

COMMUNITY RELATIONS: Use of School Facilities

The [Division] DEPARTMENT of Physical Facilities is responsible for administering the non-school use of public school facilities. [Regulations governing the non-school use of public school facilities may be found in the Physical Facilities Manual, Board of Education, Baltimore County, Maryland.]

I[1]. Shared Use

A[a]. Space in operating public school buildings may be rented or offered free of charge to organizations THAT[which] provide community services. Eligible groups include:

- 1.[(1)] Those which are directly affiliated with the Baltimore County Public Schools.
- 2.[(2)] The Baltimore County Department of Recreation and Parks, INCLUDING [and] the [activities of its] local recreation councils.
- 3.[(3)] [Programs and functions of o]Other public education agencies.
- 4.[(4)] [Offices of ]Baltimore County Government.
- 5.[(5)] [Offices and activities of]AGENCIES OF the State of Maryland and the United States.
- 6.[(6)] Agencies which are publicLY funded.
- 7.[(7)] Organizations which are non-profit in nature.
- 8.[(8)] Business partners and corporations supporting the Baltimore County Public Schools.

B[b]. Approval of requests for the shared use of facilities during the school day will be dependent upon:

- 1.[(1)] Availability of space in the school.
- 2.[(2)] The compatibility of the proposed use with regular education programs.

- 3.[(3)] The impact of the proposed use on traffic patterns, safety, and parking.
- 4.[(4)] Assurance that adequate liability insurance is available or will be purchased by the organization.
- [(5)] The requirements which the use may put on plant operation, maintenance, and utilities service. The organization will be expected to share on a pro-rata basis the maintenance and operation costs for the building.]

II[2]. Inclement Weather

On days when schools are closed ALL DAY OR THROUGH THE DECLARATION OF AN EARLY DISMISSAL due to inclement weather OR OTHER UNPLANNED EMERGENCIES, ALL PLANNED USE OF THE SCHOOL FACILITIES, INCLUDING AFTER-SCHOOL ACTIVITIES, [adult] evening classes, BEFORE- AND AFTER-SCHOOL CHILD CARE PROGRAMS, [and] professional staff meetings, BOARD MEETINGS, AND OTHER COUNTYWIDE SCHOOL SYSTEM EVENTS are automatically canceled. [Normally, all other planned use of the school facilities will be canceled.]

[However, where local conditions warrant a deviation from the above, this decision will be made by the principal after conferring with the organization concerned and the Division of Physical Facilities.]

III. PROCEDURES

PROCEDURES TO BE FOLLOWED IN ENACTING THIS RULE MAY BE FOUND IN THE PHYSICAL FACILITIES MANUAL WHICH IS LOCATED IN THE MAIN OFFICE OF EACH SCHOOL.

Rule

Superintendent of Schools

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