

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: January 23, 2007

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – January 23, 2007**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Extension:** Electrical Testing
Contract #: PCR-225-06

Term: 1 year extension **Contract Ending Date:** 12/31/07
Estimated annual award value: NA
Estimated total award value: NA

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of no-bids received: NA
No. of bids received: NA

Description:

This project consists of electrical testing of service equipment and replacement of failed equipment at eleven schools. All testing will be in accordance with the National Electrical Testing Association (NETA) using Maryland Testing Standard 2005, Section 7.1 (Switchgear and Switchboard Assemblies) and Section 7.6 (Main Circuit Breaker). The Board of Education of Baltimore County approved the original contract on May 23, 2006. The original term of contract expired December 31, 2006, before all testing was completed. The vendor has agreed to extend the contract for another year at the agreed-upon terms and conditions.

Recommendation:

Award of extension is recommended to:

Harford Electrical Testing, Inc. Joppa, MD

Responsible school or office: Office of Maintenance

Contact person: Dennis Elkins

Funding source: Operating budget

2. Contract: Baltimore County Public Schools (BCPS) and Community College of Baltimore County (CCBC) Articulation Agreement

Contract #: MWE-858-07

Term: 2 years **Extension:** 0 **Contract Ending Date:** 6/30/07

Estimated annual award value: \$28,000

Estimated total award value: \$56,000

Bid issued: NA

Pre-bid meeting date: NA

Due date: NA

No. of vendors issued to: NA

No. of no-bids received: NA

No. of bids received: NA

Description:

This contract consists of the development of BCPS' Career and Technology Education curriculum that allows students to request credit for introductory level community college courses. BCPS and CCBC entered into a contract on June 24, 2005, to create college credit to high school students who graduate and successfully complete a specific career and technology education program or advanced technology sequence of courses in Baltimore County Public Schools. This is a dual credit program. This will now extend beyond the statutory bid limit and board approval is needed for the continuation of the program.

Recommendation:

Award of contract is recommended to:

The Community College of Baltimore County Baltimore, MD

Responsible school or office: Career and Technology Education

Contact person: Leila Walker

Funding source: Operating budget

5. Contract: Gasoline and Diesel Fuel
Contract #: JMI-625-07 (Baltimore County #206051)

Term: 4 years **Extension:** 2 years **Contract Ending Date:** 12/31/12
Estimated annual award value: \$ 4,700,000
Estimated total award value: \$28,200,000

Bid issued: October 26, 2006
Pre-bid meeting date: NA
Due date: November 14, 2006
No. of vendors issued to: 4
No. of no-bids received: NA
No. of bids received: 4

Description:

This contract consists of the purchase and delivery of no-lead, reformulated gasoline with ethanol and ultra-low sulphur diesel fuel. The Baltimore Regional Cooperative Purchasing Committee, with Baltimore County acting as the lead jurisdiction, conducted the solicitation.

Recommendation:

Award of contract is recommended to:

Petroleum Marketing Group	Millersville, MD
Responsible school or office:	Office of Transportation Office of Grounds
Contact person:	Linda Fitchett Dennis Elkins
Funding source:	Operating budget

6. Contract Photocopiers
Contract #: PCR-266-06 (Maryland State #001B7900139)

Term: 4 years, 8 months **Extension:** 0 **Contract Ending Date:** 10/12/11
Estimated annual award value: \$ 500,000
Estimated total award value: \$2,500,000

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of no-bids received: NA
No. of bids received: NA

Description:

This project consists of leasing high volume Oce´ photocopiers (models 3165 and 2090). Model 3165 is used by most schools/offices and allows for 840,000 impressions per year per machine, with additional charges for impressions above the maximum allowance. Model 2090 is used for extremely high volume locations and has no limit on impressions. Baltimore County Public Schools is *piggy-backing* a Maryland state contract in accordance with Maryland state law and board policy that allow using contracts awarded by other public agencies.

Recommendation:

Award of contract is recommended to:

Oce´ North America, Inc. Baltimore, MD

Responsible school or office: Office of Purchasing

Contact person: Paul Cramer

Funding source: Operating budget of individual schools/offices

7. Contract: Routers and Servers for Network Applications
Contract #: MWE-846-07 (Prince George's County Public Schools contract #2-07)

Term: 6 months **Extension:** 2 years **Contract Ending Date:** 6/30/09
Estimated annual award value: \$ 500,000
Estimated total award value: \$1,250,000

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of no-bids received: NA
No. of bids received: NA

Description:

This contract consists of the purchase of routers, servers, and maintenance for network applications. Baltimore County Public Schools is *piggy-backing* a Prince George's County Public School's contract in accordance with Maryland state law and board policy that allow using contracts awarded by other public agencies.

Recommendation:

Award of contract is recommended to:

Computata Systems, Inc.	Bowie, MD
Digicon Corporation	Rockville, MD
The Presidio Corporation	Greenbelt, MD
Verizon Network Integration Corp.	Silver Spring, MD

Responsible school or office: Office of Computer and Network Support

Contact person: Gary Schlimme

Funding source: Operating budget

8. Contract: Various Custodial Restroom Products
Contract #: JMI-615-07

Term: 5 years **Extension:** NA **Contract Ending Date:** 12/31/11
Estimated annual award value: \$ 500,000
Estimated total award value: \$2,500,000

Bid issued: November 2, 2006
Pre-bid meeting date: NA
Due date: November 17, 2006
No. of vendors issued to: 31
No. of no-bids received: 1
No. of bids received: 11

Acme Paper & Supply Co., Inc.	Savage, MD
Calico Industries, Inc.	Annapolis, MD
Dade Paper Mid-Atlantic	Capitol Heights, MD
FPC Distribution	Elkridge, MD
Laniado Wholesale, Inc.	Rockville, MD
Leonard Paper Company	Baltimore, MD
National Supply Company	Beltsville, MD
Sterling Chemical Company, Inc.	Timonium, MD
Superior Supply, Ltd	Baltimore, MD
Viking Janitor Supplies, Inc.	Baltimore, MD
Xpdex, Inc.	Hanover, MD

Description:

This contract consists of supplying various restroom products (paper towels, toilet tissue, hand soap, dispensers, etc.) on an as-needed basis. Awards are based on the most favorable price for each item.

