DATE: September 8, 2009

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

RE: RECOMMENDATIONS FOR AWARD OF CONTRACTS

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael G. Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

*****

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit
Recommendations for Award of Contracts  
Board Exhibit – September 8, 2009

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. **Contract Modification:** Math Teacher Professional Development Institute  
   **Contract #:** RGA-134-09

   **Term:** N/A       **Extension:** 2 years       **Contract Ending Date:** 6/30/13
   **Estimated total award value:** $ 94,200
   **Estimated modification amount:** $ 2,437,800
   **New estimated total award value:** $ 2,532,000

   **Board meeting date:** September 8, 2009

**Description:**

On May 5, 2009, the board approved this contract for two week-long institutes during the summer with four 3 ½ hour follow-up sessions. This program is being expanded for an additional two years and will include Title I math teachers.

**Recommendation:**

Award of contract modification is recommended to:

   Math Solutions Sausalito, CA

   **Responsible school or office:** Department of Special Programs Pre K-12

   **Contact person:** Sonja Karwacki

   **Funding source:** Title II funds
   Title I stimulus funds (ARRA)
2. Contract Extension: Network-enabled Uninterruptible Power Supply Systems  
   Contract #: JMI-614-08 (Central Susquehanna Intermediate Unit Cooperative Bidding Program)

   Term: N/A  Extension: 2 years, 6 mo.  Contract Ending Date: 6/30/13

   Estimated total award value: $ 199,998
   Estimated modification amount: $ 3,823,848
   New estimated total award value: $ 4,023,846

   Board meeting date: September 8, 2009

Description:

On December 18, 2007, the board approved this contract for providing uninterruptible backup power supply systems for the fiber optic installations at schools and offices. This modification will increase funding to the level necessary to purchase additional power supply systems and related air conditioning equipment. These backup power supply systems are installed in the remote wiring closets of all high schools and most middle schools, and allow for protection of critical data network equipment during power lags and power spikes. Air conditioning systems will be purchased in support of mission-critical data communication equipment located within the Timonium Data Center and other remote server locations as the need arises. This contract extends authority to purchase these items through FY13.

Board policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded or negotiated by other government agencies.

Recommendation:

Award of contract extension is recommended to:

   Magothy Technology, LLC  Pasadena, MD

   Responsible school or office: Department of Technology

   Contact person: Michael Goodhues

   Funding source: Operating budget
3. **Contract:** Assistive Technology  
   **Contract #:** PCR-258-10  
   **Term:** Until replaced  
   **Extension:** N/A  
   **Contract Ending Date:** Until replaced  
   **Estimated annual award value:** $125,000

   **Board meeting date:** September 8, 2009  
   **Bid issued:** N/A  
   **Pre-bid meeting date:** N/A  
   **Due date:** N/A  
   **No. of vendors issued to:** N/A  
   **No. of bids received:** N/A  
   **No. of no-bids received:** N/A

**Description:**
This contract consists of providing augmentative communication devices to enable students who do not possess functional verbal communication skills. Equipment is provided through the Maryland Assistive Technology Cooperative, A.T.:L.A.S.T., Inc., which is funded, in part, by the Maryland State Department of Education to support Maryland’s schools with assistive technology.

**Recommendation:**
Award of contract is recommended to:

   Maryland Assistive Technology Cooperative, Savage, MD  

**Responsible school or office:** Department of Technology  
**Contact person:** Michael Goodhues  
**Funding source:** Operating budget
4. **Contract:** BCPS Principals’ Academy  
   **Contract #:** RGA-113-10

   **Term:** 1 year  
   **Extension:** 0  
   **Contract Ending Date:** 6/30/10

   **Estimated annual award value:** $ 68,000  
   **Estimated total award value:** $ 68,000

   **Board meeting date:** September 8, 2009  
   **Bid issued:** N/A  
   **Pre-bid meeting date:** N/A  
   **Due date:** N/A  
   **No. of vendors issued to:** N/A  
   **No. of bids received:** N/A  
   **No. of no-bids received:** N/A

   **Description:**

   This consists of providing facilities and related expenses for the 2010 principals’ academy.

