids received: 2  
No. of no-bids received: 0

**Description:**

This project consists of the removal and proper disposal of existing windows and installation of new windows and window blinds.

**Recommendation:**

Award of contract is recommended to:

- E. Pikounis Construction Co., Inc.  
  Baltimore, MD

**Responsible school or office:** Office of Engineering and Construction

**Contact person:** Richard H. Cassell, P.E.

**Funding source:** Capital budget

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>E. Pikounis Construction Co., Inc.</th>
<th>RWC Contracting Corporation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid/Total</td>
<td>$1,240,307</td>
<td>$1,320,000</td>
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9. **Contract:** Window Replacement – Glenmar Elementary School  
**Contract #:** JMI-604-07

<table>
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<tr>
<th>Term: NA</th>
<th>Extension: NA</th>
<th><strong>Contract Ending Date:</strong> NA</th>
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<tbody>
<tr>
<td>Estimated annual award value: $863,300</td>
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</tr>
<tr>
<td>Estimated modification amount: $86,330</td>
<td></td>
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</tr>
<tr>
<td>Estimated total award value: $949,630</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Bid issued:** August 31, 2006  
**Pre-bid meeting date:** September 14, 2006  
**Due date:** September 27, 2006  
**No. of vendors issued to:** 9  
**No. of bids received:** 2  
**No. of no-bids received:** 0

**Description:**

This project consists of the removal and proper disposal of existing windows and installation of new windows and window blinds.

**Recommendation:**

Award of contract is recommended to:

Chilmar Corporation, Inc.  
Baltimore, MD

**Responsible school or office:** Office of Engineering and Construction

**Contact person:** Richard H. Cassell, PE

**Funding source:** Capital budget

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>Base Bid/Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chilmar Corporation, Inc.</td>
<td>$863,300</td>
</tr>
<tr>
<td>E. Pikounis Construction Co., Inc.</td>
<td>$882,000</td>
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</table>
10. **Contract**: On-Call Construction Management Services – Perry Hall Middle School and Lansdowne Middle School  
**Contract #**: RGA-196-06  

<table>
<thead>
<tr>
<th>Term:</th>
<th>NA</th>
<th>Extension:</th>
<th>NA</th>
<th><strong>Contract Ending Date</strong>:</th>
<th>NA</th>
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<tbody>
<tr>
<td>Estimated annual award value:</td>
<td>$850,000</td>
<td>Estimated modification amount</td>
<td>0</td>
<td>Estimated total award value:</td>
<td>$850,000</td>
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</tbody>
</table>

- **Bid issued**: NA  
- **Pre-bid meeting date**: NA  
- **Due date**: NA  
- **No. of vendors issued to**: NA  
- **No. of bids received**: NA  
- **No. of no-bids received**: NA  

**Description:**  
On July 11, 2006, the Board of Education approved the selection of Oak Contracting Co., Inc. as an on-call construction management firm to assist the Department of Physical Facilities. The Office of Engineering and Construction has negotiated a price of $850,000 for construction management services for Perry Hall Middle School and Lansdowne Middle School.

**Recommendation:**  
Award of contract is recommended to:

- **Oak Contracting Co., Inc.**  
  Towson, MD  

**Responsible school or office:** Office of Engineering and Construction  
**Contact person:** Richard H. Cassell, PE  
**Funding source:** Capital budget
11. **Contract:** Window and Blinds Replacement – Woodmoor Elementary School  
**Contract #:** JMI-605-07  

<table>
<thead>
<tr>
<th>Term:</th>
<th>NA</th>
<th>Extension:</th>
<th>NA</th>
<th><strong>Contract Ending Date:</strong></th>
<th>NA</th>
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<tbody>
<tr>
<td>Estimated annual award value:</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Estimated modification amount</td>
<td>94,844</td>
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<td></td>
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<tr>
<td>Estimated total award value:</td>
<td>$1,043,292</td>
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</tr>
</tbody>
</table>

**Bid issued:** August 31, 2006  
**Pre-bid meeting date:** September 14, 2006  
**Due date:** October 5, 2006  
**No. of vendors issued to:** 8  
**No. of bids received:** 2  
**No. of no-bids received:** 0  

**Description:**  
This project consists of the removal and proper disposal of existing windows and installation of new windows and window blinds.  

**Recommendation:**  
Award of contract is recommended to:  

- E. Pikounis Construction Co., Inc. Baltimore, MD  

**Responsible school or office:** Office of Engineering and Construction  
**Contact person:** Richard H. Cassell, PE  
**Funding source:** Capital budget

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>E. Pikounis Construction Co., Inc.</th>
<th>RWC Contracting Corporation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid/Total</td>
<td>$948,448</td>
<td>$1,035,000</td>
</tr>
</tbody>
</table>

12
12. **Request to Negotiate:** Consultant Services – Catonsville Middle School and Hillcrest Elementary School Addition Projects

**Contract #:** RGA-101-07

**Term:** NA  **Extension:** NA  **Contract Ending Date:** NA

**Estimated annual award value:** NA  **Estimated modification amount:** NA  **Estimated total award value:** To be negotiated and approved by the Board of Education

**Bid issued:** September 7, 2006  
**Pre-bid meeting date:** NA  
**Due date:** September 28, 2006  
**No. of vendors issued to:** NA  
**No. of bids received:** 17  
**No. of no-bids received:** NA

**Description:**

Professional architectural/engineering (A/E) services will be required to assist BCPS with addition projects at Catonsville Middle School and Hillcrest Elementary School. The services will include preparing feasibility studies, schematic design, design development phase, construction document phase; assisting with bidding, construction administration phase services; and preparing estimates and making state submissions.

On October 31, 2006, the Qualification Committee met and reviewed the “expressions of interest” submitted by seventeen (17) consultants. This information was reviewed and graded with the Qualification Committee stating that the Selection Committee should consider the four (4) most qualified firms.

The Selection Committee met and held interviews with the four (4) firms on November 3, 2006. Based on the interviews, the Selection Committee recommends that one (1) consultant be awarded both projects and also recommends that approval be given to begin contract negotiations.

**Recommendation:**

Approval to initiate negotiations with:

Rubeling & Associates, Inc.  
Towson, MD

**Responsible school or office:** Office of Engineering and Construction

**Contact person:** Richard H. Cassell, PE

**Funding source:** Capital budget