

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: October 23, 2007

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – October 23, 2007**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Modification:** Assistive Technology Software
Contract #: PCR-296-08

Term: N/A **Extension:** N/A **Contract Ending Date:** Until replaced
Estimated total award value: \$ 80,000
Estimated modification amount: \$400,000
Estimated modified total award value: \$480,000

Description:

On July 9, 2002, the Board approved a contract for Kurzweil scan/read software as recommended by MSDE to improve scores in high school assessment testing.

This contract consists of upgrading to the Kurzweil 3000 software for high school science and social studies. The software presents curriculum in a digital format, which enables teachers to implement differentiated instructional strategies that provide students with individual education plans (IEPs) equal curriculum access. The software is compatible with previous versions of the Kurzweil software that BCPS currently uses, and is being deployed to all high schools with training and curriculum office support.

Recommendation:

Award of contract modification recommended to:

Envision Technology, Inc. Bethesda, MD

Responsible school or office: Office of Assistive Technology

Contact person: Michael Goodhues

Funding source: Operating budget

PDK Audit Alignment: Recommendations A 3.1

Explanatory Detail: The program supports student achievement on the state-mandated achievement tests, specifically the High School Assessments, and provides compliance with student IEPs, as per Individuals with Disabilities Education Act, 2004.

2. Contract Modification and Extension: Leasing Portable Modular Classrooms
Contract #: RHA-342-03

Term: N/A **Extension:** N/A **Contract Ending Date:** 11/30/08
Estimated total award value: \$2,000,000
Estimated modification amount: \$ 400,000
Estimated modified total award value: \$2,400,000

Description:

This contract is for a one-year extension under current terms and conditions. On January 14, 2003, the Board approved a five-year contract for the leasing of modular classrooms.

Recommendation:

Award of contract modification and extension is recommended to:

Modular Space Corporation, Inc.	Rosedale, MD
Modular Technologies, Inc.	Kinston, NC

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit: None

Explanatory Details: The PDK audit does not address this item.

3. Contract Modification and Extension: New Relocatable Modular Classrooms
Contract #: RHA-315-04

Term: N/A **Extension:** N/A **Contract Ending Date:** 11/30/08
Estimated total award value: \$4,000,000
Estimated modification amount: \$1,000,000
Estimated modified total award value: \$5,000,000

Description:

This contract is for a one-year extension under current terms and conditions. On December 16, 2003, the Board approved a four-year contract for the purchase of new relocatable modular classrooms.

Recommendation:

Award of contract modification and extension is recommended to:

Valley Modular Office, Inc.	Aberdeen, MD
EMH Environmental, Inc.	Glenwood, MD
Modular Space Corporation, Inc.	Rosedale, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit: None

Explanatory Details: The PDK audit does not address this item.

4. Contract: *Flash* Development Services
Contract #: RGA-152-08

Term: 1 year **Extension:** 0 **Contract Ending Date:** 06/30/08
Estimated total award value: \$30,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for the continuation of *Flash* development services for the Algebra/Data Analysis and Pre-Algebra Consortium Grant, Enhancing Education Through Technology, Title II D federal funding. Ms. Katz has been designated to develop interactive content for the Online Algebra/Data Analysis course.

Ms. Katz has been developing *Flash* for the project since June 2007 and is uniquely aware of developing content for low literacy and high risk students.

Recommendation:

Award of contract is recommended to:

Heather Katz Gaithersburg, MD

Responsible school or office: Office of Instructional Technology

Contact person: Thea Jones

Funding source: Grant funds

PDK Audit Alignment: A.3.1

Explanatory Details:

- Align instructional strategies in all guides, including core and non-core content areas, with each objective in terms of content, context, and cognitive rigor. Provide teachers with strategies that give specific approaches to teaching the expected learning of the objective.
- Provide professional development on the use of curriculum documents for teachers in the non-core content areas, and include these offerings in the district's comprehensive professional development plan.

5. Contract: Grant Evaluation Services
Contract #: RGA-153-08

Term: 1 year, 8 months **Extension:** 0 **Contract Ending Date:** 06/30/09
Estimated total award value: \$73,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of required evaluation services for the Algebra/Data Analysis and Pre-Algebra Consortium, Enhancing Education Through Technology, Title II D federal funding.

Recommendation:

Award of contract is recommended to:

Sener Learning Services Takoma Park, MD

Responsible school or office: Office of Instructional Technology

Contact person: Thea Jones

Funding source: Grant funds

PDK Audit Alignment: A.3.1

Explanatory Details:

- Align instructional strategies in all guides, including core and non-core content areas, with each objective in terms of content, context, and cognitive rigor. Provide teachers with strategies that give specific approaches to teaching the expected learning of the objective.
- Provide professional development on the use of curriculum documents for teachers in the non-core content areas, and include these offerings in the district’s comprehensive professional development plan.

