

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: March 11, 2008

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

**Recommendations for Award of Contracts
Board Exhibit – March 11, 2008**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Modification:** Stage Curtains--Provide, Clean, Repair, and Install Stage Curtains and Systems, Track, Scrim and Parts and Materials-Hardware
Contract #: MBU-525-05

Term: N/A **Extension:** N/A **Contract Ending Date:** 6/30/10
Total award value: \$125,000
Estimated modification amount: \$350,000
Estimated total award value: \$475,000

Description:

On March 22, 2005, the Board approved a five-year contract to provide, replace, clean, and repair all or part of any stage curtain system. In order to complete these services on the remaining schools, the Office of Physical Facilities is requesting an increase in funding.

Recommendation:

Award of contract modification is recommended to:

Fisher Theatrical, LLC	Catonsville, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Operating budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.

2. Contract: Boiler/Pressure Vessel/Hot Water Generator Installations, Repairs, Inspections, Preventative Maintenance, and Parts
Contract #: JMI-610-08

Term: 5 years, 3 months **Extension:** 0 **Contract Ending Date:** 6/30/13
Estimated annual award value: \$1,000,000
Estimated total award value: \$5,000,000

Bid issued: January 17, 2008
Pre-bid meeting date: January 31, 2008
Due date: February 14, 2008
No. of vendors issued to: 16
No. of bids received: 8
No. of no-bids received: 0

Description:

This on-call, time and material contract consists of providing labor, equipment, materials, supervision, tools, and all related incidentals required to inspect, repair, install, and modify boilers and components; associated critical equipment and distribution systems; pressure vessels; and hot water generators on an as-needed basis.

Recommendation:

Award of contract is recommended to:

Chasney & Company, Inc.	Baltimore, MD
Denver-Elek, Inc.	Baltimore, MD
Dynastics, Inc.	Baltimore, MD
East Coast Welding & Construction Co.	Glen Burnie, MD
Hurley Co.	Brentwood, MD
J.F. Fischer, Inc.	Baltimore, MD
R.F. Warder, Inc.	White Marsh, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

3. Contract: Building Renovations - Alterations
Contract #: JMI-625-08

Term: 5 years **Extension:** 0 **Contract Ending Date:** 3/31/13
Estimated annual award value: \$1,000,000
Estimated total award value: \$5,000,000

Bid issued: January 17, 2008
Pre-bid meeting date: January 31, 2008
Due date: February 14, 2008
No. of vendors issued to: 28
No. of bids received: 9
No. of no-bids received: 0

Description:

This on-call, time and material contract consists of providing labor, equipment, materials, supervision, tools, and all related incidentals required to provide building renovation and alteration services on an as-needed basis.

Recommendation:

Award of contract is recommended to:

A-L Abatement, Inc.	Baltimore, MD
Huntington & Hopkins, Inc.	Hunt Valley, MD
Most, Inc.	Baltimore, MD
RWC Contracting Corporation	Baltimore, MD
Tito Contractors, Inc.	Washington, DC

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

4. Contract: Grant Manager, Measurement of Teacher and School-based Administrator
Technology Literacy Grant
Contract #: JNI-720-08

Term: 5 months **Extension:** 0 **Contract Ending Date:** 8/31/08
Estimated annual award value: \$81,900
Estimated total award value \$81,900

Request for proposal issued: 1/31/08
Pre-bid meeting date: N/A
Due date: 2/14/08
No. of vendors issued to: N/A
No. of request for proposals received: 1
No. of no-bids received: N/A

Description:

This consultant contract is for a grant manager to provide management services for the implementation of the Measurement of Teacher and School-based Administrator Technology Literacy Grant. The goal of the grant is to find the most feasible method of determining the number of Maryland teachers and administrators who are technologically literate to meet the federal requirements of the *No Child Left Behind Act* by May 2009.

Recommendation:

Award of contract is recommended to:

Dr. Judith D. Tomelden

Davidsonville, MD

Responsible school or office:

Office of Instructional Technology

Contact person:

Thea Jones

Funding source:

Federal Title II Grant

PDK Alignment:

Recommendation 2 - Develop and implement comprehensive professional development policies, rules, and plans, which provide (1) central control and coordination of all professional development, (2) identification of individualized staff professional development needs, (3) systemic and coordinated delivery of needed knowledge and skills focused on improvement of student achievement, and (4) evaluation of professional development effectiveness in terms of improvement of learner achievement.

