

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: February 26, 2008

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – February 26, 2008**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract** Batteries, Automotive
Contract #: PCR 213-08, Baltimore County Contract #43231

Term: 11 months **Extension:** 4 years **Contract Ending Date:** 1/31/13

Estimated annual award value: \$ 25,000

Estimated total award value: \$122,917

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of purchasing replacement automotive batteries for the BCPS fleet of vehicles.

Board policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded or negotiated by other government agencies.

Recommendation:

Award of contract is recommended to:

Best Battery Company, Inc.	Baltimore, MD
Responsible school or office:	Office of Transportation
Contact person:	Barbara Burnopp
Funding source:	Operating budget
PDK Audit Alignment:	None
Explanatory Detail:	The PDK audit does not address this item.

2. **Contract:** Chiller Overhaul and Service/Maintenance
Contract #: JMI-634-08 (University of Maryland Baltimore County #BC0000000103-B)

Term: 4 months **Extension:** 3 years **Contract Ending Date:** 6/30/11
Estimated annual award value: \$100,000
Estimated total award value: \$333,334

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of providing emergency repair services, routine services, and preventative maintenance services on chiller systems on an *as-needed* basis.

Board policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded or negotiated by other government agencies. The contract was issued by the University of Maryland as of October 1, 2006.

Recommendation:

Award of contract is recommended to:

Trane	Timonium, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Operating budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.

3. Contract Assignment: Grounds Equipment
Contract #: JMI-611-05

Term: N/A **Extension:** N/A **Contract Ending Date:** 12/31/09
Estimated annual award value: N/A
Estimated total award value: N/A

Description:

On November 23, 2004, the Board approved a five-year contract with Suburban Sales and Rental Center for various categories (e.g., mowing equipment, utility vehicles) of grounds equipment. The Office of Purchasing was notified on January 16, 2008, of the corporate name change to Finch Services, Inc. Pursuant to the original contract, this corporate name change requires the approval of the Board. All current terms, conditions, and pricing remain in effect.

Recommendation:

Award of contract assignment is recommended to:

Finch Services, Inc.

Cockeysville, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Operating budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

4. Contract Modification: Systemic Renovation - Cockeysville Middle School
Contract #: MBU-572-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$13,274,000
Estimated modification amount: \$159,500

Description:

On August 22, 2006, the Board approved this contract with Huntington & Hopkins for the renovation of Cockeysville Middle School. This contract modification is necessary to replace all windows throughout the school. The architect has reviewed the proposal and found it to be reasonable.

Recommendation:

Award of contract modification is recommended to:

Huntington & Hopkins, Inc.

Hunt Valley, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

5. Contract Modification: Systemic Renovation - Holabird Middle School
Contract #: JMI-606-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$761,558
Estimated modification amount: \$46,462

Description:

On May 24, 2005, the Board approved a contract with Kibart, Inc., for design and construction administration services for the systemic renovation of Holabird Middle School. Because scheduling, phasing, and work shifts were unknown at the time, the architect/engineer (A/E) estimated 16 months. During the final design, it was determined that the contractor would be given 24 months to complete the project due to all of the phasing required to keep the school in operation. An adjustment to the A/E fee structure is necessary to secure the continuation of services. The Department of Physical Facilities has reviewed the proposal and found it to be reasonable.

Recommendation:

Award of contract modification is recommended to:

Kibart, Inc.

Towson, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

6. Contract Modification: General Contractor Construction Contract –Lansdowne Middle School Renovation
Contract #: JMI-652-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$12,615,000
Estimated modification amount: \$106,866

Description:

On October 24, 2006, the Board awarded a construction contract to James W. Ancel, Inc. (JWA). This contract modification will provide a smoke barrier system to the main corridor and adjacent mechanical rooms as required by code for egress areas.

Recommendation:

Award of contract modification is recommended to:

James W. Ancel, Inc. Towson, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

7. Contract Modification: Systemic Renovation – Woodlawn Middle School
Contract #: MWE-802-06 (PS 06)

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$831,303
Estimated modification amount: \$28,891

Description:

On May 24, 2005, the Board approved a contract with Grieves Worrall Wright & O’Hatnick, Inc. (GWWO), for design services for the systemic renovation of Woodlawn Middle School. In December 2007, a catastrophic failure of the building structure at the main entrance was discovered during demolition work. The remedial design for the emergency shoring of the building, subsurface and structural investigations, and construction documents are additional services.

