

TENTATIVE MINUTES**BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND**

Tuesday, September 9, 2008

The Board of Education of Baltimore County met in open session at 5:59 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Mr. James E. Coleman, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Mr. David Uhlfelder, and Miss Annette Karanja. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Ms. Murphy reminded Board members of community functions and Board of Education events scheduled in September and October.

Mr. Pallozzi moved that the student member be permitted to participate in closed session collective bargaining discussions. The motion was seconded by Mr. Uhlfelder and unanimously approved by the Board.

Pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1), (a)(7), (a)(8), and (a)(9) and upon motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board commenced its closed session at 6:05 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 6:05 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Mr. James E. Coleman, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Mr. David Uhlfelder, and Miss Annette Karanja. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the following staff members were present: J. Robert Haines, Esq., Deputy Superintendent; Ms. Rita Fromm, Chief of Staff; Mr. William Lawrence, Assistant Superintendent, Northwest Area; Dr. Robert Tomback, Assistant Superintendent, Northeast Area; Dr. Manuel Rodriguez, Assistant Superintendent, Southwest Area; Ms. Jean Satterfield, Assistant Superintendent, Southeast Area; Mr. Lyle Patzkowsky, Assistant Superintendent, Central Area; Dr. Donald Peccia, Assistant Superintendent, Human Resources; Dr. Alpheus Arrington, Director, Human Resources; Mr. Daniel Capozzi, Staff Relations Manager; Ms. Barbara Burnopp, Chief Financial Officer; P. Tyson Bennett, Esq., Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Mr. Capozzi discussed with Board members the supplement agreement to be considered on the evening's agenda.

Kenneth Hoffman, Esq., Venable LLP, entered the room at 6:09 p.m.

CLOSED SESSION MINUTES (cont)

Mr. Hoffman and Mr. Capozzi explained to the Board federal regulatory changes affecting Baltimore County Public School's (BCPS) 403(b) program.

Mr. Hoffman and Mr. Capozzi exited the room at 6:34 p.m.

Ms. Howie provided legal advice to the Board regarding the transfer of property. Ms. Howie updated the Board on the impasse proceedings with a collective bargaining unit.

Dr. Peccia reviewed with Board members personnel matters to be considered on the evening's agenda.

At 6:51 p.m., Ms. O'Hare moved the Board adjourn closed session. The motion was seconded by Mr. Pallozzi and approved by the Board.

Mr. Haines, Ms. Fromm, Dr. Tomback, Dr. Rodriguez, Ms. Satterfield, Mr. Lawrence, Mr. Patzkowsky, and Ms. Howie exited the room at 6:51 p.m.

ADMINISTRATIVE FUNCTION

Board members discussed the format of Board work sessions.

At 6:55 p.m., the Board adjourned for a brief dinner recess.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:33 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Mr. James E. Coleman, Ms. Frances A. S. Harris, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Mr. David Uhlfelder, and Miss Annette Karanja. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Ben Ames, a student at Hillcrest Elementary School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Hearing no additions or corrections to the Report on the Board of Education Retreat of August 9, 2008, and the Open and Closed Minutes of August 12, 2008, Ms. Murphy declared the minutes approved as presented on the Web site.

Ms. Murphy informed the audience of the sessions in which Board members had participated earlier in the afternoon.

SELECTION OF SPEAKERS

After collecting completed sign-up cards, Ms. Murphy announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Jasmine Shriver, Coordinator of the Area Education Advisory Councils, reiterated the council's mission statement, which is, "To improve the quality of education in Baltimore County and to strengthen the relationship between the school and community by serving as informed advisors to the Board of Education on issues that affect students, families, communities, and schools." Ms. Shriver announced that there would be a joint advisory council meeting on Thursday, September 18, 2008, at 7:00 p.m. in room 114 of the ESS building.

Mr. John Desmone, Executive Director of the Council of Administrative and Supervisory Employees, commended the Board on its focus areas and the renewed commitment in maintaining confidentiality as noted in the Board's proposed norms.

