

[RULE 4231

PERSONNEL: Classified

Status Change: Transfer, General

The appropriate Associate Superintendent or designee may make transfers as the needs of the school system require.

Should a transfer to a new position in the same pay grade but on a different pay scale be approved, the rate of pay in the new position shall reflect the rate on the new scale closest to the hourly equivalent rate which the employee had experienced in the position vacated.

In the case of the transfer of an employee paid on the instructional aide salary schedule (no defined grade) to a position on another classified schedule, the hourly equivalent rate is to be determined on the basis of the employee's step on the high school lane (only). Once placed in the proper grade and step, credit may be granted for appropriate academic achievement beyond the requirements of the job. In like manner, if an employee is going from another classified schedule to the instructional aide schedule, the employee's step is to be established on the basis of high school only and then the employee will be placed on the proper lane for academic achievement.

Rule  
Approved: 8/12/76  
Revised: 7/9/87]

Superintendent of Schools