

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 22, 2007

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 8311 -
INTERNAL BOARD POLICIES: MEETINGS: TYPES**

ORIGINATOR:

**RESOURCE
PERSON(S):**

RECOMMENDATION

That the Board of Education considers the changes to Policy 8311. This is the first reading of this Policy.

Attachment I – Policy Analysis
Attachment II – Proposed Policy 8311

POLICY ANALYSIS

Proposed Revisions to Board of Education Policy 8311 Internal Board Policies: Operations: Meetings

Statement of issues or questions to be addressed by the proposed policy

The Ad Hoc Policy Committee continues its process of reviewing the Board's Internal operating policies. (8000 Series) The Committee's recommended revisions to Policy 8311, Meetings, will make it consistent with current practice. Additionally, the Policy codifies the Board's current, but long standing practice of using *Robert's Rules of Order* in the conduct of its board meetings. Lastly, the policy's legal references now include the state's Open Meetings Act.

Fiscal Impact on the school system

No fiscal impact is anticipated or contemplated by this revision.

Relationship to other Board of Education Policies

Policy 8315 establishes the manner in which the public will participate in board meetings.

Similar Policies adopted by other local school systems

FREDERICK COUNTY BOARD OF EDUCATION, Policy 1021.4, Conduct of Meetings

<http://www.fcps.org/dept/legal/102.pdf>

HOWARD COUNTY BOARD OF EDUCATION, School Board Governance

<http://www.hcpss.org/board/policies/1000.pdf>

PRINCE GEORGE'S COUNTY BOARD OF EDUCATION, Bylaw 9366, Meetings: Parliamentary Procedure

WASHINGTON COUNTY BOARD OF EDUCATION, Policy BDDE, Rules of Order for Meetings.

Legal Requirements, such as federal, state or local laws or regulations

The Maryland Open Meetings Act governs the conduct of meetings convened to discuss public business. The Code of Maryland Regulations does not mandate that Robert's Rules of Order be employed, merely that "the rules generally adopted by deliberative bodies" be followed. COMAR 13A.02.01.01A

A draft of the proposed policy

See attached

Other alternatives that were considered by the Board members

The Board Committee members did not consider other alternatives.

Timeline

Opportunity for Citizen Comment, June 12, 2007

Proposed Date of Adoption, July 10, 2007

INTERNAL BOARD POLICIES: Operations

Meetings: [Types]

1. Regular Meetings: Regularly scheduled meetings may be [of two kinds—business or educational. The latter type may be] held TO CONDUCT THE BUSINESS OF THE BOARD for the purpose of the review and evaluation of the school program, or the development and discussion of policy.
 - [2. Special Meetings: Such a meeting may be called by the president of the Board or by four members collectively in the event that the president fails to act, or by the secretary-treasurer, upon due notice as specified by state bylaws. No business shall be transacted except that for which the meeting is called, unless by unanimous consent of Board members present.
 3. Executive Meetings: Executive meetings or sessions of the Board shall be called at such time and place as is required for discussion of matters pertaining to land and site acquisition, personnel, and labor relations. No action may be taken in executive session; provision for statements of position or questions on points of order shall be made in open meetings.]
2. THE BOARD OF EDUCATION’S MEETINGS SHALL BE CONDUCTED PURSUANT TO THE MOST RECENT EDITION OF ROBERTS RULES OF ORDER, UNLESS STATE LAW OR BOARD POLICY CONTROLS.

Legal Reference: Annotated Code of Maryland, Education Article
§[4-106] 4-107 Meetings; officers; expenses.
[State Board of Education Bylaw
13A.02.01.01 Meetings]
STATE GOVERNMENT ARTICLE,
OPEN MEETINGS ACT, §10-501 et seq.

Policy
Adopted: 4/13/72
REVISED: _____

Board of Education of Baltimore County