

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: August 12, 2008

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael G. Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – August 12, 2008**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Modification:** 100 Book Challenge
Contract #: JNI-735-06

Term: N/A **Extension:** N/A **Contract Ending Date:** Until replaced
Estimated annual award value: \$700,000
Estimated total award value: N/A

Description:

On February 14, 2006, the Board approved a contract with the American Reading Company to implement their reading program, the 100 Book Challenge. The 100 Book Challenge is a nationally renowned program that complements current reading initiatives in BCPS. It was first implemented as a limited pilot during the 2004-2005 school year at Mars Estates Elementary School. From 2006 to 2007, the 100 Book Challenge pilot program was expanded to include Winfield, Deer Park, Randallstown, Chase, and Pleasant Plains Elementary Schools. On June 12, 2007, the Board approved the expansion of the program for the school year 2007-2008 to include Halstead and Woodmoor Elementary Schools. For the school year 2008-2009, the program will expand to include 13 additional elementary schools at various grade levels: Charlesmont, Chesapeake Terrace, Eastwood, Oakleigh, Orem, New Town, Perry Hall, Warren, Chapel Hill, Kingsville, Hampton, Padonia International, and Timonium Elementary Schools.

The pilot program conducted in Baltimore County Public Schools has been successful, substantially increasing the reading levels of many students involved in the program. The 100 Book Challenge program not only increases reading motivation and proficiency among students, but also engages parents and community actively in the development, reinforcement, and enhancement of student literacy.

Recommendation:

Award of contract modification is recommended to:

American Reading Company

King of Prussia, PA

Responsible school or office:

Department of Special Programs, PreK-12

Contact person:

Sonya Karwacki

Funding source:

Operating budget

PDK Audit Alignment:

Explanatory Details

Recommendation A.3.1

Develop and execute a curriculum management plan that produces high quality curriculum guides to promote alignment and content rigor, provides a consistent format for guides to focus and normalize systemwide use, and establishes curriculum guides for non-core areas for system quality control.

Compare actual courses being taught to existing curriculum documents, archive or eliminate guides that are no longer in use, and concentrate curriculum development/improvement efforts on guides for current curricular offerings.

2. Contract Modification: Board of Education Hearing Examiner
Contract #: RGA-178-08

Term: 1 year **Extension:** 0 **Contract Ending Date:** 6/30/09
Previous estimated award value: \$130,000
Estimated modification amount: \$ 50,000
Estimated total award value: \$180,000

Description:

On June 10, 2008, the Board approved the re-appointment and contracts of four hearing examiners. Two new hearing examiners were appointed at that time. The Board retains the services of hearing examiners for cases that are referred to him/her pursuant to Board of Education Policy 8339. Approval for contracts for the two new examiners is being requested.

Recommendation:

Award of contract modification is recommended to:

Edward J. Gutman, Esq.
Gregory A. Szoka, Esq.

Baltimore, Maryland
Bel Air, Maryland

Responsible school or office:

Law Office

Contact person:

Margaret-Ann F. Howie

Funding source:

Operating budget

PDK Audit Alignment:

None

Explanatory Details

The PDK audit does not address this item.

3. Contract Modification: Concrete and Asphalt
Contract #: JMI-616-05

Term: N/A **Extension:** N/A **Contract Ending Date:** 12/31/09
Estimated annual award value: \$ 70,000
Estimated modification amount: \$ 42,500
Estimated total award value: \$350,000
New estimated total award value: \$392,500

Description:

On December 7, 2004, the Board approved a contract for delivered pricing for concrete and a picked-up price for asphalt. This is being modified to include additional funding due to the increased costs in oil-based products and transportation.

Recommendation:

Award of contract modification is recommended to:

Lafarge North America	Towson, MD
P. Flanigan & Sons, Inc.	Baltimore, MD
Maryland Paving, Inc.	Cockeysville, MD
QPR (a subsidiary of Lafarge)	Alpharetta, GA

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

4. Contract Modification: Fence Supplies
Contract #: JMI-618-06

Term: N/A **Extension:** N/A **Contract Ending Date:** 12/31/10
Estimated annual award value: \$ 25,000
Estimated modification amount: \$ 60,415
Estimated total award value: \$120,900
New estimated total award value: \$181,317

Description:

On December 6, 2005, the Board approved a contract for various fence supplies on an as-needed basis. This is being modified to include additional funding due to the increased cost of materials and transportation.

Recommendation:

Award of contract modification is recommended to:

P&H Fencing, Inc.