Ms. Nancy Ostrow, President of the PTA Council of Baltimore County, announced its PTA Fall Reception and Workshop to be held on Thursday, October 23, 2008, at New Town High School.

Ms. Cheryl Bost, President of the Teachers' Association of Baltimore County, thanked the Board for allocating funding for a new parking lot at White Oak School. She requested that a study be conducted to place air conditioning in all schools. On behalf of TABCO, Ms. Bost asked the Board not to go to a single vendor for the 403(b) program.

SUPERINTENDENT'S REPORT

Dr. Hairston reported that as of Monday, September 8, BCPS enrollment reached 104,028 students, which is slightly over the projection. The official enrollment count will be recorded on September 30, 2008.

Dr. Hairston stated that earlier this evening, the Board's Building and Contracts Committee reviewed plans for the new Towson West elementary school. The schematic design, as presented to the Building and Contracts Committee, is available on BCPS' Web site.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Assistant Superintendent of Human Resources, recognized the administrative appointments made at the August 12, 2008 Board meeting:

| <u>NAME</u> | <u>FROM</u> | <u>TO</u> |
|--|---|--|
| <u>CHARLES CHRISTIAN, JR.</u> (Effective August 13, 2008) | Behavior Interventionist/Special Education Woodlawn High School | Pupil Personnel Worker Department of Student Support Services |
| <u>WILMA L. DEYAMPERT</u> (Effective August 13, 2008) | Reading Specialist Loch Raven Technical Academy | Assistant Principal Imagine Discovery Public Charter School |
| <u>PATRICK A. HANCOCK</u> (Effective August 13, 2008) | Risk Management Specialist Office of Risk Management | Manager, Risk Management Office of Risk Management |
| <u>BONNIE K. LAMBERT</u> (Effective August 13, 2008) | Assistant Principal Loch Raven High School | Principal Loch Raven High School |
| <u>ANDREA H. PARRISH</u> (Effective August 13, 2008) | Teacher/Special Education–Inclusion Office of Special Education | Specialist, Area Support Special Education |
| <u>MICHELE R. STANSBURY</u> (Effective August 13, 2008) | Mentor Powhatan Elementary School | Specialist, Instructional Coach Elementary |
| <u>JOHARI TOE</u> (Effective August 13, 2008) | Teacher Specialist Professional Growth and Development Anne Arundel County Public Schools | Specialist, Instructional Coach Elementary |
| <u>MATTHEW N. AMES</u> (Effective August 13, 2008) | Teacher/Art Patapsco High School and Center for the Arts | Assistant Principal Franklin High School |
| <u>MARK E. MATTHEWS</u> (Effective August 13, 2008) | Director of Education/Principal Board of Child Care – Strawbridge School | Assistant Principal Loch Raven High School |
| <u>MARY V. WOJNOWSKI</u> (Effective August 13, 2008) | Specialist of Research Department of Research, Accountability, and Assessment | Supervisor Department of Research, Accountability and Assessment |
| <u>LINDA A. MARCHINECK</u> (Effective August 13, 2008) | Specialist in Research Department of Research, Accountability, and Assessment | Coordinator Department of Research, Accountability, and Assessment |
| <u>T. NICOLE TUCKER-SMITH</u> (Effective August 13, 2008) | Supervisor, Parent Support Services Department of Professional Development | Coordinator Department of Professional Development |

REPORTS

The Board received the following reports:

- A. **Report on Proposed FY10 State/County Capital Budget Request** – Ms. Barbara Burnopp, Chief Financial Officer, provided a brief overview of the proposed FY2010 capital budget request and the state budget process. The budget will be discussed in detail at the work session on Tuesday, September 16, 2008.

Ms. O'Hare asked for clarification on "additional 200 seats Dogwood Elementary School cluster." Ms. Burnopp responded that a description of each cluster would be available to the Board at its work session.

