

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** April 24, 2007

**TO:** BOARD OF EDUCATION

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **PROPOSED CHANGES OF BOARD OF EDUCATION POLICY 8130  
INTERNAL BOARD POLICIES: FORMULATION**

**ORIGINATOR:**

**RESOURCE  
PERSON(S):**

**RECOMMENDATION**

That the Board of Education considers the changes to Policy 8130. This is the first reading of this Policy.

Attachment I – Policy Analysis  
Attachment II – Proposed Policy 8130

## BOARD OF EDUCATION POLICY ANALYSIS

Revisions to Board of Education Policy 8130  
Internal Board Policies: Organization: Formulation

### Statement of issues or questions to be addressed by the proposed policy

The Ad Hoc Policy Committee is in the process of reviewing the Board's Internal policies. (8000 Series) The Committee is recommending minor revisions to the policy to permit it to conform with current practices of the Board of Education concerning adoption of curriculum. More importantly, the policy now reflects the Board's commitment to review its policies, to the best of its ability, on a five year cycle. Lastly, the Policy reflects the Committee's use of a new term in policies: "re-adoption." This term shall be used when a policy has been reviewed, but when no revisions have been recommended.

### Fiscal Impact on the school system

No fiscal impact is anticipated or contemplated by this revision.

### Relationship to other Board of Education Policies

This policy establishes the manner in which all policy revisions are presented to the Board.

### Similar Policies adopted by other local school systems

HARFORD COUNTY BOARD OF EDUCATION

Policy Number 22-0014-000, *Policy Development and Review*

[http://www.hcps.org/BOE/PoliciesProcedures/docs/School\\_System\\_Governance/0014-000%20Policy%20Development%20and%20Review.pdf](http://www.hcps.org/BOE/PoliciesProcedures/docs/School_System_Governance/0014-000%20Policy%20Development%20and%20Review.pdf)

HOWARD COUNTY BOARD OF EDUCATION

Policy 1001, *Policy Development and Adoption*

<http://www.hcpss.org/aboutus/policies/1001.pdf>

### Legal Requirements, such as federal, state or local laws or regulations

Md. Ed. Art. §4-101 provides that "educational matters that affect the counties shall be under the control of a county board of education in each county" and that "each county board shall seek in every way to control and promote the interests of the schools under its jurisdiction."

### A draft of the proposed policy

See attached

### Other alternatives that were considered by the Board members

The Board Committee members did not consider other alternatives.

Timeline

Opportunity for Citizen Comment, May 8, 2007

Proposed Date of Adoption, May 22, 2007

## INTERNAL BOARD POLICIES: Organization

Formulation

## PURPOSE

The Board of Education of Baltimore County, representing the people of the county, is, in addition to its many other roles, the legislative body which [determines all questions of general] MAKES policy to be employed by the county's public schools. "Policies" are defined as those principles formally adopted by the Board of Education in order to manage the school system.

The Board shall, to the best of its ability, cause the provisions of state and federal laws and the bylaws and policies of the State Board of Education to be carried out. The Board of Education shall determine, with the advice of the county superintendent, the educational policies of the county [and shall prescribe rules and regulations] for the conduct and management of the schools. **UNLESS LEGAL OR REGULATORY REQUIREMENTS DEMAND OTHERWISE, THE BOARD SHALL TO THE BEST OF ITS ABILITY, REVIEW ITS POLICIES WITHIN FIVE YEARS OF ADOPTION, AMENDMENT OR RE-ADOPTION.**

[Course of study, revised courses, required methods of teaching, and any significant program to be tested in one or more schools for the purpose of being considered for use system-wide shall be approved by the Board of Education prior to implementation or discontinuance.]

## PROCEDURE

1. The Board may request or receive a policy analysis from the superintendent on revisions to existing policies or on the need for a new policy.
2. All policy analyses will include the following elements:
  - a. Statement of issues or questions addressed by the proposed policy;
  - b. Where appropriate, cost analysis and fiscal impact on school system;
  - c. Relationship to other Board of Education policies;
  - d. Legal requirements, such as federal, state, or local laws or regulations;
  - e. Similar policies adopted by other local school systems;
  - f. A draft of the proposed policy;

- g. Other alternatives that were considered by staff.
- 3. The policy analysis will be presented to the Board as an item for discussion.
- 4. If limited revisions to existing policies are necessary, the superintendent will present the proposed changes to the Board with an accompanying rationale. There shall be no need for a policy analysis.
- 5. When a board member or other superintendent presents a proposed policy, a time line for adoption will accompany the policy, and will include, where appropriate:
  - a. Opportunity for citizen comment;
  - b. Opportunity for superintendent and staff to provide advice and recommendations;
  - c. Proposed date of adoption.
- 6. The superintendent shall, where necessary, develop administrative rules for the implementation of the Board’s policies. Such rules will be presented to the Board for information purposes, but do not require an affirmative vote of the Board.
- 7. Following discussion, the Board shall adopt policies, in public session, and such adoption shall be recorded in the minutes of the Board.

Related Policies: 8140 – Formulation of Administrative Regulations

Policy	Board of Education of Baltimore County
Adopted:	4/13/72
Revised:	7/13/78
Revised:	10/8/96
Revised:	12/4/01
REVISED:	_____