

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: June 10, 2008

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **REPORT ON PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 3260 – NON-INSTRUCTIONAL SERVICES: ON-CALL CONSULTANTS (ARCHITECTS, ENGINEERS, AND SURVEYORS)**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

RESOURCE PERSON(S): Barbara Burnopp, Chief Financial Officer

RECOMMENDATION

In accordance with Superintendent's Rule 8130, policy 3260 is scheduled for review in school year 2008. It is recommended that the Board of Education review the proposed revisions in Policy 3260 – NON-INSTRUCTIONAL SERVICES: On-call Consultants (Architects, Engineers, and Surveyors). This is the first reading of this revised policy.

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- Attachment I – Policy Analysis 3260
- Attachment II – Policy 3260

**Policy Analysis for
Board of Education Policy 3260
On-call Consultant (Architects, Engineers, and Surveyors)**

Statement of Issues or Questions Addressed

Board of Education Policy 3260 has been revised to increase the dollar limit for projects that can use on-call consultants from \$1,000,000, established in 1998, to \$2,000,000.

Cost Analysis and Fiscal Impact on School System

The Board will not incur additional costs by amending Policy 3260; however, the system will realize increased efficiencies because consultants need not be approved as often.

Relationship to Other Board of Education Policies

Board of Education Policy 3250, *Selection of Construction Consultants*, authorizes the use of on-call consultants.

Legal Requirements

Annotated Code of Maryland, Education Article, §4-117

Similar Policies Adopted by Other Local School Systems

1. Montgomery County Policy DJA, *MCPS Procurement Practices*
2. Harford County Policy *Selection of Architectural and Engineering Firms*
3. Anne Arundel County Policy DE-*Purchasing Authority*

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

The policy is being revised to reflect an increase in the dollar limit to maximize staff efficiency; therefore, no other alternatives were considered.

Timeline:

- First reading – June 10, 2008
- Public comment – July 8, 2008
- Third reading – August 12, 2008

NON-INSTRUCTIONAL SERVICES: Purchasing

On-Call Consultant (Architects, Engineers, and Surveyors)

The Board of Education of Baltimore County (BOARD) believes that the maintenance and construction of its facilities contributes to the quality of the educational program. The Board [of Education] often requires the expert services of design and engineering professionals to supplement and to advise its own staff, and believes that the selection procedures of these professionals should be established by the Superintendent.

The Board [of Education] hereby directs the Superintendent to establish [procedures] RULES for the selection of on-call consultants for school construction and renovation projects where the estimated construction cost does not exceed [\$1,000,000] \$2,000,000.

LEGAL REFERENCES: *ANNOTATED CODE OF MARYLAND*, EDUCATION ARTICLE §4-117

Policy
Adopted: 8/11/98
Revised: 7/13/99
Revised: 5/08/07
REVISED: _____

Board of Education of Baltimore County