White Marsh, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Operating budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

5. Contract Modification: Stone, Mulch, Topsoil, and Associated Materials
Contract #: JMI-618-07

Term: N/A **Extension:** N/A **Contract Ending Date:** 12/31/11
Estimated annual award value: \$ 60,000
Estimated modification amount: \$136,667
Estimated total award value: \$300,000
New estimated total award value: \$436,667

Description:

On December 19, 2006, the Board approved a contract for various stone, mulch, and topsoil material on an as-needed basis. This is being modified to include additional funding due to the increased cost of materials and transportation.

Recommendation:

Award of contract modification is recommended to:

Egypt Farms, Inc.	White Marsh, MD
Green Cycle Industries	Kensington, MD
Hollins Organic Products, Inc.	Baltimore, MD
Lafarge Mid-Atlantic, LLC	Towson, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

6. Contract Modification and Extension: Information Technology Systems Support
Contract #: PCR-218-03

Term: N/A **Extension:** 1 year **Contract Ending Date:** 8/31/09
Estimated annual award value: \$ 225,000
Estimated modification amount: \$ 100,000
Estimated total award value: \$ 900,000
New estimated total award value: \$1,000,000

Description:

On May 13, 2003, the Board approved a contract for programming and analysis support services for school system programs. This is being modified to include additional funding and to extend the contract for an additional year in support of a business systems' analyst to support the completion of the Student Tracking and Registration System (STARS) and SILK projects.

Recommendation:

Award of contract modification is recommended to:

SM Consulting

Linthicum, MD

Responsible school or office:

Department of Technology

Contact person:

Michael Goodhues

Funding source:

Operating budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

7. Contract Modification and Extension: Student Data Software & Services' Enhancements
Contract #: JNI-760-07

Term: N/A **Extension:** 2 years **Contract Ending Date:** 8/31/10
Estimated annual award value: \$1,192,000
Estimated total award value: \$2,384,000

Description:

On September 19, 2006, the Board approved a second amendment to the original November 21, 2000, agreement with EduTrax, adding the assessment component *assessTrax*®. *assessTrax*® is a web-based software program that houses the short-cycle and benchmark assessments. Benchmark assessments are aligned with the BCPS curriculum and are used to determine how students at a particular level are performing in relationship to content and to eventual success on the MSA and HSA. Short-cycle assessments are ongoing assessments that provide information to guide, inform, differentiate, and improve instruction and student achievement.

The 2006 amendment included plans for a multi-year, phased implementation approach. In years one (2006-2007) and two (2007-2008), the program and assessments were developed and then piloted in an increasing number of schools until all schools had an opportunity to receive professional development and participate in administering the assessments and use the resulting data in all four core content areas of English, mathematics, social studies, and science. With the beginning of the 2008-2009 school year, the third year of the contract and first year of full systemwide implementation, all schools will participate in administering all of the required short-cycle and benchmark assessments. Feedback from teachers, principals, parents, and staff has been positive, and there is indication that the program is assisting staff in using student assessment results proactively to improve student achievement.

The web-based immediacy of *assessTrax*® makes it possible for teachers, principals, administrators, and other staff to administer assessments easily and to access and use the assessment results quickly to improve curriculum and instruction. Teachers view the results right after administering the assessments so that they can use the information to adjust their lessons and improve student achievement. Principals, department chairs, area office staff, and content office staff use the data to monitor the implementation of the curriculum, plan professional development, and target support to staff and schools.

assessTrax® provides printed reports including individual student, class, grade, school, and system level reports for each assessment and for each item in each assessment. Parent reports are a new component of the program, and this year, for the first time, it will be possible for schools to view to assessment results for incoming students in order to plan instruction. The 2008-2009 contract also provides for expanded on-site technical assistance and training for teachers and administrators, and for continued refinements to the program such as enhanced reporting, streamlined scanning and data retrieval processes, and refined data analysis tools.

Recommendation:

Award of contract modification is recommended to:

EduTrax, Inc.

Stockbridge, GA

Responsible school or office:

Office of Special Projects

Contact person:

Mandi Dietrich

Funding source:

Operating budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

8. Contract Modification and Rescission: Roofing Inspection Services
Contract #: MWE-808-08

Term: 3 years **Extension:** 2 years **Contract Ending Date:** 8/31/13
Estimated annual award value: \$ 85,000
Estimated total award value: \$425,000

Description:

On May 6, 2008, the Board approved this contract to Gordon Contractors, Inc. We are requesting to rescind the award of contract to Gordon Contractors, Inc., because they determined that they are unable to perform the work under this contract. We have contacted the next lowest responsive and responsible bidder and they have agreed to perform the work for their original bid price.