Explanatory Details.

The goal of this grant project is to find the most feasible method of determining the number of Maryland teachers and administrators who are technologically literate in order to meet the federal requirements of the NCLB by May 2009. The grant objectives are: (1) conduct a search to determine what other states are doing to meet this mandate; (2) to develop and pilot a tool to be used to survey Maryland teachers to determine their technology literacy based upon the *Maryland Teacher Technology Standards*; (3) to develop and pilot a tool to be used to survey Maryland school-based administrators to determine their technology literacy based upon the *Maryland Technology Standards for School-Based Administrators*; and (4) train local school-system contacts in the use and administration of the surveys.

5. Contract: Motor Vehicles
Contract #: JMI-629-08

Term: 9 months **Extension:** 0 **Contract Ending Date:** 12/31/08
Estimated annual award value: \$769,710
Estimated total award value: \$769,710

Bid issued: January 17, 2008
Pre-bid meeting date: January 29, 2008
Due date: February 7, 2008
No. of vendors issued to: 11
No. of bids received: 3
No. of no-bids received: 1

Description:

This contract consists of the purchase of 16 replacement trucks and vans to be purchased using FY08 lease-purchase funds through the Office of Transportation.

Recommendation:

Award of contract is recommended to:

Bob Bell Pontiac Chevrolet GMC	Baltimore, MD
Chesapeake Ford Truck Sales, Inc.	Baltimore, MD

Responsible school or office: Office of Transportation

Contact person: Linda Fitchett

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

6. Contract: Plumbing
Contract #: MBU-569-08

Term: 5 years, 9 months **Extension:** 0 **Contract Ending Date:** 12/31/13
Estimated annual award value: \$ 500,000
Estimated total award value: \$2,500,000

Bid issued: January 17, 2008
Pre-bid meeting date: January 30, 2008
Due date: February 7, 2008
No. of vendors issued to: 35
No. of bids received: 6
No. of no-bids received: 3

Description:

This on-call, time and material contract consists of providing plumbing services that include labor, equipment, materials, and all related incidentals required to provide services on an as-needed basis.

Recommendation:

Award of contract is recommended to:

Chilmar Corporation, Inc.	Baltimore, MD
Chasney & Co, Inc.	Baltimore, MD
Denver-Elek, Inc.	Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

7. **Contract:** Professional Video Equipment and Associated Services
Contract #: JMI-623-08

Term: 5 years, 4 months **Extension:** 0 **Contract Ending Date:** 6/30/13
Estimated annual award value: \$150,000
Estimated total award value: \$750,000

Bid issued: January 24, 2008
Pre-bid meeting date: February 5, 2008
Due date: February 14, 2008
No. of vendors issued to: 19
No. of bids received: 3
No. of no-bids received: 0

Description:

This on-call, time and material contract consists of providing labor, equipment, materials, and all related incidentals required to purchase, maintain, repair, and/or upgrade television studio video equipment and related systems on an as-needed basis.

Recommendation:

Award of contract is recommended to:

Digital Video Group, Inc.	Chantilly, VA
Washington Professional Systems	Wheaton, MD
The Whitlock Group	Richmond, VA

Responsible school or office: Office of Communications

Contact person: Kara Calder

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

8. Contract: Sedans

Contract #: JMI-636-08 (State of Maryland Contract for Model Year 2008 #001B8900263)

Term: 7 months **Extension:** 0 **Contract Ending Date:** 10/31/08

Estimated annual award value: \$107,072

Estimated total award value: \$107,072

Bid issued: N/A

Pre-bid meeting date: N/A

Due date: N/A

No. of vendors issued to: N/A

No. of bids received: N/A

No. of no-bids received: N/A

Description:

This contract consists of the purchase of seven replacement sedans (2008 Chevrolet Impala). These replacement vehicles will be purchased using FY08 lease-purchase funds through the Office of Transportation.

Board of Education Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to participate in contracts awarded or negotiated by other government agencies if the lead agency for the contract follows the public bidding procedures.

Recommendation:

Award of contract is recommended to:

Hertrich Fleet Services, Inc.