   **Recommendation:**

   Award of contract is recommended to:

   Rocky Gap Lodge and Golf Resort  
   Flintstone, MD

   **Responsible school or office:** Department of Professional Development

   **Contact person:** Barbara C. Bisset

   **Funding source:** Operating budget
5. **Contract:** Personal Protective Equipment  
   **Contract #:** PCR-257-10  
   (Town of Purcellville, VA, Department of Public Works #08-05UNI)

   **Term:** 4 years  
   **Extension:** 0  
   **Contract Ending Date:** 9/30/13

   **Estimated annual award value:** $ 90,000  
   **Estimated total award value:** $ 360,000

   **Board meeting date:** September 8, 2009  
   **Bid issued:** N/A  
   **Pre-bid meeting date:** N/A  
   **Due date:** N/A  
   **No. of vendors issued to:** N/A  
   **No. of bids received:** N/A  
   **No. of no-bids received:** N/A

**Description:**

This contract consists of providing uniform rental and laundering services for transportation, maintenance, and grounds personnel.

Board policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded or negotiated by other government agencies.

**Recommendation:**

Award of contract is recommended to:

   Ace Uniform Services, Inc.  
   Baltimore, MD

**Responsible school or office:**  
Department of Planning and Support Operations  
Department of Physical Facilities

**Contact person:**  
Michele Prumo  
Michael G. Sines

**Funding source:**  
Operating budget
6.  **Contract:** Principal Leadership for the Whole Child
    **Contract #:** JNI-777-10

    **Term:** 2 years         **Extension:** 1 year          **Contract Ending Date:** 6/30/12
    **Estimated annual award value:** $250,000
    **Estimated total award value:** $750,000

    **Board meeting date:** September 8, 2009
    **Bid issued:** N/A
    **Pre-bid meeting date:** N/A
    **Due date:** N/A
    **No. of vendors issued to:** N/A
    **No. of bids received:** N/A
    **No. of no-bids received:** N/A

**Description:**

This contract consists of providing professional development to Title I school principals to support ongoing learning and development of their leadership practices. MSDE has approved this program as meeting the guidelines for funding under the American Recovery and Reinvestment Act of 2009.

**Recommendation:**

Award of contract is recommended to:

    Association for Supervision and Curriculum Development (ASCD)             Alexandria, VA

**Responsible school or office:** Department of Special Programs Pre-K-12

**Contact person:** Sonja Karwacki

**Funding source:** Title I stimulus funds (ARRA)
7. **Contract:** Safety Shoes  
**Contract #:** JMI-605-10 (Fairfax County, VA IFB08-939692-21)

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- **Board meeting date:** September 8, 2009  
- **Bid issued:** N/A  
- **Pre-bid meeting date:** N/A  
- **Due date:** N/A  
- **No. of vendors issued to:** N/A  
- **No. of bids received:** N/A  
- **No. of no-bids received:** N/A  

**Description:**

This contract consists of the purchase of safety shoes.

Board policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded or negotiated by other government agencies.

**Recommendation:**

Award of contract is recommended to:

- Saf-Gard Safety Shoe Co.  
  Lancaster, PA  
- Lehigh Safety Shoe Company  
  Nelsonville, OH  
- Red Wing Shoe Industrial Sales  
  Glen Burnie, MD

**Responsible school or office:** Department of Physical Facilities  
**Contact person:** Michael G. Sines  
**Funding source:** Operating budget
8. **Contract:** Teaching American History  
   **Contract #:** JNI-774-10  

   **Term:** 3 years  
   **Extension:** 1 year  
   **Contract Ending Date:** 6/30/13  

   **Estimated annual award value:** $249,544  
   **Estimated total award value:** $998,176  

   **Board meeting date:** September 8, 2009  
   **Bid issued:** N/A  
   **Pre-bid meeting date:** N/A  
   **Due date:** N/A  
   **No. of vendors issued to:** N/A  
   **No. of bids received:** N/A  
   **No. of no-bids received:** N/A  

**Description:**

This contract consists of providing 60 teachers at various grade levels with the training and resources necessary to integrate active learning into their teaching to raise student achievement levels in American history.

**Recommendation:**

Award of contract is recommended to:

University of Maryland, Baltimore County  
Catonsville, MD

**Responsible school or office:** Department of Liberal Arts

**Contact person:** Dr. Judith Smith

**Funding source:** Grant funds
9. **Contract Modification:** Systemic Renovations – Sudbrook Magnet Middle School  
   **Contract #:** PCR-261-07

   **Term:** N/A  
   **Extension:** N/A  
   **Contract Ending Date:** N/A

   **Estimated contract value:** $14,147,935  
   **Estimated modification amount:** $124,049

   **Board meeting date:** September 8, 2009

**Description:**

On May 8, 2007, the board approved a contract with Kinsley Construction Co., Inc., for the renovation of Sudbrook Magnet Middle School in the amount of $13,190,871, along with a 5.0% contingency amount of $659,544.