Recommendations:

Contract rescission is recommended to:

Gordon Contractors, Inc.

Capital Heights, MD

Award of contract modification is recommended to:

ATI, Inc.

Columbia, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Operating budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

9. Contract Extension: AVID Center Program
Contract #: RGA-162-06 (BCPS 1-102-02)

Term: N/A **Extension:** 3 year **Contract Ending Date:** 06/30/11
Estimated annual award value: \$100,000
Estimated total award value: \$300,000

Description:

On April 23, 2002, the Board approved this contract, number 1-102-02, with the Advancement Via Individual Determination (AVID) program for a three-year period. This contract was originally approved as a sole-source procurement because the AVID program is copyrighted and only offered under the auspices of the AVID Center. Superintendent's Rule 3215 allows for sole source procurement only under specific guidelines.

The pilot program was established initially at Kenwood, Owings Mills, Parkville, Randallstown, and Woodlawn High Schools, and Milford Mill Academy. Currently, the AVID program is implemented at Catonsville, Chesapeake, Dulaney, Dundalk, Eastern Technical, Franklin, Hereford, Lansdowne, Loch Raven, New Town, Overlea, Patapsco, Perry Hall, Pikesville, Sparrows Point, and Towson High Schools, and Western School of Technology. Beginning with FY2008, the AVID program will be implemented in Grade 8 at Dundalk, Lansdowne, Southwest Academy, and Woodlawn Middle Schools.

The AVID Center is a non-profit educational organization that offers a new and creative way to improve the educational outcome of our minority and/or academic at-risk student population. Core teachers are trained in the methodologies to assist average students overcome the barriers to college acceptance. The strategies include a daily AVID class conducted by an AVID-trained teacher with support from local college students or trained volunteers who serve as group leaders, mentors, and evaluators.

The AVID program involves the interaction and direction of administrators, counselors, and teachers, as well as English for Speakers of Other Languages (ESOL) staff. It also includes a tutorial program focused primarily on learning acceleration components rather than remediation. It is adaptable for inclusion into routine classroom methodologies and school programs and includes on-site follow-up and monitoring of its implementation at the school by the AVID Center.

AVID is infused into the school improvement plan for each participating school. Instructional methodologies are central to AVID. They include: collaborative learning groups, inquiry and Socratic instructional approaches, and writing to facilitate learning. Certain students are selected to participate in the AVID program. So designated, these students will be scheduled for an elective AVID class during their regular school day. A faculty member will have been trained to conduct this class. This period, a key component of the program, will feature counseling as well as tutoring in areas where students experience difficulty.

Recommendation:

Award of contract extension is recommended to:

The AVID Center

San Diego, CA

Responsible school or office:

Office of AVID/College Board

Contact person:

Dr. Jessie L. Douglas,

Funding source:

Operating budget

PDK Audit Alignment:

Recommendation 2

Recommendation 3

Explanatory Details:

Recommendation 2:

Develop and implement comprehensive professional development policies, rules, and plans, which provide (1) central control and coordination of all professional development, (2) identification of individualized staff professional development needs, (3) systemic and coordinated delivery of needed knowledge and skills focused on improvement of student achievement, and (4) evaluation of professional development effectiveness in terms of improvement of learner achievement.

Recommendation 3:

Develop and execute a curriculum management plan that produces high quality curriculum guides to promote alignment and content rigor, provides a consistent format for guides to focus and normalize system wide use, and establishes curriculum guides for noncore areas for system quality control.

10. Contract: Beverage Vending
Contract #: PCR-224-08

Term: 5 years **Extension:** 5 years **Contract Ending Date:** 7/30/18
Estimated annual award value: \$ 600,000
Estimated total award value: \$6,000,000

Bid issued: May 22, 2008
Pre-bid meeting date: June 12, 2008
Due date: June 25, 2008
No. of vendors issued to: 11
No. of bids received: 1
No. of no-bids received: 0

Description:

This contract consists of establishing a base-level percentage rebate to all schools from vended beverages. All products sold by the Office of Food and Nutrition Services are lower-calorie, nutritious beverages that adhere to the guidelines of the Alliance for a Healthier Generation. Additionally, the contract defines the hours of vending machine operation, the frequency of machine service, the appearance of the machine, the terms of commission payments, and the reporting of sales data.

