

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** September 18, 2007

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**RE:** **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

**ORIGINATOR:** J. Robert Haines, Esq., Deputy Superintendent

**PERSON(S):** Rick Gay, Manager, Office of Purchasing  
Michael Sines, Executive Director, Department of Physical Facilities

**RECOMMENDATION**

That the Board of Education approves the following contract recommendations.

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See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts  
Board Exhibit – September 18, 2007**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Modification:** Special Education Therapy Services  
**Contract #:** PCR-279-05

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** 5/23/10  
**Estimated annual award value:** N/A  
**Estimated total award value:** N/A

**Description:**

This contract modification is to add four providers to this contract. The initial contract for \$7.5 million over five years was approved by the Board in May 2005 for providers of speech, occupational and physical therapies, audiology, and education of the deaf/hard-of-hearing using sign language to students ranging in age from birth to 21. Services are provided in a variety of locations in the county.

Speech therapists provide screening, assessment, and treatment for direct and collaborative programming services to move toward an inclusive classroom model. Speech therapists also develop individual education plans (IEP), develop individual family service plans (IFSP) for infants and toddlers, and participate in admission, review, and dismissal (ARD) teams.

Physical and occupational therapists provide treatment and annual skill updating evaluation, assist in developing IEPs and IFSPs, and participate in ARD teams when appropriate.

**Recommendation:**

Award of contract modification is recommended to:

Frankly Communicating, Inc.	Westminster, MD
Supplemental Health Care, Inc.	Laurel, MD
Communication Solutions, Inc.	Centreville, MD
Therapy Needs, Inc.	Oella, MD

**Responsible school or office:** Office of Special Education

**Contact person:** Patricia Lawton

**Funding source:** Operating budget

**PDK Audit Alignment:** Recommendation A.9.1

**Explanatory Detail:**

Sub-contracting related-service providers will ensure that students with IEPs have equal access to qualified personnel in order to implement the services mandated by their IEPs; hence, supporting student achievement in the classroom setting. The contracting of these providers will also ensure that BCPS will maintain compliance as per the Individuals with Disabilities Education Act (IDEA) 2004.

**2. Contract Modification and Extension:** Lamps and Bulbs  
**Contract #:** JMI-605-05 (Montgomery County Public Schools [MCPS] #4095.2)  
**Term:** N/A      **Extension:** 1 year      **Contract Ending Date:** 8/23/08  
**Original total award value:** \$300,000  
**Estimated additional award value:** \$175,000  
**Estimated total award value:** \$475,000

**Description:**

On September 8, 2004, the Board approved the initial contract, and on August 22, 2006, the Board approved a one-year extension. This is an additional one-year extension of the contracts for \$175,000 for lamps and bulbs.

**Recommendation:**

Award of contract modification and extension is recommended to:

Allegheny Electronics	Hagerstown, MD
B&B Lighting Supply, Inc.	Baltimore, MD
C.N. Robinson Lighting Supply Co.	Baltimore, MD
Scott Electric	Greensburg, PA
United Electric Supply	Rockville, MD
Vantage Lighting, Inc.	San Rafael, CA
Vista, Inc.	Overland Park, KS

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Operating budget

**PDK Audit Alignment:** None

**Explanatory Details:** The PDK audit does not address this item.

**3. Contract Modification and Extension:** Lease Assignment and Renewal for Meadowood Education Center  
**Contract #:** RGA-146-08

**Term:** N/A      **Extension:** 5 years      **Contract Ending Date:** 7/31/13

**Estimated annual award value:** \$156,042 w/3% escalation clause to begin August 1, 2009  
**Estimated total award value:** \$1,837,832

**Description:**

On June 21, 1996, the Board entered into the initial lease agreement, and on August 13, 2002, the Board approved a five-year extension for August 1, 2003, through July 31, 2008.

This contract modification (assignment) and extension consists of the lease renewal of a 14,721 square foot facility that houses the Meadowood Education Center located at 1849 Gywnn Oak Avenue, Baltimore County, Maryland. Meadowood East Building, L.L.C., has acquired these assets from the original vendor, A & E Partners, Limited.