Denton, MD

Responsible school or office:

Office of Transportation

Contact person:

Linda Fitchett

Funding source:

Operating budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

9. Contract Modification: Renovations – Old Court Middle School
Contract #: JNI-712-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$12,954,000
Estimated modification amount: \$24,494

Description:

On November 8, 2006, the Board approved this contract for the renovations at Old Court Middle School.

This contract modification includes providing a revised ceiling detail for the 52 ceiling-mounted cabinet unit heaters. Units and ductwork are mounted above the ceiling. Additional material and labor is required to provide skirting and revised ceiling tile layout in order to open the various access panels for future maintenance. The architect has reviewed the proposal and found it to be reasonable.

Recommendation:

Award of contract modification is recommended to:

Phillips Way, Inc.	Baltimore, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.

10. Contract Modification: Design/Build Window and Exterior Door Replacement –
Stemmers Run Middle School
Contract #: JMI-642-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$1,987,800
Estimated modification amount: \$27,000 (Not to Exceed)

Description:

On March 28, 2006, the Board approved this contract for the replacement of a portion of the windows and exterior doors at Stemmers Run Middle School.

This contract modification includes repairing unexpected damages to the limestone that surrounds the windows, as well as replacing limestone in several areas. The architect has reviewed the proposal and found it to be reasonable.

Recommendation:

Award of contract modification is recommended to:

RWC Contracting Corporation, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

11. Contract Modification: Renovations - Sudbrook Magnet Middle School
Contract #: PCR-261-07

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$13,190,871
Estimated modification amount: \$52,000 (Not to Exceed)

Description:

On May 8, 2007, the Board approved this contract for the renovations at Sudbrook Magnet Middle School.

Part of the contract modification includes providing structural steel for air handling units to be installed on the roof of the gymnasium. It has been determined that additional support is needed for the new HVAC units. The contract design included material, equipment, and labor to install the units directly on the roof without additional support. The architect has reviewed the proposal and found it to be reasonable (not to exceed \$20,000).

The other part of this modification includes demolition of the existing bulkheads in 68 classroom and corridor locations to make 90 degree transitions under concrete beams that run the length of the hallways. All heating piping, sprinkler piping, and ductwork will require relocation to maintain eight (8) foot ceiling height, and installation of drywall patch and painting is included. The architect has reviewed the proposal and found it to be reasonable (not to exceed \$32,000).

Recommendation:

Award of contract modification is recommended to:

Kinsley Construction Company, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

12. Contract Modification: Design Services for Systemic Renovations - Sudbrook Magnet Middle School
Contract #: JNI-757-07

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$814,637
Estimated modification amount: \$3,000 (Not to Exceed)

Description:

On August 10, 2004, the Board approved this contract for the design services associated with the systemic renovations at Sudbrook Magnet Middle School.

This contract modification includes providing structural engineering for the bottom of the dox plank between the auditorium stage/restroom area and the crawlspace. It was noted during work in the crawlspace that the dox plank was sagging, spalling, and cracking under the wall that separates the restroom and stage area. The construction administrator has reviewed the proposal and found it to be reasonable.

Recommendation:

Award of contract modification is recommended to:

Gilbert Architects, Inc. Lancaster, PA

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

13. Contract: Additions and Renovations - Food Services Warehouse
Contract #: MBU-556-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$2,505,000
Estimated contingency amount: 250,500
Estimated total award value: \$2,755,500

Bid issued: January 24, 2008
Pre-bid meeting date: January 31, 2008
Due date: February 20, 2008
No. of vendors issued to: 17
No. of bids received: 5
No. of no-bids received: 0

Description:

This project consists of a freezer/cooler addition with loading dock and various code upgrades to the existing building. The award includes the base bid and Alternates No. 1 and 2.

Recommendation:

Award of contract is recommended to:

Towson Mechanical, Inc.

