

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: September 5, 2007

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – September 5, 2007**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Modification:** Vehicle Parts and Materials
Contract #: MBU-559-06

Term: 3 years **Extension:** 2 years **Contract Ending Date:** 12/31/10
Estimated annual award value: \$ 2,000,000
Estimated total award value: \$10,000,000

Description:

On September 7, 2005, the Board approved this contract to provide vehicle parts and materials valued at \$2,000,000 per year. This contract is being modified to add additional vendors to provide General Motors' parts.

Recommendation:

Award of contract modification is recommended to:

Dahmer Powertrain	Lee's Summit, MO
Adams Chevrolet	Havre de Grace, MD
Jerry's Chevrolet	Baltimore, MD
P & H Auto Electric Company	Baltimore, MD

Responsible school or office: Office of Transportation

Contact person: Linda Fitchett

Funding source: Operating budget

PDK Audit Alignment None

Explanatory detail The PDK audit does not address this item

2. Contract: Fingerprinting and Background Investigation Services
Contract #: MWE-860-07

Term: 10 years **Extension:** 10 years **Contract Ending Date:** 9/30/27
Estimated annual award value: \$ 25,000
Estimated total award value: \$500,000

Bid issued: March 15, 2007
Pre-bid meeting date: March 29, 2007
Due date: April 20, 2007
No. of vendors issued to: 21
No. of bids received: 3
No. of no-bids received: 1

Description:

This contract consists of providing fingerprinting and background investigation services for all potential school system employees. The award value for this contract pertains to additional costs for expanded investigations required by BCPS, if necessary. The cost of the pre-hire background investigation is borne by the employee.

Recommendation:

Award of contract is recommended to:

Integrated Biometric Technology, LLC Nashville, TN

Responsible school or office: Office of Investigations and Record Management

Contact person: Onteria Luckie

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

3. Contract: HVAC Supplies
Contract #: MWE-880-08

Term: 5 years **Extension:** 2 years **Contract Ending Date:** 6/30/14
Estimated annual award value: \$ 250,000
Estimated total award value: \$1,750,000

Bid issued: June 21, 2007
Pre-bid meeting date: N/A
Due date: July 19, 2007
No. of vendors issued to: 27
No. of bids received: 5
No. of no-bids received: 0

Description:

This contract consists of heating, ventilation, and air conditioning parts from various manufacturers to be used for maintaining and repairing existing equipment.

Recommendation:

Award of contract is recommended to:

Aireco Supply, Inc.	Savage, MD
Burke Engineering	South El Monte, CA
Lange Electric	Baltimore, MD
M&M Controls	Timonium, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

4. Contract: Physical Exams, General
Contract #: PCR-282-08

Term: 2 years **Extension:** 3 years **Contract Ending Date:** 9/30/12
Estimated annual award value: \$100,000
Estimated total award value: \$500,000

Bid issued: June 28, 2007
Pre-bid meeting date: July 12, 2007
Due date: July 25, 2007
No. of vendors issued to: 6
No. of bids received: 3
No. of no-bids received: 0

This contract consists of providing the following physical examinations and testing for:

- 1) Required examinations for school bus drivers and other commercial driver license holders under the Maryland Department of Transportation regulations
- 2) Examinations for medical surveillance programs for maintenance employees for exposure to asbestos, polychlorinated biphenyl, and lead
- 3) Reasonable-suspicion drug and alcohol testing.

Recommendation:

Award of contract is recommended to:

Concentra Health Services, Inc. Addison, TX

Responsible school or office: Office of Risk Management

Contact person: Michele Prumo

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

5. Contract: Physical Exams, Baltimore County Retirement System Eligibility
Contract #: PCR-291-08 (Baltimore County contract #43074)

Term: 9 months **Extension:** 1 year **Contract Ending Date:** 6/17/09
Estimated annual award value: \$ 80,000
Estimated total award value: \$140,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

This contract consists of providing required post-hiring physical examinations for newly-hired BCPS employees to determine eligibility for participation in the Baltimore County retirement system. Board Policy 3210 and §5-112, Paragraph (3), of the Education Article of the Annotated Code of Maryland, allow BCPS to utilize contracts awarded or negotiated by other government agencies.