Recommendation:

Award of contract is recommended to:

Coca-Cola Enterprises	Hanover, MD
Responsible school or office:	Individual schools
Contact person:	School principle or designee
Funding source:	Enterprise funds
PDK Audit Alignment:	None
Explanatory Detail:	The PDK audit does not address this item.

12. Contract: Facility Meeting Center
Contract #: RGA-110-09

Term: 1 year **Extension:** 0 **Contract Ending Date:** 8/20/08
Estimated annual award value: \$42,000
Estimated total award value: \$42,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of the facility rental for the initial professional development for classroom teachers, special educators, and principals implementing the Reading Research Lab initiative in all schoolwide Title I elementary schools. The Conference Center at the Maritime Institute is capable of handling the large number of participants and the number of breakout rooms necessary to accommodate grade-level sessions.

Recommendation:

Award of contract is recommended to:

The Conference Center at the Maritime Institute Linthicum Heights, MD

Responsible school or office: Department of Professional Development

Contact person: Verletta White

Funding source: Operating budget

PDK Audit Alignment: Recommendation G.2.4

Explanatory Details: Direct the Superintendent to develop a comprehensive, long-range staff development plan. The plan should span at least three years with the understanding annual updates will ensure tight linkages to system priorities.

13. Contract: Grant Administrator Consultant
Contract #: JNI-714-09

Term: 3 years **Extension:** 2 years **Contract Ending Date:** 6/30/13
Estimated annual award value: \$ 32,400
Estimated total award value: \$162,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of no-bids received: N/A
No. of bids received: N/A

Description:

This contract consists of providing consultant services related to the maintenance, implementation, and development of the Carl D. Perkins grant. The services will update the current Maryland State Department of Education (MSDE) equipment inventory lists and maintain an up-to-date equipment inventory for all career and technology equipment located in high schools; assist in the development of new MSDE program proposals and maintain the listing of career and technology courses in the student data system; review class enrollment data to assure accuracy; maintain an accurate count of students enrolled in career and technology education courses; assist in the development of the local application secondary plan for the grant; and develop the mid-year and final reports for the grant.

Recommendation:

Award of contract is recommended to:

K & L Career & Technology Education
Associates

Mt. Gretna, PA

Responsible school or office:

Career & Technology Education (CTE)

Contact person:

Leila G. Walker

Funding source:

Carl D. Perkins federal grant

PDK Alignment:

Recommendation A.9.5

Explanatory Details

Oversee all reports, budgets, planning documents, assessments, programs, and interventions to ascertain the equitable treatment of all students at all school sites and alignment with district direction.

14. Contract: Grass Seed and Fertilizer
Contract #: JN1-710-09, Anne Arundel County Public Schools Multiple-award Contract for Grass Seed and Fertilizer, #08CM-248

Term: 1 year **Extension:** 0 **Contract Ending Date:** 8/31/09
Estimated annual award value: \$50,000
Estimated total award value: \$50,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of the participation in the Anne Arundel County Public Schools' (AACPS) solicitation for grass seed and fertilizer that was awarded August 1, 2008. AACPS awarded contracts based on the most favorable delivered unit price per item.

Board policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded or negotiated by other government agencies.

Recommendation:

Award of contract is recommended to:

Newsom Seed, Inc.

Fulton, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Operating budget

PDK Audit Alignment:

None

Explanatory Detail:

The PDK audit does not address this item.

15. Contract: Interpreter for the Deaf and Hard of Hearing
Contract #: JNI-709-09

Term: 2 years **Extension:** 3 years **Contract Ending Date:** 8/31/13
Estimated annual award value: \$ 700,000
Estimated total award value: \$3,500,000

Bid issued: July 3, 2008
Pre-bid meeting date: July 10, 2008
Due date: July 21, 2008
No. of vendors issued to: 12
No. of bids received: 4
No. of no-bids received: 2

Description:

This contract consists of providing for interpreting services for deaf and hard of hearing individuals, including sign language interpreting, cued speech transliteration, and oral interpreting, in a variety of locations throughout the county. Services are required in the classroom and for after-school activities. BCPS is also required to provide interpreting services to parents who are deaf or hard of hearing at school-related activities, such as Back-to-School nights, professional conferences, team meetings, PTA meetings, and IEP meetings.

