

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: June 15, 2010

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **MEMORANDUM OF UNDERSTANDING (MOU) USE OF FACILITIES BETWEEN THE COMMUNITY COLLEGE OF BALTIMORE COUNTY AND BALTIMORE COUNTY PUBLIC SCHOOLS**

ORIGINATOR: Rita Fromm, Chief of Staff

RESOURCE PERSON(S): Dale R. Rauenzahn, Executive Director, Student Support Services

INFORMATION

That the Board of Education is informed of the Memorandum of Understanding (MOU) Use of Facilities between the Community College of Baltimore County (CCBC) and Baltimore County Public Schools for the next ten years for the continuing education program.

Attachment I - Memorandum of Understanding (MOU) Use of Facilities between the Community College of Baltimore County and Baltimore County Public Schools

**Continuing Education Program
Memorandum of Understanding
Use of Facilities**

**The Community College of Baltimore County
and
The Baltimore County Public Schools**

The Community College of Baltimore County (hereinafter “CCBC”) and the Baltimore County Public Schools (BCPS), in continuing to offer non-credit comprehensive community education, opportunities to the citizens of Baltimore County, hereby agree:

1. To permit CCBC to utilize specific facilities of the Baltimore County Public Schools rent-free for its Continuing Education programs for a ten year period (2012-2022). It is understood that the facilities that are to be used for this period are to be reviewed in the eighth year (2020) of this agreement. The specific facilities are listed in Attachment I.
2. To work cooperatively to schedule all day school and CCBC Continuing Education classes and activities, taking into consideration the building use and needs associated with programs offered by the Department of Recreation and Parks.
3. To select individual CCBC site administrators in a collaborative manner with BCPS. The day school principal shall be a part of the selection process. Additionally, the principal of each day school that houses a CCBC Continuing Education program will appoint a person to serve as the building use liaison with CCBC.
4. To create a continuing Facilities, Building Use, and Security Committee. (hereinafter “Facilities Committee”) The Facilities Committee will examine, as needed, the issues associated with the use of the facilities being utilized jointly by the BCPS day school and CCBC programs. The Facilities Committee will be comprised of the following persons, or their designated representatives: BCPS Chief of Staff; BCPS Executive Director of Student Support Services; BCPS Director of Student Support Services; BCPS Chief Communications Officer, BCPS Coordinator of Alternative Programs, CCBC Vice President for Instruction, CCBC Executive Dean of Continuing Education and Economic Development, CCBC Dean of Community Education, CCBC Senior Director of Public Relations, and CCBC Director of Community Education. This Facilities Committee will be responsible for initiating the eight-year review in 2020 and will complete said review no later than May 30, 2020. The BCPS Director of Student Support Services and the CCBC Dean of Community Education will act as co-chairs of the committee.

5. To recognize that the equipment usage fees collected by the CCBC Continuing Education programs are to be used in part to maintain and enhance the overall programs' quality, and maintain and upgrade the facilities used jointly by the BCPS and CCBC. Additionally, CCBC and BCPS agree to a review, as needed, of the expenditure of fees collected in BCPS facilities. After the review of the usage fees by the Facilities Committee, CCBC will incorporate the expenditure of such fees in its operating budget request to the County. Each year of this agreement, CCBC will coordinate with BCPS to determine the amount of CCBC lab fees to be used to purchase equipment designated by the principals of each facility.
6. To continue the scheduled delivery to schools of promotional and instructional materials associated with the CCBC Continuing Education programs by having the BCPS make available to CCBC the routine services of the school system's distribution center.
7. BCPS will include in its annual budget request to Baltimore County sufficient funds to cover normal administrative expenses, excluding equipment, associated with the use of its facilities by the CCBC Continuing Education programs.
8. Subject to the limits of liability contained in Section 5-519 of the Courts and Judicial Proceedings Article of the *Annotated Code of Maryland*, and except when caused by the negligence of the Board of Education, its agents, servants, or employees, CCBC shall indemnify and save the Board of Education harmless against and from all claims, demands, suits, judgments, and expenses which may be imposed or incurred or asserted against the Board of Education as owner of the premises by reason or in connection with any negligent or tort act done by or on the part of CCBC, its employees and/or volunteers. This paragraph does not create, and may not be construed as creating, a new cause of action or substantive legal right inuring to the benefit of third parties, nor does CCBC, its employees, and/or volunteers, by reason of this agreement, waive any common law or statutory defense or immunity possessed by them.
9. That this Agreement shall ensure to the benefit of, and be binding upon, the parties thereto and their respective successors and assigns. Nothing in this Agreement, expressed or implied, is intended to confer upon or against any other person, corporation, or government unit any right or remedy under or by reason of this Agreement.

Attachment 1

Baltimore County Public School facilities in use by either BCPS or CCBC Community Education Program for the duration of the aforementioned Memorandum of Understanding are:

Area	School Name	Proposed Prgm 2012-2022
NE	Pine Grove Middle	BCPS - Curriculum Workshops
NE	Overlea High	BCPS - Evening High School /AGLC
SE	Dundalk High	BCPS - Evening High School
SW	Woodlawn High	BCPS - Evening High School/AGLC
NW	Pikesville High	BCPS - Evening High School
CN	Loch Raven High	BCPS - Evening/Saturday High School
CN	Dulaney High	BCPS - High Summer School
NE	Eastern Tech High	BCPS - High Summer School
NW	New Town High	BCPS - High Summer School
SE	Sparrows Point Middle/High	BCPS - High Summer School
SW	Western School of Tech/Env. Sci.	BCPS - High Summer School
CN	Ridgley Middle	BCPS - Middle Summer School
NE	Perry Hall Middle	BCPS - Middle Summer School
NW	Deer Park Middle Magnet	BCPS - Middle Summer School
SE	General John Stricker Middle	BCPS - Middle Summer School
SW	Windsor Mill Middle	BCPS - Middle Summer School
CN	George Washington Carver Center for Arts and Tech	CCBC - Continuing Education
CN	Cockeysville Middle	CCBC - Continuing Education
CN	Hereford High	CCBC - Continuing Education
CN	Hereford Middle	CCBC - Continuing Education
CN	Loch Raven Academy	CCBC - Continuing Education
CN	Towson High	CCBC - Continuing Education
NE	Kenwood High	CCBC - Continuing Education
NE	Parkville High	CCBC - Continuing Education
NE	Perry Hall High	CCBC - Continuing Education
NE	Stemmers Run Middle	CCBC - Continuing Education
NW	Franklin High	CCBC - Continuing Education
NW	Milford Mill Academy	CCBC - Continuing Education
NW	Owings Mills High	CCBC - Continuing Education
NW	Pikesville Middle	CCBC - Continuing Education
NW	Randallstown High	CCBC - Continuing Education
NW	Sudbrook Magnet Middle	CCBC - Continuing Education
SE	Patapsco High	CCBC - Continuing Education
SW	Arbutus Middle	CCBC - Continuing Education
SW	Catonsville High	CCBC - Continuing Education
SW	Catonsville Middle	CCBC - Continuing Education
SW	Lansdowne High	CCBC - Continuing Education
CN	Dumbarton Middle	
NE	Golden Ring Middle	
NE	Middle River Middle	
NE	Parkville Middle	
NE	Rosedale Alternative	
NW	Franklin Middle	

NW	Old Court Middle	
SE	Sollers Point Tech	
SE	Chesapeake High	
SE	Deep Creek Middle	
SE	Dundalk Middle	
SE	Holabird Middle	
SW	Lansdowne Middle	
SW	Southwest Academy	
SW	Woodlawn Middle	