

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: November 6, 2007

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – November 6, 2007**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Assignment:** Direct Digital Control Preventative Maintenance Program
Contract #: JMI-613-06

Term: N/A **Extension:** N/A **Contract Ending Date:** 9/30/10

Estimated annual award value: N/A

Estimated total award value: N/A

Bid issued: N/A

Pre-bid meeting date: N/A

Due date: N/A

No. of vendors issued to: N/A

No. of bids received: N/A

No. of no-bids received: N/A

Description:

On September 20, 2005, the Board approved a five-year contract with Invensys-Pritchett for direct digital control system preventive maintenance. The Office of Purchasing was notified on October 3, 2007, of the corporate name change to Pritchett Controls, Inc. Pursuant to the original contract, this corporate name change requires the approval of the Board. All current terms, conditions, and pricing remain in effect.

Recommendation:

Award of contract assignment is recommended to:

Pritchett Controls, Inc.

Beltsville, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Operating budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

2. Contract: Baltimore County Public Schools (BCPS) Principals' Academy
Contract #: RGA-157-08

Term: 6 months **Extension:** 0 **Contract Ending Date:** 6/30/08
Estimated annual award value: \$65,000
Estimated total award value: \$65,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of the use of guest and meeting room rentals, audio visual equipment, and meals for the Principals' Academy June 17-19, 2008.

Recommendation:

Award of contract is recommended to:

Rocky Gap Lodge

Flintstone, MD

Responsible school or office:

Department of Professional Development

Contact person:

Verletta B. White

Funding source:

Operating budget

PDK Audit Alignment:

Recommendation 2

Explanatory Details:

Develop and implement comprehensive professional development policies, rules, and plans which provide (1) central control and coordination of all professional development, (2) identification of individualized staff professional development needs, (3) systemic and coordinated delivery of needed knowledge and skills focused on improvement of student achievement, and (4) evaluation of professional development effectiveness in terms of improvement of learner achievement.

3. Contract: Medicare Prescription Drug Plan Administration
Contract #: RGA-160-08

Term: 2 years **Extension:** 5 years **Contract Ending Date:** 1/1/15
Estimated annual award value: \$11,270,480
Estimated total award value: \$78,893,360

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is in cooperation with the Baltimore County Government. Medicare retirees enrolled in the CareFirst Medicare Supplemental Plan and covered under the Self-insurance Fund will be converted from the current subsidy arrangement with the Centers for Medicare Services (CMS) to a Prescription Drug Plan (PDP) platform effective January 1, 2008. The change covers Medicare retirees from Baltimore County, MD, Baltimore County Public Library, Baltimore County Revenue Authority, Baltimore County Public Schools, and the Community College of Baltimore County. The prescriptions covered under the new plan remain unchanged; however, there are a few pharmacies that will no longer be in the network. Retirees will receive a mailing from Express Scripts in December with a new ID card and pharmacy list. This new program changes the federal reimbursement program to better align federal reimbursements with new accounting regulations.

As a result of GASB 45, Baltimore County must calculate an Annual Required Contribution (ARC) amount for each of the entities covered in the Self-insurance Fund. At present, GASB regulations do not permit the subsidy amounts received under the current arrangement with CMS to be used to offset the ARC calculation. Moving to the PDP arrangement allows for a predictable flow of revenue from CMS that can be used to lower the ARC. The combined reduction in ARC in the first year attributable to adoption of the PDP platform is expected to be \$19.7 million.

Recommendation:

Award of contract is recommended to:

Express Scripts Insurance Company	Maryland Heights, MO
Responsible school or office:	Office of Employee Benefits
Contact person:	Kathleen Harmon
Funding source:	Operating budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.

4. Contract Modification: Construction Contract – Cockeysville Training/Dispatch Building

Contract #: JNI-776-07

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A

Estimated annual award value: \$880,000

Estimated modification amount: \$28,080

Description:

On April 24, 2007, the Board awarded a contract with Jerry DeBar Construction, Inc. The Office of Transportation requested the relocation of an existing hose bib to a location approximately 200 feet away from the new addition. This work involves trenching under existing paved areas, installation of water piping, and a freeze proof faucet.

Recommendation:

Award of contract modification is recommended to:

Jerry DeBar Construction, Inc.