**Recommendation:**

Award of contract assignment and extension is recommended to:

Meadowood East Building, L.L.C.      Baltimore, MD

**Responsible school or office:** Department of Planning and Support Operations

**Contact person:** Don Dent

**Funding source:** Operating budget

**PDK Audit Alignment:** None

**Explanatory Details:** The PDK audit does not address this item.

**4. Contract:** Business Services Platform  
**Contract #:** RGA-147-08 (Maryland Department of Public Safety and Correctional Services #DPSCS IT&CD 2005-46)  
**Term:** 5 years      **Extension:** 0      **Contract Ending Date:** 9/18/12  
**Estimated total award value:** \$850,000 (software and implementation)  
**Renewed annually for:** \$ 57,000 (software support – beginning September 19, 2012)

**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

Baltimore County Public Schools requests approval to procure Business Services Platform (BSP) software from Allen Systems Groups, Inc. (ASG). This software is designed to monitor, manage, and report technology services provided to BCPS employees and students, and to prevent issues from interrupting those services. The ASG software suite includes a configuration management database solution, asset management, infrastructure management, password reset and identification management, service desk management, and end-user performance management applications, all fully integrated and accessed by user-defined dashboards. This complete product set will replace outdated and non-integrated legacy systems that currently provide a small portion of these functions.

Board of Education Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded by other government agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

**Recommendation:**

Award of contract is recommended to:

Allen Systems Group, Inc.      Naples, FL

**Responsible school or office:** Department of Technology

**Contact person:** Michael J. Goodhues

**Funding source:** Operating Budget

**PDK Audit Alignment:** None

**Explanatory Details:** The PDK audit does not address this item.

**5. Contract** Early Intervention Services  
**Contract #:** PCR-281-08

**Term:** 2 years    **Extension:** 2 years    **Contract Ending Date:** 9/30/11  
**Estimated annual award value:** \$ 500,000  
**Estimated total award value:** \$2,000,000

**Bid issued:** July 12, 2007  
**Pre-bid meeting date:** August 2, 2007  
**Due date:** August 15, 2007  
**No. of vendors issued to:** 19  
**No. of bids received:** 5  
**No. of no-bids received:** 0

**Description:**

This contract consists of speech pathology, occupational and physical therapies, and physical instruction services for the students in the infants and toddlers program (ITP).

Services include special instruction, speech-language pathology, occupational therapy, physical therapy, social work, psychology, nursing, audiology, and service coordination. The services are provided in typical settings, such as the home or day care, for children of this age group. The ITP goal is to support the family within the community as they facilitate their child's learning and development.

**Recommendation:**

Award of contract is recommended to:

Care Resources, Inc.	Baltimore, MD
County Therapy Associates, Inc.	Whiteford, MD
PACT, Inc.	Baltimore, MD
Progressus Therapy, LLC	Tampa, FL
The Maryland Therapy Network, Inc.	Bel Air, MD

**Responsible school or office:** Office of Special Education

**Contact person:** Patricia Lawton

**Funding source:** Operating budget

**PDK Audit Alignment:** Recommendation A.9.1

**Explanatory Detail:**

Sub-contracting related-service providers will ensure that students with IEPs have equal access to qualified personnel in order to implement the services mandated by their IEPs; hence, supporting student achievement in the classroom setting. The contracting of these providers will also ensure that BCPS will maintain compliance as per the Individuals with Disabilities Education Act (IDEA), 2004.



**6. Contract:** Memorandum of Understanding between Connections Academy and BCPS  
**Contract #:** RGA-150-08

**Term:** 1 year      **Extension:** N/A      **Contract Ending Date:** 09/30/08  
**Estimated annual award value:** N/A  
**Estimated total award value:** N/A

**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract consists of allowing BCPS to create a pilot technology-based, full-time instructional program that students may attend from home or another location outside of a BCPS classroom. Connections Academy will provide innovative educational services outside the traditional classroom emphasizing accountability and performance for students and staff. Connections Academy will provide to BCPS a non-assignable limited license for the use of its Learning Management System by administrative staff, teachers, students, learning coaches, and other individuals required to access the system, including individuals designated by the BCPS, to provide the educational services. The list of materials and courses will be updated regularly and will meet the requirements of Maryland State standards and such BCPS standards as are applicable for other technology-based or home instruction programs operated by BCPS. Each student will receive a personalized learning plan and assessments according to Connections Academy protocols. During the initial year of the pilot program, Connections Academy shall employ an individual who shall be designated as the pilot program “principal.” In the event that BCPS elects to extend the term of the pilot program during any extension period, BCPS may elect to employ the principal.