Recommendation:

Award of contract modification is recommended to:

Grieves Worrall Wright & O’Hatnick, Inc. Baltimore, MD
(GWWO)

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK Audit does not address this item.

8. Contract: Consultant Services – Cedarmere Elementary School Addition
Contract #: JMI-621-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$377,354
Estimated modification amount: N/A
Estimated total award value: N/A

Description:

On January 22, 2008, the Board approved Rubeling & Associates, Inc., to prepare schematic designs, design development documents, construction documents, and construction cost estimates. Prior to construction, assistance will be required with the bidding phase, and during construction complete construction administration services will be required. The Department of Physical Facilities has negotiated a fee of \$377,354 for the requested study and design documents through construction.

Recommendation:

Award of contract is recommended to:

Rubeling & Associates, Inc.

Towson, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

9. Contract: Consultant Services – Dogwood Elementary School Addition
Contract #: JMI-621-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$457,593
Estimated modification amount: N/A
Estimated total award value: N/A

Description:

On January 22, 2008, the Board approved Rubeling & Associates, Inc., to prepare schematic designs, design development documents, construction documents, and construction cost estimates. Prior to construction, assistance will be required with the bidding phase, and during construction complete construction administration services will be required. The Department of Physical Facilities has negotiated a fee of \$457,593 for the requested study and design documents through construction.

Recommendation:

Award of contract is recommended to:

Rubeling & Associates, Inc.

Towson, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

10. Contract: ADA Upgrades – Pleasant Plains Elementary School
Contract #: MBU-567-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$97,400
Estimated contingency amount: \$9,740
Estimated total award value: \$107,140

Bid issued: January 10, 2008
Pre-bid meeting date: January 18, 2008
Due date: February 7, 2008
No. of vendors issued to: 9
No. of bids received: 5
No. of no-bids received: 0

Description:

This project consists of the demolition of existing student and faculty lavatory rooms and installation of new ADA-compliant lavatory rooms. Installation of an inclined wheelchair lift is also part of this project.

Recommendation:

Award of contract is recommended to:

Mirabile Construction Company, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

	Bidders' Names				
	Mirabile Construction Co., Inc.	Jerry DeBar Construction, Inc.	Huntington & Hopkins, Inc.	Most, Inc.	Maryland Construction, Inc.
Base Bid	\$97,400	\$114,900	\$124,750	\$128,473	\$129,099

11. Request to Negotiate: Consultant Services – Architectural/Engineering (A/E) Services for High School Renovation Feasibility Studies

Contract #: JMI-628-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A

Estimated annual award value: N/A

Estimated modification amount: N/A

Estimated total award value: To be negotiated and approved by the Board of Education

Description:

Professional architectural/engineering (A/E) services will be required to assist BCPS with high school renovation feasibility studies for eight high schools. At this time, the services will include preparing feasibility studies. Following the completion of studies, the consultants may be requested to continue with preparing schematic design, design development phase, construction document phase; assisting with bidding and construction administration phase services; preparing estimates; and making state submissions.

On January 31, 2008, the Qualification Committee met and reviewed the “expressions of interest” submitted by thirty-nine (39) consultants. This information was reviewed and graded with the Qualification Committee stating that the Selection Committee should consider the eleven (11) most qualified firms.

Then, on January 31, 2008, the Selection Committee met and discussed the Qualification Committee’s report. Based on their evaluations, the Selection Committee recommends that approval be granted to conduct contract negotiations with the eight (8) highest ranking firms.

Recommendation:

Approval is recommended to negotiate with:

Buck Simperts Architect + Associates	Wilmington, DE
Burdette, Koehler, Murphy & Associates, Inc.	Baltimore, MD
Gannett Fleming, Inc.	Baltimore, MD
Gilbert Architects Inc.	Owings Mills, MD
Grimm & Parker Architects	Calverton, MD
James Posey Associates, Inc.	Baltimore, MD
Rubeling & Associates, Inc.	Towson, MD
Smolen-Emr + Associates Architects	Rockville, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.