6. Contract: Technical Development Services for Online Courses
Contract #: RGA-154-08

Term: 8 months **Extension:** 0 **Contract Ending Date:** 06/30/08
Estimated total award value: \$48,750

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for online and classroom-based course design and development, new learning technologies, and classroom delivery for young adult and adult learners.

Recommendation:

Award of contract is recommended to:

Marcia Witt

Ijamsville, MD

Responsible school or office:

Office of Instructional Technology

Contact person:

Thea Jones

Funding source:

Grant funds

PDK Audit Alignment:

A.3.1

Explanatory Details:

- Align instructional strategies in all guides, including core and non-core content areas, with each objective in terms of content, context, and cognitive rigor. Provide teachers with strategies that give specific approaches to teaching the expected learning of the objective.
- Provide professional development on the use of curriculum documents for teachers in the non-core content areas, and include these offerings in the district's comprehensive professional development plan.

7. Contract: Project Management Services
Contract #: RGA-155-08

Term: 8 months **Extension:** 0 **Contract Ending Date:** 06/30/08
Estimated total award value: \$59,400

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for project management services for the Sustainability Grant – Algebra/Data Analysis Collaborative, Enhancing Education Through Technology, Title II D federal funding; the development of the Online Governor’s Academy in Algebra/Data Analysis; revising the Online Governor’s Academy in Algebra/Data Analysis based on pilot teacher feedback; and facilitate the use of a Learning Object Repository to share online content.

Recommendation:

Award of contract is recommended to:

Elizabeth Glowa

Bethesda, MD

Responsible school or office:

Office of Instructional Technology

Contact person:

Thea Jones

Funding source:

Grant funds

PDK Audit Alignment:

A.3.1

Explanatory Details:

- Align instructional strategies in all guides, including core and non-core content areas, with each objective in terms of content, context, and cognitive rigor. Provide teachers with strategies that give specific approaches to teaching the expected learning of the objective.
- Provide professional development on the use of curriculum documents for teachers in the non-core content areas, and include these offerings in the district’s comprehensive professional development plan.

8. Contract Computers and Associated Peripherals
Contract #: PCR-295-08 (MD State #050B7800023)

Term: 5 years **Extension:** 0 **Contract Ending Date:** 9/30/12
Estimated annual award value: \$ 7,000,000
Estimated total award value: \$35,000,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of providing computers, printers, associated peripherals, and network communications equipment to schools and offices. Maryland State’s Department of Budget Management, Office of Technology, designed this solicitation to offer state agencies and Maryland county jurisdictions an extensive selection of hardware through a variety of companies. The solicitation was structured to respond to rapidly changing technology by allowing award companies to add product lines as they become available.

Board Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allow BCPS to utilize contracts awarded or negotiated by other government agencies.

Recommendation:

Award of contract is recommended to:

83 technology-based companies

Responsible school or office: Department of Technology

Contact person: Mike Goodhues

Funding source: Operating budget

PDK Audit Alignment: Recommendation A.9.2

Explanatory Detail: Develop and implement system planning focused on goals to ensure equal access for students to all comparable programs, services and opportunities for student success; take steps to eliminate the achievement gap among student groups; and act to allocate resources on the basis of need.

9. Contract Fasteners
Contract #: PCR-287-08

Term: 3 years **Extension:** 2 years **Contract Ending Date:** 9/30/12
Estimated annual award value: \$ 60,000
Estimated total award value: \$300,000

Bid issued: August 30, 2007
Pre-bid meeting date: September 12, 2007
Due date: September 26, 2007
No. of vendors issued to: 10
No. of bids received: 2
No. of no-bids received: 1

Description:

This contract consists of providing various nuts, bolts, and associated supplies primarily for the Office of Operations and the Office of Transportation.

Recommendation:

Award of contract is recommended to:

Barnes Distribution, Inc. Cleveland, OH

Responsible school or office: Office of Physical Facilities
Office of Planning and Support Operations

Contact person: Michael G. Sines
Don Dent

Funding source: Operating budgets

PDK Audit Alignment: None

Explanatory Detail: The PDK audit does not address this item.