Recommendation:

Award of contract is recommended to:

Acme Paper & Supply Co., Inc.	Savage, MD
Calico Industries, Inc.	Annapolis, MD
Dade Paper Mid-Atlantic	Capitol Heights, MD
FPC Distribution	Elkridge, MD
Laniado Wholesale, Inc.	Rockville, MD
Leonard Paper Company	Baltimore, MD
Sterling Chemical Company, Inc.	Timonium, MD

Responsible school or office: Office of Operations

Contact person: William Wingerd

Funding source: Operating budget

9. Contract Modification: Renovations – Deep Creek Middle School
Contract #: MBU-670-06

Term:	N/A	Extension:	N/A	Contract Ending Date:	N/A
Estimated annual award value:			\$706,874		
Estimated modification amount			29,900		
Estimated total award value:			\$736,774		

Bid issued:	N/A
Pre-bid meeting date:	N/A
Due date:	N/A
No. of vendors issued to:	N/A
No. of bids received:	N/A
No. of no-bids received:	N/A

Description:

On May 24, 2005, the Board approved a negotiated fee with NuTec Design Associates, Inc., to provide design, bidding, and construction administration services associated with the renovation project at Deep Creek Middle School. The Department of Physical Facilities has requested NuTec Design Associates, Inc. to redesign the science laboratory configuration and associated utilities to account for newly discovered subsurface conditions. This design modification will also reduce the construction cost of the project. NuTec Design Associates, Inc. has provided a cost proposal in the amount of \$29,900 for the additional services.

Recommendation:

Award of contract modification is recommended to:

NuTec Design Associates, Inc.	Hunt Valley, MD
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Responsible school or office:	Office of Engineering and Construction
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Contact person:	Richard H. Cassell, PE
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Funding source:	Capital budget
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10. Contract Modification: Construction Packages Testing (1A) and Site Work (2A) – Vincent Farm Elementary School

Contract #: MWE-843-07

Term:	N/A	Extension:	N/A	Contract Ending Date:	N/A
				Testing (Contract 1A)	Site Work (Contract 2A)
Estimated annual award value:				\$88,589	\$4,180,710
Estimated modification amount				8,850	418,062
Estimated total award value:				\$97,439	\$4,598,772

Bid issued: November 9, 2006
Pre-bid meeting date: November 15, 2006
Due date: November 28, 2006
No. of vendors issued to: 12
No. of bids received: Testing (Contract 1A) 6; Site Work (Contract 2A) 5
No. of no-bids received: 0

Description:

On December 5, 2006, the Board approved an exhibit for the responsive low bidder, Melvin Benhoff Sons, Inc., which contained a bid tab error. The Base Bid and Alternate No. 2 were stated correctly; however, the price for accepted Alternate No. 1 should have been \$12,320, which makes the total \$4,180,710 for the Base Bid and Alternate Nos. 1 and 2.

Recommendation:

Award of contract modification is recommended to:

Melvin Benhoff Sons, Inc. Baltimore, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, PE

Funding source: Capital budget

11. Contract: Window and Blind Replacement – Chase Elementary School
Contract #: JNI-761-07

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$ 963,800
Estimated modification amount: 48,190
Estimated total award value: \$1,011,990

Bid issued: November 30, 2006
Pre-bid meeting date: December 7, 2006
Due date: December 19, 2006
No. of vendors issued to: 8
No. of bids received: 2
No. of no-bids received: 1

Description:

This project consists of the removal and proper disposal of existing windows, blinds, and doors; and installation of new windows, blinds, and doors.

Recommendation:

Award of contract is recommended to:

RWC Contracting Corporation Baltimore, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, PE

Funding source: Capital budget

	Bidders' Names	
	RWC Contracting Corporation	North Point Builders, Inc.
Base Bid / Total	\$963,800	\$1,097,000

12. Request to Negotiate: Feasibility and Design Services – High School Renovations
Contract #: PS 07-01 / RGA 199-07

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: N/A
Estimated modification amount: N/A
Estimated total award value: N/A

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

The Department of Physical Facilities will begin the process of designing and renovating high schools. Feasibility studies will be required to determine what renovations will be needed at the initial schools. All procedures in the Board of Education Policy and Rule, Section 7210, were followed to advertise, qualify, interview, and select the consultants to provide these initial feasibility studies and design services.

The Qualification Committee met in October 2006 to review the expressions of interest submitted by thirty-eight (38) consultants. The Qualification Committee reviewed and graded this information and stated that the Selection Committee should consider the twelve (12) most qualified firms for this work.

On November 29, 2006, the Selection Committee met and discussed the Qualification Committee's report and interviewed each of the qualified firms. Based on their evaluations, the Selection Committee recommends that approval be granted to conduct contract negotiations with the recommended firm.

Recommendation:

Approval is recommended to negotiate with:

James Posey Associates, Inc.
URS Corporation

Baltimore, MD
Hunt Valley, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, PE

Funding source: N/A