Recommendation:

Award of contract is recommended to:

Accurate Communications, Inc.	West Palm Beach, FL
Graham Staffing Services, Inc.	Washington, DC
Maryland Interpreting Group, Inc.	Owings Mills, MD
Mid-Atlantic Interpreting Group, Inc.	Owings Mills, MD
The Hearing and Speech Agency	Baltimore, MD

Responsible school or office: Office of Special Education

Contact person: Diane Perkins

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

16. Contract: Lavatory Stall Installation and Repair
Contract #: MBU-502-09

Term: 5 years **Extension:** N/A **Contract Ending Date:** 12/31/13
Estimated annual award value: \$ 250,000
Estimated total award value: \$1,250,000

Bid issued: June 12, 2008
Pre-bid meeting date: June 19, 2008
Due date: July 3, 2008
No. of vendors issued to: 5
No. of bids received: 3
No. of no-bids received: 0

Description:

This contract consists of providing on-call installation and repair of lavatory stall partitions and related services: labor, equipment, materials, supervision, tools, and all related incidentals required to provide services on an as-needed basis to include not-to-exceed quotes for large projects. The award was based on the most favorable labor price.

Recommendation:

Award of contract is recommended to:

Partitions Plus, Inc.

Baltimore, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Operating budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

17. Contract: Networking Gear, CISCO
Contract #: MWE-805-09, University of Maryland Contract #83601-DJ

Term: 10 months **Extension:** N/A **Contract Ending Date:** 6/05/09
Estimated annual award value: \$100,000
Estimated total award value: \$100,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of hardware, software, maintenance, and installation for CISCO networking gear.

Board policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded or negotiated by other government agencies.

Recommendation:

Award of contract is recommended to:

Digital Intelligence Systems Corp. Chantilly, VA

Responsible school or office: Department of Technology

Contact person: Michael Goodhues

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

18. Contract: *Science Weekly Magazine*
Contract #: JNI-712-09

Term: 5 years **Extension:** N/A
Estimated annual award value: \$ 295,000
Estimated total award value: \$1,475,000

Contract Ending Date: 8/31/13

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

On September 20, 2005, the Board approved the purchase of *Science Weekly* for elementary Title I schools and select middle schools. BCPS intends to purchase *Science Weekly* for all elementary school students and all middle school sixth grade students. *Science Weekly*, an award-winning newsletter, is designed to supplement teachers' efforts to assist students in developing higher-ordered and critical-thinking skills. Every topic is written at six reading levels for students from grades kindergarten to six. Diverse science content provides the opportunity for students to exercise their curiosity about the world around them.

Recommendation:

Award of contract is recommended to:

Science Weekly

Silver Spring, MD

Responsible school or office:

Office of Science PreK-12

Contact person:

George Newberry

Funding source:

Operating budget

PDK Audit Alignment:

Recommendation A.3.1

Explanatory Details:

Issue a directive to the curriculum division to perform the following activities: Science--Create science curriculum guides for all grades/course that identify necessary prerequisite skills, provide models of assessment for each objective through aligned examples, and

align objectives to instructional resources and teaching strategies by content, cognitive type, and context.

Align instructional strategies with each objective, particularly for grades pre-kindergarten to grade 8, in terms of content, context, and cognitive rigor.

Provide teachers with strategies that give specific approaches to teaching the expected learning of the objective.

19. Contract: Perpetual Network License for Statistical Software
Contract #: JNI-716-09

Term: N/A **Extension:** N/A **Contract Ending Date:** Until replaced
Estimated annual award value: N/A
Estimated total award value: \$68,412 (one-time installation and setup)

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for a one-time installation of a network license of SPSS, Inc., statistical software. The software will be used to compile and analyze student data, survey results, and perform various evaluations, reports, and projections. The Department of Research, Accountability, and Assessment (DRAA) has been using a SPSS site license since 1993. There is a need to increase the availability of this software to other users. DRAA would like to upgrade from a site license to a network license. Any BCPS employee would be able to access SPSS.

Tech support is included in the fee--any BCPS employee can contact tech support as long as they have the contract number. This is a substantial cost savings for the amount of usage provided. The decision to select the network license over the site license was based upon cost and the ability to have access to the software throughout BCPS.