Reisterstown, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

5. Contract Modification: Systemic Renovation – Cockeysville Middle School
Contract #: MBU-572-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$13,274,000
Estimated modification amount: \$26,876

Description:

On August 22, 2006, the Board approved a contract with Huntington & Hopkins, Inc. The contract modification includes two new gas kettles, accessories, electrical connection, and related gas line work to replace existing steam kettles in the kitchen area.

Recommendation:

Award of contract modification is recommended to:

Huntington & Hopkins, Inc	Hunt Valley, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.

6. Contract Modification: Systemic Renovation Design Services – Deer Park Middle Magnet School
Contract #: JMI-651-05 (PS #06)

Term: N/A **Extension:** N/A **Contract Ending Date:** 09/15/2008
Estimated annual award value: \$621,187
Estimated modification amount: \$4,808

Description:

On May 24, 2005, the Board approved a fee acceptance with Cochran, Stephenson & Donkervoet, Inc. (CSD). The Department of Physical Facilities has negotiated a lump sum fee of \$4,808 with the consultant for design of new electric kettles in the kitchen and for an electrical connection for a new recreation and parks building.

Recommendation:

Award of contract modification is recommended to:

Cochran, Stephenson & Donkervoet, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

7. Contract Modification: Systemic Renovation – Deer Park Middle Magnet School
Contract #: PCR-212-06

Term: N/A **Extension:** N/A **Contract Ending Date:** 09/15/2008
Estimated annual award value: \$11,147,000
Estimated modification amount: \$35,534

Description:

On July 11, 2006, the Board approved a contract with Phillips Way, Inc., for systemic renovations of Deer Park Middle School. This contract modification will correct existing wiring code violations in the ceiling corridors throughout the building.

Recommendation:

Award of contract modification is recommended to:

Phillips Way, Inc.	Finksburg, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget
PDK Audit Alignment	None
Explanatory Details	The PDK audit does not address this item.

8. Contract Modification: General Contractor Construction Services Contract –
Kenwood High School Addition and Technology Wing
Renovation

Contract #: MWE-817-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A

Estimated annual award value: \$10,993,500

Estimated modification amount: \$30,855

Description:

On March 28, 2006, the Board awarded a contract with James W. Ancel, Inc. (JWA). This contract included a major renovation to the existing technology building. After removing walls and floor tile in the existing building (~16,000 sf), it was discovered that there are numerous concrete floor cracks and floors that slope towards the outside walls where the former auto shop was located. This contract modification will provide a consistent level surface for the technology building floor.

Recommendation:

Award of contract modification is recommended to:

James W. Ancel, Inc.

Towson, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

9. Contract Modification: General Contractor Construction Services Contract –
Kenwood High School Addition and Technology Wing
Renovation

Contract #: MWE-817-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A

Estimated annual award value: \$10,993,500

Estimated modification amount: \$43,742

Description:

On March 28, 2006, the Board awarded a contract with James W. Ancel, Inc. (JWA). The school requested a review of the security camera locations in the original design of the addition and technology building renovation. This review resulted in the relocation and addition of cameras to this project by the Office of Safety and Security.

Recommendation:

Award of contract modification is recommended to:

James W. Ancel, Inc.

Towson, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

10. Contract Modification: General Contractor Construction Services Contract –
Lansdowne Middle School Renovation
Contract #: JMI-652-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$12,615,000
Estimated modification amount: \$116,874

Description:

On October 24, 2006, the Board awarded a contract with James W. Ancel, Inc. (JWA). This contract modification will provide labor, material, and equipment for the installation of a smoke barrier above the suspended ceiling in the corridors located in the locker room area. This change is due to unforeseen conditions and is required by the Baltimore County Fire Department.

Recommendation:

Award of contract modification is recommended to:

James W. Ancel, Inc.	Towson, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.

12. Contract Modification: General Contractor Construction Services Contract –
Perry Hall Middle School Renovation
Contract #: JNI-713-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$16,213,000
Estimated modification amount: \$484,000

Description:

On September 19, 2006, the Board awarded a contract with James W. Ancel, Inc. (JWA). This contract modification will provide labor, material, and equipment necessary to install new kitchen serving lines as well as the kitchen exhaust hood, make-up air system, and plumbing modifications. This modification is for work that was included in Add Alternate No. 5 not accepted at the time of the original award.

Recommendation:

Award of contract modification is recommended to:

James W. Ancel, Inc.	Towson, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.