PERSONNEL MATTERS

On motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved the personnel matters as presented on exhibits D, E, F, G, and H (Copies of the exhibits are attached to the formal minutes).

SUPPLEMENT TO THE BACE MASTER AGREEMENT

On motion of Mr. Pallozzi, seconded by Mr. Janssen, the Board approved the Supplement to the BACE Master Agreement, as presented in exhibit I. Miss Karanja, student representative, did not vote on this item.

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Pallozzi, recommended approval of items 1-9 (exhibit J).

The Board approved these recommendations.

1. RGA-111-09 Contract Modification: Charter School Agreement
2. JNI-717-09 Augmentative Communication Devices
3. JNI-722-09 College Preparatory Support Program
4. JNI-716-09 English Textbooks and Related Materials for Non-Title I Elementary Schools
5. JNI-718-09 Optical Mark Reader/Scanner
6. RGA-113-09 Resident Teacher Coach Program
7. JNI-719-09 Scheduler's Trainer (Contractual)

BUILDING AND CONTRACT AWARDS (cont)

8. RGA-116-09 Request to Move Forward for Conveyance of Property:
Overlea High School
9. JMI-645-08 Request to Negotiate: Construction Management (CM)
Services – Towson West Elementary School – New
Construction

BOARD NORMS

On motion of Mr. Pallozzi, seconded by Mr. Parker, the Board approved the Board of Education's Norms, as presented in exhibit K.

FOCUS AREAS FOR 2008-2009

On motion of Mr. Pallozzi, seconded by Ms. Harris, the Board approved its focus areas for 2008-2009, as presented in exhibit L.

INFORMATION

The Board received the following as information:

- A. Opening of Schools
- B. Deletion of Superintendent's Rule 6200 – INSTRUCTION: School Libraries-Relationship of Media Specialists or Librarians to the School Faculty

ANNOUNCEMENTS

Ms. Murphy made the following announcements:

- On Tuesday, September 16, 2008, the Board of Education of Baltimore County will hold a work session on the Proposed FY10 Capital State Budget. The meeting will take place in room 114 of the ESS Building at 7:00 p.m. The meeting is open to the public.
- The Southwest Area Education Advisory Council will meet on Wednesday, September 17, 2008, at Lansdowne High School beginning at 7:00 p.m.
- There will be a joint Area Education Advisory Council meeting on Thursday, September 18, 2008, at Greenwood in the ESS Building, room 114, beginning at 7:00 p.m.

ANNOUNCEMENTS (cont)

- The Northeast Area Education Advisory Council will hold its operating pre-budget hearing on Wednesday, September 24, 2008, at Eastern Technical High School beginning at 7:00 p.m.
- The Central Area Education Advisory Council will meet on Thursday, September 25, 2008, at Dumbarton Middle School beginning at 7:00 p.m.
- The Board of Education of Baltimore County will hold its next meeting on Tuesday, September 23, 2008, at Greenwood. The meeting will begin with an open session at approximately 5:30 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 6:30 p.m. The public is welcome to all open sessions.

Ms. Murphy stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Ms. Murphy also asked speakers to observe the light system, which lets the speaker know when time is up. She asked speakers to conclude their remarks when they see the red light.

GENERAL PUBLIC COMMENT

Ms. Laura Mullen expressed concern over the stifling classrooms at Ridgely Middle School. She asked that a policy be enacted to govern closing of non-air conditioned schools on hot days.

Ms. Kathleen Palencar was disheartened that the community was not given the opportunity to ask questions related to the schematic design presented to the Board's Building and Contracts Committee earlier this evening.

Ms. Kris Culp reiterated what the previous speaker had stated. She asked the Board to "go back to the drawing board" regarding the new Towson West elementary school.

GENERAL PUBLIC COMMENT (cont)

Ms. Mohammed Jameel believes that limiting public comment is a violation of free speech. He stated that public comment should be increased rather than decreased.

Ms. Janet Morton asked the Board for a uniform policy that allows teachers to head early morning gym programs.