Recommendation:

Award of contract is recommended to:

SPSS, Inc.	Chicago, IL
Responsible school or office:	Department of Research, Accountability, and Assessment
Contact person:	Stacy Shack
Funding source:	Operating budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item

20. Contract: Storage Tank Systems Inspections
Contract #: MBU-572-08

Term: 1 year **Extension:** 4 years **Contract Ending Date:** 6/30/13
Estimated annual award value: \$ 50,000
Estimated total award value: \$250,000

Bid issued: May 15, 2008
Pre-bid meeting date: May 29, 2008
Due date: June 12, 2008
No. of vendors issued to: 11
No. of bids received: 3
No. of no-bids received: 1

Description:

This contract consists of providing mandated third-party inspections of storage tank systems as required by the state.

Recommendation:

Award of contract is recommended to:

ACT Technologies, Inc.	Sparta, NJ
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Operating budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does not address this item.

21. Contract: Voluntary, Long-term Disability Insurance
Contract #: PCR-230-09, Pennsylvania School Board Association, #18555

Term: N/A **Extension:** N/A **Contract Ending Date:** Until replaced
Estimated annual award value: \$847,000
Estimated total award value: N/A

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of providing voluntary, long-term disability insurance. The Board first approved this contract award in September 2000 through a competitive BCPS solicitation. This new award continues coverage with the same firm and at the same rates through the firm's contract award with the Pennsylvania School Board Association. This insurance program is funded entirely through deductions made by employees. Currently, 4,656 BCPS employees participate.

Board policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded or negotiated by other government agencies.

Recommendation:

Award of contract is recommended to:

Union Security Insurance Company Kansas City, MO
dba Assurant Employee Benefits

Responsible school or office: Office of Employee Benefits and Retirement

Contact person: Kathleen Harmon

Funding source: No BCPS funding involved

PDK Audit Alignment: None

Explanatory Detail: The PDK audit does not address this item.

22. Contract: Web-based Reading Program
Contract #: RGA-109-09

Term: 3 years **Extension:** N/A **Contract Ending Date:** 8/31/11
Estimated annual award value: \$120,500
Estimated total award value \$361,500

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of providing TeenBiz3000®, a web-based reading program that is the only differentiated reading and writing solution created specifically for grades 6-12, with engaging and topical articles delivered in a teen-centric visual design. TeenBiz3000® will deliver daily non-fiction, Maryland state standards-based reading content that is precisely matched to each student’s individual learning profile.

The Office of Equity and Assurance proposes a pilot program to implement TeenBiz3000® in ten middle schools at the beginning of the 2008-2009 school year. The program employs leveled texts and provides independent reading experiences, which is an essential component of “balanced literacy” instruction. This program will be a supplemental implementation and can enhance reading in language arts as well as social studies. Continuation of this program will be based on the outcome of the pilot.

Recommendation:

Award of contract is recommended to:

Achieve3000	Lakewood, NJ
Responsible school or office:	Office of Equity and Assurance
Contact person:	Dr. Barbara Dezmon
Funding source:	Minority achievement funds
PDK Audit Alignment:	Recommendation A.3.1

Explanatory Detail:

Issue a directive to the curriculum division to perform the following activities: for English/Language Arts-- Create curriculum guides for all grades/course in English Language Arts/reading and related areas that identify necessary prerequisite skills, provide models of assessment for each objective through aligned examples, and align objectives to instructional resources and teaching strategies by content, cognitive type, and context. Clarify the rigor of objectives with numerous verbs that describe a range of cognitive processes

23. Contract Modification: Systemic Renovation – Deer Park Middle Magnet School
Contract #: PCR-212-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$11,147,000
Estimated modification amount: \$19,633

Description:

On July 11, 2006, the Board approved an award of contract to Phillips Way, Inc., for the systemic renovation of Deer Park Middle Magnet School.

This contract modification will provide for the integration of the existing boiler with the new boilers and provide the needed sequencing.

Recommendation:

Award of contract modification is recommended to:

Phillips Way, Inc.

Finksburg, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment

None

Explanatory Details

The PDK audit does not address this item.

24. Contract Modification: Additions and Renovations – Food Services Warehouse
Contract #: MBU-556-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$2,505,000
Estimated modification amount: \$ 30,000 (Not to exceed)

Description:

On March 11, 2008, the Board approved this contract for a freezer/cooler addition with loading dock and various code upgrades to the existing building.

This contract modification is for the excavation and removal of rock encountered during excavation for the addition. The cost of the work is determined by unit prices for removal as stipulated in the contract documents.

Recommendation:

Award of contract modification is recommended to:

Towson Mechanical, Inc.