On March 10, 2009, the board approved an increase in the contingency to 7.3% ($957,064) due to unanticipated mechanical, structural, and electrical requirements. In addition, BGE required revisions to the power supply, electrical panels, breakers, and the electrical system.

Due to miscellaneous requirements that have risen during the final phases, it is necessary to increase the contingency amount to 8.2% ($1,081,113). The final total contract award value, including this modification, is, therefore, $14,271,984.

The construction administrator has reviewed the proposal and found it to be reasonable.

**Recommendation:**

Award of contract modification is recommended to:

   Kinsley Construction Co., York, PA

   **Responsible school or office:** Department of Physical Facilities

   **Contact person:** Michael G. Sines

   **Funding source:** Capital budget
10. **Contract Modification:** Consultant Services – Architectural/Engineering (A/E) Services – West Towson Elementary School  
   **Contract #:** JMI-630-08  
   **Term:** N/A  
   **Extension:** N/A  
   **Contract Ending Date:** N/A  
   **Estimated annual award value:** $1,825,545  
   **Estimated modification amount:** $50,000  
   **Board meeting date:** September 8, 2009  

**Description:**  
On April 8, 2008, the board approved this initial contract for $25,000 for professional architectural/engineering services for a new elementary school project.  
On June 10, 2008, the board approved a contract modification for a not-to-exceed cost of $1,600,000 for: preparing the schematic design; completing the design development and the construction document phase; assisting with bidding; performing construction administration phase services; preparing estimates; and making state submissions for the construction of a new elementary school in the Towson area. The actual negotiated fee was for $1,599,423, or a total contract award value of $1,624,423.  
On November 5, 2008, the board approved a contract modification to increase design fees for services to achieve LEED certification and additional surveying in the amount of $113,400.  
On May 5, 2009, the board approved a contract modification for an additional $14,772 to perform a second traffic study as requested by the State Highway Association (SHA) per their review letter dated February 4, 2009. The board exhibit neglected to include the November 6, 2008, contract modification resulting in an error for the total contract value.  
On August 11, 2009, an additional $22,950 for the commissioning agent for the LEED certification was added for the project. This contract modification also corrected the mistake from May 5, 2009.  
This contract modification adds $50,000 in contingency design fees. Included within this contingency funding increase is $13,753 for the traffic light design that is required by the SHA, and other possible unforeseen fees associated with the design. The final total contract award value is, therefore, $1,825,545.  

**Recommendation:**  
Award of contract modification is recommended to:  
   
   Design Collective, Inc.  
   Baltimore, MD
Responsible school or office: Department of Physical Facilities
Contact person: Michael G. Sines
Funding source: Capital budget
11. **Contract Modification:** Systemic Renovations – Woodlawn Middle School  
   **Contract #:** MWE-829-06  

   **Term:** N/A  
   **Extension:** N/A  
   **Contract Ending Date:** N/A  

   **Estimated contract value:** $16,758,797  
   **Estimated modification amount:** $165,000  

   **Board meeting date:** September 8, 2009  

**Description:**  

On June 13, 2006, the board approved a contract with Phillips Way, Inc., for the renovation of Woodlawn Middle School in the amount of $15,324,000, along with a 9.3% contingency amount of $1,434,797.  

In order to abate, demolish, remove, and dispose of five state relocatable classrooms, it is necessary to increase the contingency amount to 10.4% ($1,599,797). The final total contract award value including this modification is, therefore, $16,923,797.  

The construction administrator has reviewed the proposal and found it to be reasonable.  

**Recommendation:**  

Award of contract modification is recommended to:  

   Phillips Way, Inc.  
   Finksburg, MD  

   **Responsible school or office:** Department of Physical Facilities  
   **Contact person:** Michael G. Sines  
   **Funding source:** Capital budget
12. **Contract:** Roof Replacement – Bear Creek Elementary School  
**Contract #:** MWE-803-10

| Term                | N/A | Extension | N/A | **Contract Ending Date:** | N/A  
|---------------------|-----|-----------|-----|---------------------------|------
| Initial estimated contract value | $ | 1,695,929 |
| Estimated contingency amount     | $ | 169,593  |
| Estimated total award value       | $ | 1,865,522 |

**Board meeting date:** September 8, 2009  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This project consists of the removal of the existing roof system and the installation of approximately 72,189 square feet of a four-ply, built-up, cold-coat surface, and gravel roof system with a 20-year warranty.

