

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 9, 2007

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **POLICY 3200 – NON-INSTRUCTIONAL SERVICES:**  
**PURCHASING – PURCHASES FROM MINORITY AND SMALL**  
**BUSINESS ENTERPRISES**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent

**RESOURCE**  
**PERSON(S):** Barbara Burnopp, Chief Financial Officer

**RECOMMENDATION**

That the Board of Education approve revisions to Policy 3200 – NON-INSTRUCTIONAL SERVICES: Purchasing – Purchases from Minority and Small Business Enterprises. This is the third reading of this policy.

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- Attachment I – Policy Analysis 3200
- Attachment II – Policy 3200

**BOARD OF EDUCATION OF BALTIMORE COUNTY**  
**Policy Analysis for Proposed Revised Policy and Rule 3200 –**  
**Purchasing - Purchases From Minority and Small Business Enterprises**

Statement of Issues Addressed By the Proposed Policy

The legal reference is revised to remove a footnote that is no longer necessary.

Cost Analysis and Fiscal Impact on School System

No cost impact.

Relationship to Other Board of Education Policies

Policy 7460 should be updated concurrently.

Legal Requirement

5-112 Bids  
14-302, State Finance and Procurement Article

Similar Policies Adopted by Other School Systems

Policy content was updated in June 2005.

Draft of Proposed Policy and Rule (see attached)

Other Alternatives Considered by Staff

N/A

NON-INSTRUCTIONAL SERVICES: Purchasing

Purchases from Minority and Small Business Enterprises

The Board of Education of Baltimore County believes that the economic development of the county is vital to ensuring the stability and growth of this region. Additionally, the Board believes that diversity in economic development supports the county's tax base while contributing to the overall strength of our community.

Therefore, the Board directs the Superintendent to implement procedures to facilitate the increase of minority and small business enterprise (as defined in the State Finance and Procurement Article §14-201 and 14-301) participation in all Board of Education contracts with an attempt to achieve a goal of fourteen percent (14%) of the total value of these contracts.

Accordingly, these procedures shall facilitate the increase of minority business participation in all Board of education state-funded construction projects and shall attempt to achieve the goals in accordance with the State Finance and Procurement Article §14-302. All action shall be in compliance with the State Interagency on Public School Construction guidelines adopted by the Board of Education.

These procedures shall also facilitate the increase in minority and small business enterprise participation in all Board of Education County and Special revenue funded contracts and shall attempt to achieve a goal of fourteen (14%) minority and small business participation of the total dollar value of these contracts.

The Board further directs the Superintendent to report on the participation of minority and small business enterprises annually.

[All procedures shall be implemented in accordance with state law and current Board of Education policy and rule, in particular: §14-302(a) of the State Finance and procurement Article of the Annotated code of Maryland; §5-112 of the Education Article of the Annotated Code of Maryland, and Board of Education policy 3210.]

Legal References:            *Annotated Code of Maryland*  
   Education Article, §5-112  
   State Finance and Procurement Article, §14-302[\*]  
   COMAR 21.11.03.04

RELATED POLICIES:    BOARD OF EDUCATION POLICY 7460, NEW  
   CONSTRUCTION

[\* Statute will be abrogated on July 1, 2006.]

Policy  
Adopted: 9/10/96  
Revised: 7/13/99  
Revised: 6/14/05  
REVISED:

Board of Education of Baltimore County