

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** September 5, 2007

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **REVISED FY09 OPERATING BUDGET SCHEDULE**

**ORIGINATOR:** J. Robert Haines, Esq., Deputy Superintendent

**RESOURCE**

**PERSON(S):** Barbara Burnopp, Chief Financial Officer

**INFORMATION**

The proposed public hearing and the board's work session in January 2008 have been changed from their original dates. Dates for area advisory council pre-budget hearings are also included. Any other additions will be available on the web site.

Attachment I – FY2009 Operating Budget Schedule

Specific to the Board of Education
<i>Requires action by the Board of Education</i>

## FY2009 OPERATING BUDGET SCHEDULE

<b>July 10, 2007</b>	Present proposed operating schedule to the board
<b>July 2007</b>	Pre-budget focus group with principals
<b>August 2007</b>	Pre-budget focus group with office heads
<b>September 2007</b>	<ul style="list-style-type: none"> <li>◇ Pre-budget meeting with the superintendent</li> <li>◇ Pre-budget meetings with business services and curriculum and instruction division staff</li> <li>◇ Grants and general fund instructions to offices</li> </ul>
<b>September 26, 2007</b>	<b>Northeast Area Advisory Council Pre-budget Meeting</b> 7:00 p.m. – Eastern Technical High School (Sign up begins at 6:00 p.m.)
<b>October 8, 2007</b>	<b>Southeast Area Advisory Council Pre-budget Meeting</b> 7:00 p.m. – Sollers Point Technical High School (Sign up begins at 6:30 p.m.)
<b>October 9, 2007</b>	<b>Northwest Area Advisory Council Pre-budget Meeting</b> 7:00 p.m. – TBD (Sign up begins at 6:30 p.m.)
<b>October 11, 2007</b>	<b>Central Area Advisory Council Pre-budget Meeting</b> 7:00 p.m. – Sparks Elementary School (Pre-register sign-up by calling the Central Area Office at 410-887-3172)
<b>October 17, 2007</b>	<b>Southwest Area Advisory Council Pre-budget Meeting</b> 7:00 p.m. – Western School of Technology and Environmental Science (Sign up begins at 6:30 p.m.)
<b>October 2007</b>	<ul style="list-style-type: none"> <li>◇ BRASS training and FY09 budget assistance sessions for office budgets</li> <li>◇ Office budget requests are due to the Office of Budget and Reporting (OBR)</li> </ul>
<b>November 2007</b>	<ul style="list-style-type: none"> <li>◇ Review by the deputy superintendent</li> <li>◇ Review by the superintendent</li> <li>◇ Schools allocate holdback allotments</li> </ul>
<b>December 18, 2007</b>	Superintendent provides information report to the board, highlighting upcoming FY09 budget issues
<b>January 8, 2008</b>	Superintendent presents proposed FY09 budget to the board – Distribution of the budget book
<b>January 15, 2008</b>	Board public hearing – Ridge Ruxton School (snow date: January 16, 2008)
<b>January 23, 2008</b>	Board work session (snow date: January 29, 2008)

Specific to the Board of Education

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Revised: 8/29/2007

## FY2009 OPERATING BUDGET SCHEDULE

<b>February 13, 2008</b>	<i>Board adopts FY09 budget</i>
<b>February 26, 2008</b>	Distribution of budget book
<b>March 1, 2008</b>	FY09 proposed budget due to the county executive
<b>March 2008</b>	<ul style="list-style-type: none"> <li>◇ General fund budget instructions to schools</li> <li>◇ County executive staff reviews BCPS budget proposal</li> </ul>
<b>February – April 2008</b>	Schools develop FY09 budget requests
<b>April 2008</b>	<ul style="list-style-type: none"> <li>◇ County executive presents FY09 budget recommendations to the county council (by the 15th)</li> <li>◇ BRASS training and assistance for schools</li> <li>◇ School budget requests are due to OBR</li> </ul>
<b>April – May 2008</b>	County council reviews budget request and holds a public hearing on all county budgets
<b>May 2008</b>	<ul style="list-style-type: none"> <li>◇ County council work session on BCPS budget</li> <li>◇ County council adopts FY09 budget</li> </ul>
<b>July 1, 2008</b>	FY09 funds available
<b>July 8, 2008</b>	Distribution of the FY09 adopted budget book

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