The principal shall be responsible for supervising teachers, managing the operations of the pilot program according to Connections Academy protocols, and any BCPS or state regulatory requirements. For the initial year of the pilot program, Connections Academy may also employ one or more persons who shall be designated as assistant principals or other administrative or clerical staff, if such individuals are approved by BCPS.

For the initial year of the pilot program, teachers will be employees of Connections Academy subject to approval by BCPS and confirmation of a valid Maryland teaching license. In the event that BCPS elects to extend the term of the program during any extension period, BCPS may elect to employ any or all teaching staff. For teachers employed by Connections Academy, Connections Academy shall be responsible for recruiting, training, and assigning teachers. For teachers employed by BCPS, Connections Academy shall only be responsible for training teachers in the operation of the pilot program. Teachers employed by the BCPS shall be subject to any bargaining agreement with the BCPS.

For any teachers employed by Connections Academy, Connections Academy shall be responsible for the payment of all compensation and benefits. BCPS shall be responsible for the development of the individualized education program (IEP) and any outside services or equipment. Connections Academy's responsibility shall be limited to providing teachers with training in order to modify the instructional plan and curriculum materials to meet the needs of the student's IEP.

All students will be required to participate in any standardized testing required by BCPS. BCPS will be responsible for providing locations and staffing required for the administration of any proctored in-person standardized tests required by BCPS or by the state of Maryland.

**Recommendation:**

Award of contract is recommended to:

Connections Academy	Baltimore, MD
<b>Responsible school or office:</b>	Office of Alternative Education
<b>Contact person:</b>	Dale Rauenzahn
<b>Funding source:</b>	N/A
<b>PDK Audit Alignment:</b>	None
<b>Explanatory Details:</b>	The PDK audit does not address this item.

**7. Contract Modification:** Window Replacement – Bear Creek Elementary School  
**Contract #:** JMI-602-07

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:** \$1,240,307  
**Estimated modification amount:** \$28,600

**Description:**

On November 21, 2006, the Board approved a contract with E. Pikounis Construction Co., Inc. This contract modification will provide for secondary entrance replacements not included in the base bid. The contractor has agreed to complete this work as described in Alternate No. 1 at the same cost offered in the bid package.

**Recommendation:**

Award of contract modification is recommended to:

E. Pikounis Construction Co., Inc.      Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**PDK Audit Alignment:** None

**Explanatory Details:** The PDK audit does not address this item.

**8. Contract Modification:** Architect/Engineer (A/E) Services for the Feasibility Study and Schematic Design Phase – Catonsville Middle School  
**Contract #:** RGA-101-07

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A

**Estimated annual award value:** \$79,598

**Estimated modification amount:** \$319,683

**Description:**

On November 21, 2006, the Board approved a contract with Rubeling & Associates, Inc., for a feasibility study and the schematic design for an addition to Catonsville Middle School. Consultant fees for the design development phase, construction document phase, and assistance throughout the bidding and construction administration have been determined.

**Recommendation:**

Award of contract modification is recommended to:

Rubeling & Associates, Inc.      Towson, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**PDK Audit Alignment:** None

**Explanatory Details:** The PDK audit does not address this item.

**9. Contract Modification:** Architect/Engineer (A/E) Services for the Feasibility Study and Schematic Design Phase – Hillcrest Elementary School  
**Contract #:** RGA-101-07

**Term:** NA      **Extension:** NA      **Contract Ending Date:** NA

**Estimated annual award value:** \$79,598

**Estimated modification amount:** \$313,873

**Description:**

On November 21, 2006, the Board approved a contract with Rubeling & Associates, Inc., for a feasibility study and the schematic design for an addition to Hillcrest Elementary School. Consultant fees for the design development phase, construction document phase, and assistance throughout the bidding and construction administration have been determined.