Recommendation:

Award of contract is recommended to:

Occupational Medical Services, Inc.	Baltimore, MD
Responsible school or office:	Office of Benefits
Contact person:	Kathy Harmon
Funding source:	Operating budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.

6. Contract: Resident Teacher Coaches Program
Contract #: RGA-145-08

Term: 1 year **Extension:** N/A **Contract Ending Date:** 6/30/08
Estimated annual award value: \$160,000
Estimated total award value: \$160,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of coaching services for the Resident Teacher Certification Program that enables teachers to achieve a Maryland Standard Professional Certificate in the critical shortage areas of math, science, English, special education, and world languages, as described by *No Child Left Behind*.

The contract calls for the following services:

- Coaching teachers in best practices for effective instruction
- Observing instruction and providing non-evaluative feedback
- Assisting resident teachers in accessing educational resources
- Instructing courses/seminars
- Visiting resident teachers on a weekly/bi-weekly basis to provide instructional support.

Recommendation:

Award of contract is recommended to:

Towson University (math and science)	Towson, MD
Goucher University (special education)	Towson, MD
Notre Dame College (English, world languages, math, and science)	Baltimore, MD

Responsible school or office: Office of Professional Development

Contact person: Verletta White

Funding source: Title II

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

7. Contract: Title II-D Federal Grant Evaluation Services
Contract #: JN1-800-08

Term: 1 year **Extension:** 0 **Contract Ending Date:** 9/30/08
Estimated annual award value: \$36,350
Estimated total award value \$36,350

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of evaluation services for the Ed Tech – E-Learning Sustainability, Title II-D Federal Grant. As part of the state requirement, ten percent (10%) of the total grant funds have been allocated for evaluation.

Recommendation:

Award of contract is recommended to:

Sener Learning Services

Takoma Park, MD

Responsible school or office:

Office of Instructional Technology

Contact person:

Thea Jones

Funding source:

Ed Tech – E-Learning Sustainability
Title II-D Federal Funding

PDK Audit Alignment:

A.6.2

Explanatory Details:

Incorporate evaluation into every instructional initiative that the district launches. The evaluations should go beyond compliance or program implementation to include the impact on district goals.

8. Contract Modification: Systemic Renovation – Hereford Middle School
Contract #: PCR-214-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$10,203,250
Estimated modification amount: 25,000

Description:

On August 22, 2006, the Board awarded a contract to Kinsley Construction, Inc., for the systemic renovations of Hereford Middle School. This contract modification will provide additional kitchen equipment for a third serving line.

Recommendation:

Award of contract modification is recommended to:

Kinsley Construction, Inc.	Timonium, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.

9. Contract Modification: General Contractor Construction Services Contract –
Lansdowne Middle School Renovation
Contract #: JMI-652-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$12,615,000
Estimated modification amount: \$53,255

Description:

On October 24, 2006, the Board awarded a construction contract to James W. Ancel, Inc. (JWA). This contract modification will provide labor, material, and equipment for the installation of nine (9) custom-fabricated penthouse doors, frames, and hardware with finished paint to match existing color schemes not included in the base bid.

Recommendation:

Award of contract modification is recommended to:

James W. Ancel, Inc.	Towson, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.

10. Contract Modification: General Contractor Construction Services Contract –
Perry Hall Middle School Renovation
Contract #: JNI-713-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$16,213,000
Estimated modification amount: \$21,483

Description:

On September 19, 2006, the Board awarded a construction contract to James W. Ancel, Inc. (JWA). This contract modification will provide labor, material, and equipment necessary to support air handler unit #4 on the north rooftop area.

Recommendation:

Award of contract modification is recommended to:

James W. Ancel, Inc.	Towson, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.