Mr. Tommy Wesselhoff, a student, asked the Board to consider bringing the Baltimore County Virtual Instruction Program (BCVIP) back.

Ms. Amy Sparks asked the Board to bring back the BCVIP for students.

Ms. Victoria Airey asked the Board to consider funding for the BCVIP.

Ms. Margaret Fonshell Ward believes that the Board is not receiving complete and accurate information with respect to the new Towson West elementary school. She stated that her association had asked to be placed on the September 23, 2008 Board agenda.

Ms. Kathryn Kuwabara asked the Board to permit the early morning gym program at Pot Springs Elementary School to continue as it has been run in the past.

ADJOURNMENT

Since there was no further business, the Board adjourned its meeting at 8:33 p.m.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

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TENTATIVE MINUTES

REPORT OF THE WORK SESSION ON THE PROPOSED FISCAL YEAR 2010 CAPITAL BUDGET RECOMMENDATIONS

Tuesday, September 16, 2008
Greenwood

The Board of Education of Baltimore County, Maryland, met in open session at 7:00 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Ms. Frances A. S. Harris, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, and Ms. Valerie A. Roddy. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Ms. Murphy stated the purpose of the work session and thanked staff for its work in preparing the information presented at the meeting.

Ms. Barbara Burnopp, Chief Financial Officer, reviewed the project priority order and provided background information on the capital budget process noting that there are two requests to the state: planning and funding. She stated that the Board will take action at its September 23 meeting on the state capital request. However, projects involving county funds will be discussed in December and action taken at a January Board meeting. The superintendent recommends requesting \$117,151,000 in state funding. Ms. Burnopp provided Board members a summary of capital budget funding for FY 1997 through FY 2010. She noted that item 29, State Relocatable Movement, is where Baltimore County Public Schools' (BCPS) needs to remove all state relocatables.

Ms. Michele Prumo, Executive Director of Planning and Support Operations, reviewed with Board members the capital planning priorities and recommended timelines for FY 2010 through FY 2013. This list indicates where BCPS may need increased capacity including planning, funding, and additional seats. Ms. Prumo stated that a "cluster" is the grouping of schools based on geography and feeder-school patterns.

Ms. O'Hare asked whether air conditioning was incorporated into the limited renovation projects. Mr. Sines responded that air conditioning is incorporated in the scope of work. Mr. Sines also noted that once funding is available and the contract is approved by the Board, air conditioning will be included in limited renovations. Ms. O'Hare asked for the definition of "systemic renovation." Mr. Sines responded systemic renovation means "single system" renovation, such as roofs, windows, and electrical items. Ms. O'Hare asked if replacement windows can open sufficiently to get air into the classroom. Mr. Sines stated replacement windows are more energy efficient and are equal to the existing window systems in operable mass. All schools that have undergone renovations have had an increase in the movement of air through the mechanical system. BCPS is routinely increasing the percentage above the existing mass structure of future window design. Mr. Sines stated that the Department of Physical Facilities will provide a report to the Board in November on the status of physical facilities with a focus on air conditioning.

Ms. Roddy asked what is included in the five limited renovation projects. Mr. Sines responded limited renovations include a minimum of five major systems, such as plumbing, electrical, roof, and/or windows. It is site specific and is based upon the feasibility study for that particular school. Ms. Roddy reiterated that she would like a more detailed description of the schools listed for limited renovations.

Ms. Roddy asked if the school system is continuing to use the Perks-Reutter study from the 1990's, with Mr. Sines responding negatively. Ms. Roddy asked which schools currently have partial or no air conditioning. Mr. Sines responded that information regarding air conditioning would be provided to the Board in November. He also noted that every project that is eligible for air conditioning is included in the scope of work. Any local project not listed would require local funding. Ms. Roddy stated that she hopes the report includes an estimate or range of the cost for air conditioning these schools. Mr. Sines stated that since the Perks-Reutter program, BCPS has invested over \$1 billion in infrastructure. The high schools program currently underway is projected to cost approximately \$1 billion. For the school system to revisit half of the buildings that do not have air conditioning, and to regroup and pick up where the Perks-Reutter program left off, it could easily cost \$1 billion.