10. Contract: Lumber
Contract #: PCR-288-08

Term: 3 years **Extension:** 2 years **Contract Ending Date:** 9/30/12
Estimated annual award value: \$ 30,000
Estimated total award value: \$150,000

Bid issued: August 30, 2007
Pre-bid meeting date: September 12, 2007
Due date: September 26, 2007
No. of vendors issued to: 10
No. of bids received: 1
No. of no-bids received: 1

Description:

This contract consists of providing various treated and untreated lumber stock on an as-needed basis.

Recommendation:

Award of contract is recommended to:

Pikesville Lumber Company, Inc. Pikesville, MD

Responsible school or office: Office of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Detail: The PDK audit does not address this item.

11. Contract: Mobile Agriculture Science Laboratory
Contract #: JNI-704-08 (Maryland Agriculture Education Foundation [MAEF] contract)

Term: 1 year **Extension:** 0 **Contract Ending Date:** 10/30/08
Estimated annual award value: \$50,000
Estimated total award value: \$50,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of a custom-designed state-of-the-art mobile agriculture science laboratory built to specifications developed by MAEF and the Pennsylvania Farm Bureau. This lab will replace an older unit provided on a low-cost lease with the Baltimore County Farm Bureau and the Maryland Cooperative Extension Service.

We are piggybacking the contract from a solicitation conducted by MAEF. Board of Education Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allow BCPS to utilize contracts awarded by other government agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

Recommendation:

Award of contract is recommended to:

Charlie’s RV and Camping Center Randallstown, MD

Responsible school or office: Career and Technology

Contact person: Leila Walker

Funding source: Operating budget

PDK Audit Alignment: A.9.8

Explanatory Detail: Supervise and monitor the implementation of the intended curriculum and of expected instructional strategies so that all students have access to comparable instructional and curricular experiences.

12. Contract Modification: Entrance Drive Paving – Greenwood Executive Offices
Contract #: MWE-873-07

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$691,000
Estimated modification amount: \$49,035

Description:

On June 12, 2007, the Board approved a contract with Ross Contracting, Inc., for paving the entrance driveway at the Greenwood Executive Offices. This contract modification provides for work beyond the original scope of work, and includes installation of stone base concrete curb, gutter with sidewalk, and asphalt overlay of the driveway to Greenwood Road.

Recommendation:

Award of contract modification is recommended to:

Ross Contracting, Inc. Mt. Airy, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

13. Contract Modification: Old Court Middle School Renovations
Contract #: JNI-712-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$ 12,954,000
Estimated modification amount: \$ 34,067

Description:

On November 8, 2006, the Board approved a contract of \$12,954,000 and a 7.5% contingency of \$971,550 for the renovation of HVAC; plumbing and electrical systems; ADA and restroom upgrades; enhancements to science classrooms; and installation of new ceilings.

Additional circuit breakers are needed to connect new panels to the main switch board per the current electrical code. The work involves seven (7) large 480 volt circuit breakers.

Recommendation:

Award of contract modification is recommended to:

Phillips Way, Inc.

Baltimore, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

14. Contract Modification: Design Services for Systemic Renovation – Sparrows Point Middle/High School

Contract #: MBU-547-07

Term: N/A **Extension:** N/A **Contract Ending Date:** 08/19/08

Estimated annual award value: \$919,602

Estimated modification amount: \$9,200

Description:

On November 20, 2003, the Board approved a fee acceptance with URS Corporation. The Department of Physical Facilities has negotiated a lump sum fee of \$9,200 with the consultant for design and construction phase services for technology wing classroom changes.

Recommendation:

Award of contract modification is recommended to:

URS Corporation

Hunt Valley, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item

15. Contract Modification: Gymnasium Floor Replacement – Woodlawn High School
Contract #: JMI-641-07

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$276,991
Estimated modification amount: \$ 3,116

Description:

On June 12, 2007, the Board approved a contract with Huntington & Hopkins, Inc. This contract modification will exceed the contingency amount set aside for this project. This modification includes final accounting for credits and several small change orders needed to complete project close out.

Recommendation:

Award of contract modification is recommended to:

Huntington & Hopkins, Inc., Hunt Valley, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Aging School Program

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

16. Request for permission to construct: Request to Allow Construction of Parking Lot:
Home and Hospital

Contract #: RGA-156-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: N/A
Estimated contingency amount: N/A
Estimated total award value: N/A

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

The Baltimore County Government has proposed to design and construct a parking lot on BCPS property at Home and Hospital as an outgrowth of impending use of the Robert E. Lee Park. The county will construct a new entrance/exit for all vehicular traffic, separate from the existing lot, and maintain the facility in accordance with a mutual agreement.

The Department of Physical Facilities recommends allowing the county to construct this parking lot.

Recommendation:

Permission to construct is given to:

Baltimore County Government Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: N/A

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.