Towson, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

25. Contract Modification: Renovations - Various Middle Schools
Contract #: Various (see Table)

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$ Varies (see Table)
Estimated modification amount: \$ Varies (see Table)

Description:

The Board approved contracts between December 20, 2005, and May 8, 2007, for renovations to various middle schools (see Table). Along with the construction amount, the Board approved a construction contingency amount for each project (see Table). The Office of Engineering and Construction would like to increase some of the contingency amounts for selected schools projects (see Table). This requirement is primarily due to the recent FY2009 budget redistribution which became effective July 1, 2008.

Recommendation:

Award of contract modification is recommended to:

Various Contractors (see Table) Varies (see Table)

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

Project Data Table

<i>School</i>	<i>Contract Number</i>	<i>Board Approval Date</i>	<i>Contractor</i>	<i>Location</i>	<i>Original Construction Amount</i>	<i>Original Contingency</i>	<i>Original Contingency Percentage</i>	<i>Anticipated Construction Amount</i>	<i>Projected Total Contract Modification Amount</i>	<i>Ultimate Anticipated Contingency Percentage</i>
Arbutus MS	JMI-602-06	12/20/05	Phillip's Way, Inc.	Finksburg, MD	\$10,753,000	\$376,355	3.5%	\$11,397,588	\$644,588	6.0%
Deep Creek MS	MBU-533-07	5/8/07	Towson Mech., Inc.	Towson, MD	\$11,857,000	\$558,550	4.7%	\$12,457,436	\$600,436	5.1%
Deer Park MS	PCR-212-06	7/11/06	Phillip's Way, Inc.	Finksburg, MD	\$11,147,000	\$445,880	4.0%	\$11,667,207	\$520,207	4.7%
General Stricker MS	PCR-213-06	11/8/06	Tuckman Barbee, Inc.	Upper Marlboro, MD	\$13,695,111	\$629,975	4.6%	\$14,757,369	\$1,062,258	7.8%
Lansdowne MS	JMI-652-06	10/24/06	James W. Ancel, Inc.	Towson, MD	\$12,615,000	\$630,750	5.0%	\$13,642,251	\$1,027,251	8.1%
Old Court MS	JNI-712-06	11/8/06	Phillip's Way, Inc.	Finksburg, MD	\$12,954,000	\$971,550	7.5%	\$17,692,378	\$4,738,378	36.6%
Perry Hall MS	JNI-713-06	9/19/06	James W. Ancel, Inc.	Towson, MD	\$16,213,000	\$810,650	5.0%	\$17,493,892	\$1,280,892	7.9%
Pikesville MS	JNI-714-06	10/3/06	North Point Builders, Inc.	Baltimore, MD	\$10,738,000	\$426,728	4.0%	\$11,217,280	\$479,280	4.5%
Ridgely MS	MBU-557-06	12/20/05	Maryland Construction, Inc.	Bowie, MD	\$12,745,000	\$446,075	3.5%	\$13,391,290	\$646,290	5.1%
Southwest Academy	JNI-711-06	6/13/06	North Point Builders, Inc.	Baltimore, MD	\$6,534,000	\$487,575	7.5%	\$7,332,790	\$798,790	12.2%
Woodlawn MS	MWE-829-06	6/13/06	Phillip's Way, Inc.	Finksburg, MD	\$15,324,000	\$1,072,680	7.0%	\$16,758,797	\$1,434,797	9.4%

26. Contract Modification: Underground Electrical Construction Package (16B) – Vincent Farm Elementary School
Contract #: MWE-844-07

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$2,716,900
Estimated modification amount: 19,865

Description:

On February 27, 2007, the Board approved a contract with Action Electrical Contractors, Inc. It has been requested that the intercom system override the LCD units throughout the school when an announcement is made. This is not part of the specified work and will require additional electronic equipment for 41 units.

Recommendation:

Award of contract modification is recommended to:

Action Electrical Contractors, Inc. Churchville, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

27. Contract: Emergency Generator – Pulaski Park Offices
Contract #: JNI-733-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$312,700
Estimated contingency amount: 31,270
Estimated total award value: \$343,970

Bid issued: June 19, 2008
Pre-bid meeting date: July 10, 2008
Due date: July 17, 2008
No. of vendors issued to: 9
No. of bids received: 7
No. of no-bids received: 0

Description:

This project consists of providing and installing a diesel generator with a waterproof sound attenuated enclosure and 24-hour skid mounted tank, isolation bypass closed transition automatic transfer switch, 4-way concrete incased duct bank, service-rated enclosed circuit breaker, and all necessary associated mechanical/electrical work.

