

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** October 7, 2008

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **CONSIDERATION OF BOARD OF EDUCATION POLICY 8314 –  
INTERNAL BOARD POLICIES: MEETINGS: AGENDAS**

**ORIGINATOR:** Frances A. S. Harris

**RESOURCE  
PERSON(S):** Ms. Margaret-Ann F. Howie, Esq., General Counsel  
Mr. Edward J. Novak, Esq., Associate General Counsel

**RECOMMENDATION**

That the Board of Education approves the proposed changes to Policy 8314. This is the third reading.

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Attachment I – Policy Analysis  
Attachment II – Policy 8314

**Policy Analysis for  
Board of Education Policy 8314  
Meetings: Agenda**

Statement of Issues or Questions to be Addressed

Board of Education Policy 8314 was revised to reflect current practice and terminology.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by this revision.

Relationship to other Board of Education Policies

Board of Education Policy 8311, *Meetings*

Board of Education Policy 8312, *Meetings: Times and Place*

Legal Requirements

*Annotated Code of Maryland*, Education Article §4-107

*Annotated Code of Maryland*, State Government §10-506(a)

Similar Policies Adopted by Other Local School Systems

1. Prince George's County Policy 9362.2, *Advance Delivery of Meeting Materials*

Draft of Proposed Policy

Attached

Other Alternatives Considered by Board

None.

INTERNAL BOARD POLICIES: Operations

Meetings: Agenda

- I. The business conducted by the Board of Education OF BALTIMORE COUNTY (BOARD) at any regular meeting will be limited to those matters included on the agenda. Additional items may be added to the agenda by the unanimous consent of the Board members present. HOWEVER, PROPOSED regular agenda items are to be submitted FOR CONSIDERATION to the BOARD'S Secretary-TREASURER by 4:45 p.m. eight (8) days preceding the regular meeting BY BOARD MEMBERS OR BY THE APPROPRIATE STAFF MEMBER.
  
- II. The [Superintendent] SECRETARY-TREASURER AND THE BOARD OFFICERS shall prepare the agenda which, with the minutes of the prior meeting, shall be [mailed] PROVIDED to the Board members [five (5) days] prior to each regular Board meeting.

LEGAL REFERENCES: *ANNOTATED CODE OF MARYLAND*, STATE GOVERNMENT ARTICLE, §10-506(A)  
*ANNOTATED CODE OF MARYLAND*, EDUCATION ARTICLE, §4-107

Policy  
Adopted: 4/13/72  
REVISED: \_\_\_\_\_

Board of Education of Baltimore County