**Recommendation:**

Award of contract modification is recommended to:

Rubeling & Associates, Inc.                      Towson, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**PDK Audit Alignment:** None

**Explanatory Details:** The PDK audit does not address this item.

**10. Contract Modification:** General Contractor Construction Services Contract –  
Kenwood High School Addition and Technology Wing  
Renovation  
**Contract #:** MWE-817-06

**Term:** NA      **Extension:** NA      **Contract Ending Date:** NA  
**Estimated annual award value:** \$12,092,850  
**Estimated modification amount:** \$22,032

**Description:**

On March 28, 2006, the Board awarded a construction contract to James W. Ancel, Inc. (JWA). Equipment specifications and the placement of printing lab equipment was not finalized prior to the commencement of construction. This contract modification will provide a revised electrical power design.

**Recommendation:**

Award of contract modification is recommended to:

James W. Ancel, Inc.	Towson, MD
<b>Responsible school or office:</b>	Department of Physical Facilities
<b>Contact person:</b>	Michael G. Sines
<b>Funding source:</b>	Capital budget
<b>PDK Audit Alignment:</b>	None
<b>Explanatory Details:</b>	The PDK audit does not address this item.

**11. Contract Modification:** General Contractor Construction Services Contract –  
Kenwood High School Addition and Technology Wing  
Renovation

**Contract #:** MWE-817-06

**Term:** NA      **Extension:** NA      **Contract Ending Date:** NA

**Estimated annual award value:** \$12,092,850

**Estimated modification amount:** \$21,509

**Description:**

On March 28, 2006, the Board awarded a construction contract to James W. Ancel, Inc. (JWA). In order to match the existing interior lock hardware at the Kenwood High School addition, it is necessary to upgrade to a Medeco system.

**Recommendation:**

Award of contract modification is recommended to:

James W. Ancel, Inc.

Towson, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

**PDK Audit Alignment:**

None

**Explanatory Details:**

The PDK audit does not address this item.

**12. Contract Modification:** Renovations – Loch Raven Technical Academy  
**Contract #:** MBU-599-06

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:**      \$13,801,000  
**Estimated modification amount:**      \$60,348

**Description:**

On July 11, 2006, the Board approved a contract with James W. Ancel, Inc., for the renovation of Loch Raven Technical Academy. In order to comply with fire code requirements, the installation of egress doors within the newly enclosed corridor is necessary (Alternate #5 in the bid documents).

**Recommendation:**

Award of contract modification is recommended to:

James W. Ancel, Inc.      Towson, MD

**Responsible school or office:**      Department of Physical Facilities

**Contact person:**      Michael G. Sines

**Funding source:**      Capital budget

**PDK Audit Alignment:**      None

**Explanatory Details:**      The PDK audit does not address this item.



**13. Contract:** Off Hour Corridor Separations – Various Elementary Schools  
**Contract #:** MBU-555-08

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:** \$297,000  
**Estimated contingency amount:** 29,700  
**Estimated total award value:** \$326,700

**Bid issued:** August 9, 2007  
**Pre-bid meeting date:** August 16, 2007  
**Due date:** August 30, 2007  
**No. of vendors issued to:** 5  
**No. of bids received:** 4  
**No. of no-bids received:** 0

**Description:**

This project consists of the addition of security doors within corridors to give the Department of Recreation and Parks access to only the gymnasiums and restrooms in various elementary schools during non-duty school hours.

**Recommendation:**

Award of contract is recommended to:

Huntington & Hopkins, Inc.      Hunt Valley, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**PDK Audit Alignment:** None

**Explanatory Details:** The PDK audit does not address this item.

	Bidders' Names			
	Huntington & Hopkins, Inc.	Mirabile Construction Co., Inc.	Most Incorporated	RWC Contracting Corporation
Base Bid	\$297,000	\$302,147	\$324,405	\$393,800