Recommendation:

Award of contract is recommended to:

Key Systems, Inc.	White Marsh, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget
PDK Audit Alignment:	None
Explanatory Details:	The PDK audit does address this item.

Bid Name: Providing and Installing an Emergency Generator and Associated Electrical Equipment at the Pulaski Park Office
 Bid Number: JNI-733-08

	Bidders' Names			
	Key Systems, Inc.	Urban Francis, LLC	Glenelg Construction Inc.	Cynergy Electric Co., Inc.
Base Bid	\$123,000	\$128,380	\$128,000	\$136,770
Alternate #1 Add: Utility Service relocation to comply with Baltimore County Life Safety Code (as per Drawing E-2)	\$51,500	\$41,650	\$46,484	\$49,300
Alternate #2 Add: Provide and install Emergency Generator Set, Automatic Transfer Switch and associated electrical equipment (as per Drawing E-3)	\$138,200	\$150,700	\$156,000	\$147,200
Total	\$312,700	\$320,730	\$330,484	\$333,270

	Bidders' Names		
	Denver-Elek, Inc.	Electrico, Inc.	Action Electrical Contractors, Inc.
Base Bid	\$156,100	\$155,700	\$189,000
Alternate #1 Add: Utility Service relocation to comply with Baltimore County Life Safety Code (as per Drawing E-2)	\$42,600	\$53,000	\$49,700
Alternate #2 Add: Provide and install Emergency Generator Set, Automatic Transfer Switch and associated electrical equipment (as per Drawing E-3)	\$139,400	\$170,700	\$174,000
Total	\$338,100	\$379,400	\$412,700

28. Contract: Roof Replacement – Ridgely Middle School
Contract #: PCR-225-09

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$1,870,991
Estimated contingency amount: 187,099
Estimated total award value: \$2,058,090

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This project consists of the removal of the existing roof system and the installation of approximately 93,832 square feet of a four-ply, built-up, cold-coat surface, and gravel roof system with a 20-year warranty.

Recommendation:

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Ashburn, VA
Council
(Weatherproofing Technologies, Inc.)

Responsible school or office: Department of Physical Facilities
Contact person: Michael G. Sines
Funding source: Capital budget
PDK Audit Alignment: None
Explanatory Details: The PDK audit does not address this item.

29. Contract: Roof Replacement – Western School of Technology
Contract #: JNI-724-08

Term: N/A	Extension: N/A	Contract Ending Date: N/A
Estimated annual award value:		\$2,145,880
Estimated contingency amount:		214,588
Estimated total award value:		\$2,360,468

Bid issued:	N/A
Pre-bid meeting date:	N/A
Due date:	N/A
No. of vendors issued to:	N/A
No. of bids received:	N/A
No. of no-bids received:	N/A

Description:

This project consists of the removal of the existing roof system and the installation of approximately 104,240 square feet of a four-ply, built-up, cold-coat surface, and gravel roof system with a 20-year warranty.

Recommendation:

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (Weatherproofing Technologies, Inc.)	Ashburn, VA
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Responsible school or office:	Department of Physical Facilities
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Contact person:	Michael G. Sines
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Funding source:	Capital budget
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PDK Audit Alignment:	None
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Explanatory Details:	The PDK audit does not address this item.
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30. Request to Negotiate: Construction Management (CM) Services – George Washington (GW) Carver High School Replacement and Towson West Elementary School – New Construction
Contract #: JMI-645-08 (PS 08-08)

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: N/A
Estimated modification amount: N/A
Estimated total award value: To be negotiated and approved by the Board

Description:

Professional construction management (CM) services will be required to assist Baltimore County Public Schools during the design and construction of two projects. The services will include developing schedules, preparing estimates, managing design services, segregating and bidding construction packages, performing design reviews, preparing state submissions, supervising/inspecting all construction, and providing construction punch-out services.

On June 16, 2008, the Qualification Committee met and reviewed the “expressions of interest” submitted by twelve (12) qualified consultants. This information was reviewed and graded with the Qualification Committee stating that the Selection Committee should consider the four (4) most qualified firms.

The Selection Committee met and discussed the firms on June 23, 2008. Based on the discussion, the Selection Committee recommends that approval be given to begin contract negotiations with Oak Contracting for the GW Carver High School Replacement project and The Whiting-Turner Contracting Company for the Towson West elementary school project.

Recommendation:

Approval is recommended to negotiate with:

Oak Contracting	Towson, MD
The Whiting-Turner Contracting Company	Towson, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.