13. Contract Modification: Boiler Replacement and Utility Work – Perry Hall High School

Contract #: MWE-841-07

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A

Estimated annual award value: \$429,000

Estimated modification amount: \$63,500

Description:

On June 12, 2007, the Board approved a contract with Towson Mechanical, Inc., for work at Perry Hall High School. Per a request of Baltimore County, Baltimore County Public Schools (BCPS) has been tasked with providing a utility connect to a county-sponsored facility at this school. Towson Mechanical, Inc., has submitted an estimate of \$60,499 to accomplish the required work. BCPS staff has analyzed this request and found it to be consistent with time and cost to provide this effort and recommends that this contract modification be accepted. (The contract modification amount shown represents the TMI proposal plus a 5% construction contingency.)

Recommendation:

Award of contract modification is recommended to:

Towson Mechanical, Inc.

Towson, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

14. Contract Modification: Design and Build Video Surveillance and Electronic Card Access Control Systems – Various Facilities
Contract #: JMI-631-06

Term: 1.5 years **Extension:** N/A **Contract Ending Date:** 8/18/07 (tentative)
Estimated annual award value: \$3,217,090
Estimated modification amount: \$147,984

Description:

On March 28, 2006, the Board approved a \$3,217,090 contract with Ingersoll-Rand Security. The work required in the base contract has been successfully completed. The original bid documents included Add Alternates. This contract modification includes the acceptance of Add Alternate No. 1 (video surveillance system at Bridge Center) for \$63,672, and Add Alternate No. 3 (video surveillance system at Dundalk High School) for \$84,312.

Recommendation:

Award of contract modification is recommended to:

Ingersoll-Rand Integrated Systems Columbia, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

15. Contract: Roof Replacement Design and Contract Administration Services –Joppa View Elementary, Ridgely Middle, Western Technical High, Arbutus Elementary, Kingsville Elementary, Riderwood Elementary, Woodbridge Elementary, Old Court Middle, Cockeysville Middle, Battle Grove Elementary, and Deep Creek Middle Schools

Contract #: PCR-298-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$168,259
Estimated total award value: \$168,259

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

On July 12, 2005, the Board approved the use of the Pennsylvania Education Joint Purchasing Council (PAEJPC) contract with Weatherproofing Technologies, Inc. (TREMCO). This project consists of roof replacement design and contract administration services at various schools.

Recommendation:

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC) - Weatherproofing Technologies, Inc. Lewisburg, PA

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

16. Request to Negotiate: Consultant Services – Architectural/Engineering Services for Renovation and Addition for Technical Service Center
Contract #: PCR-293-08 (Project 08-02)

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: N/A
Estimated modification amount: N/A
Estimated total award value: N/A

Description:

Professional architectural/engineering (A/E) services will be required to provide design services for the renovation of an existing office/training facility with an addition for the IT Technical Service Center at Baltimore County Public Schools’ Professional Development Center. The services will include preparing feasibility studies, schematic design, design development phase, and construction document phase; assisting with bidding, and construction administration phase services; and preparing estimates.

On October 11, 2007, the Qualification Committee met and reviewed the “expressions of interest” submitted by eleven (11) consultants. This information was reviewed and graded with the Qualification Committee stating that the Selection Committee should consider the four (4) most qualified firms.

The Selection Committee met and held interviews with the four (4) firms on October 18, 2007. Based on the interviews, the Selection Committee recommends that approval be given to begin contract negotiations with the selected consultant for the Technical Service Center Renovation/Addition project.

Recommendation:

Approval is recommended to negotiate with:

Penza + Bailey Architects

Baltimore, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

17. Request to Negotiate: Consultant Services – Architectural/Engineering Services for Office of Transportation Projects
Contract #: PCR-292-08 (Project 08-01)

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: N/A
Estimated modification amount: N/A
Estimated total award value: N/A

Description:

Professional architectural/engineering (A/E) services will be required to provide design services for various transportation projects located at Baltimore County Public Schools sites. The services will include preparing feasibility studies, schematic design, design development phase, and construction document phase; assisting with bidding, and construction administration phase services; and preparing estimates.

On October 11, 2007, the Qualification Committee met and reviewed the “expressions of interest” submitted by nine (9) consultants. This information was reviewed and graded with the Qualification Committee stating that the Selection Committee should consider the two (2) most qualified firms.

The Selection Committee met and held interviews with the two (2) firms on October 18, 2007. Based on the interviews, the Selection Committee recommends that approval be given to begin contract negotiations with the selected consultant for the Office of Transportation projects.

Recommendation:

Approval is recommended to negotiate with:

URS Corporation	Hunt Valley, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.