**Recommendation:**

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (Weatherproofing Technologies, Inc.)  
Ashburn, VA

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget
13. **Contract:** Roof Replacement – Prettyboy Elementary School  
   **Contract #:** PCR-250-10

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<td>$62,338</td>
<td>Estimated total award value:</td>
<td>$685,719</td>
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**Board meeting date:** September 8, 2009  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This project consists of the removal of the existing roof system and the installation of approximately 34,405 square feet of a combination shingle and four-ply, built-up, cold-coat surface, and gravel roof system with a 20-year warranty.

**Recommendation:**

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (Weatherproofing Technologies, Inc.)  
Ashburn, VA

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget
14. **Contract:** Replacing Windows, Blinds, and Doors – Timber Grove Elementary School  
**Contract #:** MBU-502-10

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<th>Term:</th>
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<td>300,800</td>
<td>Estimated contingency amount:</td>
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<td>30,080</td>
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**Board meeting date:** September 8, 2009  
**Bid issued:** June 25, 2009  
**Pre-bid meeting date:** July 7, 2009  
**Due date:** August 4, 2009  
**No. of vendors issued to:** 4  
**No. of bids received:** 4  
**No. of no-bids received:** 0

**Description:**

This project consists of the removal and replacement of the exterior windows, exterior doors and frames, window blinds, and other associated work.

**Recommendation:**

Award of contract is recommended to:

Phillips Way, Inc.  
Finksburg, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget
**BALTIMORE COUNTY PUBLIC SCHOOLS**
**POSTING**

**Bid Number:** MBU-502-10  
**Bid Name:** Replacing Windows, Blinds, and Doors – Timber Grove Elementary School

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15. **Contract:** Baltimore Gas and Electric (BGE) – West Towson Elementary School  
**Contract #:** MBU-539-09

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**Board meeting date:** September 8, 2009

**Description:**

This contract consists of the design and installation of heating and hot water systems (to be fueled by natural gas) as required by BGE for the new school.

**Recommendation:**

Award of contract is recommended to:

- **Baltimore Gas and Electric (BGE)**
- **Baltimore, MD**

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget
16. **Contract:** Baltimore County Permits and Development Fees – West Towson Elementary School  
   **Contract #:** MBU-539-09  

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<th>Term:</th>
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**Board meeting date:** September 8, 2009  

**Description:**  
This contract consists of utility work for water and sewer service to the new school and associated fees as required by Baltimore County Government.  

**Recommendation:**  
Award of contract is recommended to:  

- **Baltimore County Permits and Development**  
  Baltimore, MD  

**Responsible school or office:** Department of Physical Facilities  

**Contact person:** Michael G. Sines  

**Funding source:** Capital budget
17. **Request to Negotiate:** Design Consultant Services for the Hampton Elementary School Renovation and Addition Project  
   **Contract #:** JNI-767-10

   **Term:** N/A  
   **Extension:** N/A  
   **Contract Ending Date:** N/A

   **Estimated contract value:** $1,052,712  
   **Estimated contingency amount:** $21,050  
   **Estimated total award value:** $1,073,762

   **Board meeting date:** September 8, 2009

   **Description:**

   Professional Architectural/Engineering (A/E) services will be required to assist Baltimore County Public Schools (BCPS) with the Hampton Elementary School Renovation and Addition project. The services will include preparing Schematic Design, Design Development Phase, Construction Document Phase; assisting with Bidding, Construction Administration Phase services; preparing estimates; and making State submissions.

   On August 14, 2009 the Selection Committee met, reviewed and discussed the proposals submitted by nineteen (19) pre-qualified Architectural consultants. This information was reviewed and the Selection Committee, based on the results of the evaluation and in accordance with the Board of Education’s Policy and Rule 3250, began contract negotiations with Hord Coplan Macht, Inc., as the highest ranked firm for the project.

   A fee of $1,052,712 has been negotiated for services stated in the first paragraph. Approval of a 2% ($21,050) contingency is also requested at this time.

   **Recommendation:**

   Award of contract is recommended to:

   - Hord, Coplan, Macht, Inc.  
     Baltimore, MD

   **Responsible school or office:** Department of Physical Facilities

   **Contact person:** Michael G. Sines

   **Funding source:** Capital budget