Towson, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

Contract: Additions and Renovations for the Food Services Warehouse
 Contract #: MBU-556-08

	Bidders' Names				
	Towson Mechanical, Inc.	James W. Ancel, Inc.	Kinsley Construction, Inc.	Maryland, Construction, Inc.	North Point Builders, Inc.
2.1 Base Bid	\$1,998,000	\$2,321,000	\$1,998,927	\$2,099,000	\$2,398,000
2.2.1 Alternate #1 Add: (Refrigeration units for new freezer/cooler addition; receiving area refrigeration; alarm systems for cooling malfunction and interior freezer doors/air vestibule.)	\$387,000	\$510,000	\$511,300	\$450,000	\$860,000
2.2.2 Alternate #2 Add: (Emergency lights and exit signs in existing warehouse building.)	\$120,000	\$117,000	\$158,000	\$120,000	\$125,000
TOTAL	\$2,505,000	\$2,948,000	\$2,668,227	\$2,669,000	\$3,383,000

14. Contract: Automatic Temperature Controls Replacement – Hernwood Elementary School
Contract #: MWE-894-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$137,800
Estimated contingency amount: 13,780
Estimated total award value: \$151,580

Bid issued: January 17, 2008
Pre-bid meeting date: January 31, 2008
Due date: February 14, 2008
No. of vendors issued to: 5
No. of bids received: 2
No. of no-bids received: 0

Description:

This project consists of the removal of pneumatic control systems for five (5) air handling units and installation of new digital data control systems. Upon completion, the entire facility will have digital data controls on all HVAC systems.

Recommendation:

Award of contract is recommended to:

Chilmar Corporation Baltimore, MD
Responsible school or office: Department of Physical Facilities
Contact person: Michael G. Sines
Funding source: Capital budget
PDK Audit Alignment: None
Explanatory Details: The PDK audit does not address this item.

	Bidders' Names	
	Chilmar Corporation	Denver-Elek Inc.
Base Bid	\$137,800	\$174,800

15. Contract: Exterior Lighting Upgrade – Warren Elementary School
Contract #: MWE-896-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$46,900
Estimated contingency amount: 4,690
Estimated total award value: \$51,590

Bid issued: January 24, 2008
Pre-bid meeting date: February 1, 2008
Due date: February 14, 2008
No. of vendors issued to: 12
No. of bids received: 9
No. of no-bids received: 0

Description:

This project consists of providing labor, equipment, materials, and services to install new parking lot lighting, roadway lighting, and exterior building lighting.

Recommendation:

Award of contract is recommended to:

Monacacy Valley Electric, Inc. Littlestown, PA

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

Contract: Exterior Lighting Upgrade – Warren Elementary School
 Contract #: MWE-896-08

	Bidders' Names			
	Monacacy Valley Electric, Inc.	Casper G. Sippel, Inc.	The Crown Electric Company	Urban Francis, LLC
Base Bid:	\$31,700	\$32,375	\$37,900	\$45,600
Alternate #1 Add: Provide pole lighting for bus loop	\$15,200	\$15,750	\$21,000	\$19,100
Total:	\$46,900	\$48,125	\$58,900	\$64,700

	Bidders' Names			
	Glenelg Construction	Key Systems, Inc.	The Eastern Sales and Engineering Company, Inc.	Herbert Electric Company
Base Bid:	\$51,000	\$50,500	\$54,608	\$85,500
Alternate #1 Add: Provide pole lighting for bus loop	\$18,000	\$22,000	\$36,024	\$28,300
Total:	\$69,000	\$72,500	\$90,632	\$113,800

17. Request to Negotiate: Consultant Services – Architectural/Engineering (A/E) Services for New High School Design

Contract #: JMI-631-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A

Estimated annual award value: N/A

Estimated modification amount: N/A

Estimated total award value: To be negotiated and approved by the Board of Education

Description:

Professional architectural/engineering (A/E) services will be required to assist Baltimore County Public Schools (BCPS) with new high school design projects. At this time, the services will include preparing feasibility studies. Following the completion of studies the consultants may be requested to continue with preparing schematic design, design development phase, construction document phase; assisting with bidding, construction administration phase services; preparing estimates; and making state submissions.

On February 19, 2008, the Qualification Committee met and reviewed the “expressions of interest” submitted by seventeen (17) consultants. This information was reviewed and graded with the Qualification Committee stating that the Selection Committee should consider the three (3) most qualified firms.

On February 14, 2008, the Selection Committee met and discussed the Qualification Committee’s report. The Selection Committee decided to interview the three (3) most qualified firms on February 21, 2008 that were recommended by the Qualification Committee. Based on their evaluations, the Selection Committee recommends approval be granted to conduct contract negotiations with Grimm & Parker Associates, Inc.

Recommendation:

Approval is recommended to negotiate with:

Grimm & Parker Architects, Inc. Calverton, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.