Ms. Johnson asked that, if the school system receives less funding than requested, will the items on the list be reprioritized. Mr. Sines responded that Catonsville High School did receive state planning approval and partial funding; therefore, it would remain first on the priority list. Ms. Johnson stated that the Board may need to eliminate other projects to address the air conditioning issue. Mr. Sines noted that feasibility studies are being conducted on the high schools and that, as recommendations are received, the school system will move towards school-need bases. In the case of Dundalk High School, item 11, Mr. Sines stated that the school system must address the structural defects and mechanical deficiencies. If the issues are not addressed, it is possible that BCPS would go from a renovation project to razing the building. He stated that the feasibility study showed the building was not worth rebuilding, which is the reason for being on the priority list. Ms. Johnson stated that the Board needs this type of information to make the tough decisions.

Mr. Pallozzi asked for clarification on future funding for other projects. Mr. Sines stated that this exhibit is for state funding and that county funding would come before the Board later this year. Mr. Pallozzi asked whether county projects would include air conditioning for other schools. Mr. Sines responded that there are no county projects slated for air conditioning that are not part of the state funding.

Mr. Janssen asked if the Dundalk High School feasibility study would include razing the school. Mr. Sines responded that the feasibility study for Dundalk High is under review by staff and that the study recommends razing portions of the building. Mr. Janssen asked whether that option would be presented to the Board. Mr. Sines responded that part of the feasibility study makes a determination as to the best solution for that school.

Mr. Janssen asked whether the school system would replace seats once the state relocatables were removed. Mr. Sines responded that these relocatables were units from the state in order to execute construction projects. BCPS no longer will need the seats.

Ms. O'Hare asked whether a policy needs to be developed related to when schools should be renovated. Mr. Sines responded that the state has an administrative manual to address this issue.

Ms. Murphy asked how the school system will continue to look at the clusters to ensure accurate projections. Ms. Prumo responded that BCPS can project out firmly for five years based on how the number of kindergarten students. The school system also has ten-year projections; however, those are soft numbers.

Ms. Johnson asked if "green" standards would be a cost savings to the system. Mr. Sines responded that "green" building principles does have cost benefits. He also noted that legislation requiring certification will cost money with no return or benefit.

Ms. Roddy asked, that since the Perks-Reutter report is outdated, how were high schools assessed, how were the schools prioritizing, and is there a preliminary list of those schools. Mr. Sines responded that BCPS is in the best position to executive the high school projects. High school feasibility studies are being conducted based on age, adjusting the prioritization based on needs and the study. To date, seven feasibility studies are complete, and the school system is anticipating conducting five to seven more this school year.

Ms. O'Hare asked how large would Stoneleigh Elementary School following this addition. Ms. Prumo stated Stoneleigh Elementary would go from 490 seats to 690 seats. Ms. O'Hare asked whether Stoneleigh Elementary would have sufficient common space. Mr. Sines responded that, if the school system goes into this project as an addition, the goal would be to eliminate relocatables and bring the building up to standard.

Mr. Janssen asked whether this document is the final product. Mr. Sines responded this is a "living" document and that the school system would continue to ensure accuracy of the numbers.

With respect to the Hampton Elementary School addition, Ms. Roddy asked whether 300 seats are needed. Ms. Prumo responded that BCPS is looking at the entire Towson overcrowding issue. She stated that by 2012 the school system would need approximately 600 to 700 seats along this cluster.

Ms. Johnson asked if the Board would receive a revised priority list should state funding change. Mr. Sines responded that, should the state modify the capital budget funding, the revised priority list, along with funding amounts, would come back to the Board for review and approval.

ADJOURNMENT

The work session adjourned at 7:57 p.m.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

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